

SELF STUDY REPORT
FOR
NATIONAL ASSESSMENT AND ACCREDITATION



Submitted BY
NALINI – ARVIND & T. V. PATEL ARTS COLLEGE
(Charutar Vidya Mandal Institution)
VALLABH VIDYANAGAR – 388120
GUJARAT



Nalini- Arvind & T V Patel Arts College

(1959)

Charutar Vidya Mandal Institution

Vallabh Vidyanagar - 388120

Gujarat

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Part I: Institutional Data:

A) Profile of the College

1. Name and address of the College:

Name : NALINI - ARVIND & T.V.PATEL ARTS COLLEGE

Address: NANA BAZAR

City : VALLABH VIDYANAGAR District: ANAND

State: GUJARAT Pin code: 388120

Website : www.naliniarts.edu.ind

2. For communication:

Office :

Name	Area/STD code	Tel No.	Fax No.	E-Mail
Principal Dr.N.R.Parmar	02692	230194	237958	naliniarts@hotmail.com
Steering Committee Coordinator Dr.(Miss.) F.M.Bhartiya	02692	230194	237958	b_falguni@hotmail.com

Residence :

Name	Area/STD code	Tel No.	Mobile No.
Principal Dr.N.R.Parmar	02692	235757	-
Steering Committee Coordinator Dr (Miss) F.M.Bhartiya	02696	285322	9879751079

3 Type of Institution:

- a. By management
- i. Affiliated College ☒
- ii. Constituent College ☐
- b. By funding
- i. Government ☐
- ii. Grant-in-aid ☒
- iii. Self-financed ☐
- iv. Any other (Specify the type) ☐
- c. By Gender
- i. For Men ☐
- ii. For Women ☐
- iii. Co-education ☒

4. It is a recognized minority institution? Yes ☐ No ☒
 If yes specify the minority status (Religious/Linguistics/any other)
 (Provide the necessary supporting documents)

5. a) Date of establishment of the college

Date	Month	Year
16	06	1959

- b) University to which the college is affiliated (If it is an affiliated college)

SARDAR PATEL UNIVERSITY

- or which governs the college (If it is an constituent college)

6. Date of UGC recognition

Under Section	Date, Month & Year (dd- mm-yyyy)	Remarks (If any)
i. 2(f)	16-06-1961	
ii. 12(B)	VVF 1362-B 07-06-1962	

(Enclose the Certificate or recognition u/s 2 (f) and 12 (B) of the UGC Act)

Note:- Letter of Sardar Patel University is enclosed

- 7 Does the University Act provide for autonomy of Affiliated/ Constituent Colleges ?

Yes ☐ No ☒

If yes, has the college applied for autonomy ?

Yes ☐ No ☒

8. Campus area in sq.mts:

9. Location of the college :(based on Govt. of India census)

Urban ☐

Semi-urban ☐

Rural ☒

Tribal ☐

Hilly area ☐

Any other (specify)

10. Details of programmes offered by the institution: (Give last year's data)

S l N o	Programm e Level	Name of the programm e	Durati on	Entry Qualificatio n	Midium Of Instructi on	Sanctioned Student Strength	Number of students admitted
i	Under Graduate	B.A.	Three Years	Std XII Pass	Gujarati	650	642
ii	Post graduate	M.A.	Two Years	B.A.Pass	Gujarati	30	15

11. List of the departments

Science
Departments: (For eg. Chemistry, Botany, Physics....)
Arts (Language and Social science included)
Departments: 11
Commerce
Departments
Any Other (Specify)
Departments

12. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component = Rs. 8792/-

(b) excluding the salary component = Rs. 3643/-

B) Criterion-wise Inputs**Criterion I :Curricular Aspects**

1 Does the College have a stated

Vision?

Yes	√	No	
-----	---	----	--

Mission?

Yes	√	No	
-----	---	----	--

Objectives?

Yes	√	No	
-----	---	----	--

2 Does the college offer self-financed Programme ? Yes ☒ No. ☐

If yes, how many

02

Fee charged for each programme (include Certificate, Diploma, Add-on courses etc.)

SI. No.	Programme as a Subsidiary subject	Fee Charged in Rs. Per year
1	Computer Application	11000/-
2	Office Management & Secretarial Practice	3000/-

3. Number of programmes offered under

a. annual system

√

b. semester system

--

c. trimester system

--

4. Programmes with

a. choice based credit system

Yes		No	√	Number	
-----	--	----	---	--------	--

b. Inter/multidisciplinary approach

Yes		No	√	Number	
-----	--	----	---	--------	--

c. Any other, specify

Yes		No		Number	
-----	--	----	--	--------	--

5. Are there Programmes where Assessment of teachers by students is practiced?

Yes	√	No		Number	
-----	---	----	--	--------	--

6. Are there Programmes taught only by visiting faculty?

Yes		No	√	Number	
-----	--	----	---	--------	--

7. New programmes introduced during the last five years

UG

Yes		No	√	Number	
-----	--	----	---	--------	--

PG

Yes		No	√	Number	
-----	--	----	---	--------	--

Yes		No	√	Number	
-----	--	----	---	--------	--

Others (specify)

8. How long does it take for the institution to introduce a new programme within the existing system

One year if it is to be introduced

9. Does the institution develop and Deploy action plans for effective Implementation of the curriculum

Yes	√	No	
-----	---	----	--

10. Was there major syllabus revision during The last five years? If yes, indicate the Number.

Yes	√	No	Number	02
-----	---	----	--------	----

Programme wise revision

11. Is there a provision for Project work etc. in the programme ? If yes, indicate the number.

Yes		No	√	Number	
-----	--	----	---	--------	--

12. Is there any mechanism to obtain Feedback on curricular aspects from

a. Academic Peers?

Yes	√	No	
-----	---	----	--

b. Alumni?

Yes		No	√
-----	--	----	---

c. Students?

Yes	√	No	
-----	---	----	--

d. employers?

Yes		No	√
-----	--	----	---

e. Any other?

Yes		No	√
-----	--	----	---

Criterion II : Teaching – Learning and Evaluation

1. How are students selected for admission to various courses?

- Through an entrance test developed by the institution
- Common entrance test conducted by the University Government
- Through interview
- Entrance test and interview
- Merit at the previous qualifying examination
- Any other (specify) first come first serve basis

√

2. Highest and lowest percentage of marks at the qualifying examination considered for admission during the previous academic year:

Programmes (UG and PG)	Open category		SC/ST category		Any other(specify)	
	Highest %	Lowest %	Highest %	Lowest %		
There is no merit system so highest and lowest percentage of marks are not considered						

3. Number of working days during the last academic year
 4. Number of teaching days during the last academic year
 5. Number of position sanctioned and filled
 Sanctioned / Filled

295
204

Teaching
 Non- teaching
 Technical

33	28
20	13
--	--

1 Philos.
 1 Environ
 1 Pst.

6. a. Number of regular and permanent teachers (gender- wise)

Professor
 Reader/S. Lecturer
 Sr. Grade lecturers
 Lecturers
 Pt. Lect (fixed)

M	-	F	-
M	13	F	05
M	01	F	01
M	05	F	01
M	01	F	01

- b. Number of temporary teachers Lecturers
 (gender-wise) Full-time

M	-	F	-
---	---	---	---

Lecturers-part-
 time

M	-	F	-
---	---	---	---

Lecturers
 (Management
 appointees)-
 Full time

M	03	F	01
---	----	---	----

Lecturers
 (Management
 appointees)

M	02	F	01
---	----	---	----

Part-time
 Any other
 Total

M	01	F	00
M	27	F	10

- c. Number of teachers

From the same
 State
 From other States

33
04

- Number %
7. a. Number of qualified/ permanent teachers and their percentage to the total number of faculty
- b. Teacher: student ratio
- c. Number of teachers with Ph.D. as the highest qualification and their percentage to the total faculty strength
- d. Number of teachers with M.Phil as the highest qualification and their percentage to the total faculty strength
- e. Percentage of the teachers who have completed UGC,NET and SLET exams
- f. Percentage of the faculty who have served as resource person in Workshop /Seminars/Conferences during the last five years
- g. Number of faculty development programmes availed by teachers (last five years)

28	84.84
----	-------

1:	51.13
----	-------

13	46.42
----	-------

05	17.85
----	-------

03	10.71
----	-------

01	3.57
----	------

UGC/FIP programme
Refresher
Orientation
Any other (specify)

1	2	3	4	5
-	-	-	-	-
05	02	07	03	03
-	-	-	-	-
-	-	-	-	-

- h. Number of faculty development programmes organized by the college during the last five years

Seminars/Workshop/Symposia on curricular Development, teaching-learning , assessment, etc.
Research management
Invited/endowment lecturers
Any other (specify)

1	2	3	4	5
-	-	-	-	02
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-

8. Number and Percentage of the courses where
Predominantly the lecturer method is practiced
- | Number | % |
|--------|----|
| 11 | 80 |
| 02 | 50 |
- Self Finance courses.

9. Does the college have the tutor-ward system? Yes ☐ No ☒

If yes, how many students are under the care of a teacher?

10. Are remedial programmes offered?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	02
-----	-------------------------------------	----	--------------------------	--------	----

11. Are bridge course offered?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Number	
-----	--------------------------	----	-------------------------------------	--------	--

12. Are there courses with ICT – enabled
Teaching-learning processes?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	
-----	-------------------------------------	----	--------------------------	--------	--

13. Is there a mechanism for:

a. Self appraisal of faculty?

Yes ☒ No ☐

b. Student assessment of faculty programme?

Yes ☒ No ☐

c. Expert/ Peer assessment of faculty programme?

Yes ☒ No ☐

14. Do the faculty members perform additional administrative work?

If yes, the average number of hours spent by the faculty per week Yes ☒

No ☐

Criterion III : Research, Consultancy and Extension

1. How many teaching faculty are actively involved in research?
(Guiding student research, managing research projects etc.)

Number %

03	10.71
----	-------

2. Research collaborations

a) National

Yes ☐ No ☒

If yes , how many?

b) International

Yes ☐ No ☒

If yes , how many?

3 Is the faculty involved in consultancy Work? Yes ☐ No ☒
 If yes, consultancy earnings/ year(average of last Two years may be given)

4 a. Do the teachers have ongoing/ Completed research project? Yes ☐ No ☒
 If yes , how many going on Completed

b. Provided the following details about the ongoing research projects

Major Projects	Yes	No	✓	Number	Agency	Amt.	
Minor Projects	Yes	No	✓	Number	Agency	Amt.	
College Projects	Yes	No	✓	Number	Amount		
Industry sponsored	Yes	No	✓	Number	Industry	Amt	
Any other (specify)							
No. of Student research projects	Yes	No	✓	Number			

5. Research publication:

International journals	Yes	No	✓	Number	
National journals- refereed papers	Yes	✓	No	Number	01
College journals	Yes	✓	No	Number	204
Books	Yes	✓	No	Number	20
Abstracts	Yes	✓	No	Number	10
Any other (specify)	Yes	No	✓	Number	
Awards, recognition, patents etc.if any (specify) Besi. research paper award 2005-06					

6. Has the faculty?

a) Participated in Conferences? Yes ☒ No ☐ Number

b) Presented research papers in Conference? Yes ☒ No ☐ Number

7. Number of extension activities organized in collaboration with other Agencies/NGOs (such as Rotary/ Lions Club)(average of last two years) 02

8 .Number of regular extension programmes organized by NSS and NCC (average of last two years)

NSS	NCC
10	32

9. Number of NCC Cadets/units

M	165	F	70	Units	03
M	212	F	57	Units	03

10. Number of NSS Volunteers/Units

Criterion IV :Infrastructure and Learning Resources

1. (a.) Campus area in acres 5412.65 Sq.mt.
 (b) Built up area in Sq. meters 4625

2. Working hours of the Library
 (* 1 sq.ft.= 0.093 sq.mt)

(a) On Working days	09.00 to 05.00
(b) On holidays	---
(c) On Examination days	09.00 to 05.00

3. Average number of faculty visiting the library/day (average for the last two year) 15 per day

4. Average number of students visiting the library/day (average for the last two year) 110 per day

5. Number of journals subscribed to the institution 58

6. Does the library have the open access system? Yes ✓ No

7 Total collection (Number)

	Titles	Volumes
a. Books	--	70260
b. Textbooks	48	635
c. Reference books	3266	4096
d. Magazines	58	58
e. Current journals		
Indian journals	58	58
Foreign journals		
f. Peer- reviewed journals		
g. Back volumes of journals		
h. E- resources	17	
CDs/DVDs	59CD	
Databases		
Online journals		
Audio-Visual resources		

i. Special collections (numbers)

Repository
(World Bank, OBCD, UNESCOC etc.)
Interlibrary borrowing facility
Materials acquired under special schemes
(UGC, DST est)
Materials for Competitive examinations
including Employment news, Yojana etc.
Book bank
Braille materials
Manuscripts

Yes	No	No
	✓	
✓		03
	✓	
✓		06
✓		67
	✓	
✓		187

8. Number of books/journals/ periodicals added during the last two years and their total cost:

	The year before last 2005-06		Last year 2006-07	
	Number	Total Cost (Rs.)	Number	Total Cost (Rs.)
Text books	527	29157/-	575	32400/-
Reference Books	3768	62080/-	3930	86380/-
Other books	60575		62575	
Journals/Periodicals	56	11200/-	58	12000/-
Encyclopedia	08	6000/-	08	6000/-
Any other (specify)	--	--	--	--

9. Mention

Total carpet area of the Central Library (in sq.ft.)
Number of departmental libraries
Average carpet area of the departmental libraries
Seating capacity of the Central Library
(Reading room)

5588.77
-
-
-
85

10. Status of Automation of the Library

Not initiated ☒
Fully automated ☐
Partially automated ☒

11. Percentage of library budget in relation to the total budget

8.01 %

12 Services/facilities available in the library

(If yes, tick in the box)

Circulation ☐
Clipping ☒
Bibliographic compilation ☒
Reference ☒
Reprography ☐

Computer and Printing ☒
 Internet ☒
 Inter- library loan ☒
 Power back up ☒
 Information display and notification ☒
 User orientation / information literacy ☒
 Any other (specify)

13. Average number of books issued/returned per day 60
14. Ratio of library books to the number of students enrolled 36.91
15. Computer Facilities
- Number of computers in the college 35
- Number of Departments with computer facilities
- Central computer facility (Number of terminals) 31
- Budget allocated for purchase of computer 1,92,000
- During the last academic year
- Amount spent on maintenance and upgrading 1,92,000
- of computer facilities during the last academic year

Internet Facility, Connectivity	Dial-up	BroadBand	Other(Specify)
		✓	Group Broadband 10 mbps provided by CVM

Number of nodes/ computers with internet facility 31

16. Is there a Workshop/Instrumentation Centre?
- | | | | | |
|-----|--|----|---|-------------------------|
| Yes | | No | ✓ | Available from the year |
|-----|--|----|---|-------------------------|
17. Is there a Health Center?
- | | | | | |
|-----|---|----|--|-------------------------|
| Yes | ✓ | No | | Available from the year |
|-----|---|----|--|-------------------------|
18. Is there Residential accommodation for Faculty?
- | | | | | |
|-----|--|---|----|--|
| Yes | | ✓ | No | |
|-----|--|---|----|--|
- Non-teaching staff ?
- | | | | | |
|-----|--|---|----|--|
| Yes | | ✓ | No | |
|-----|--|---|----|--|
19. Are there student Hostels
- | | | | | |
|-----|--|---|----|--|
| Yes | | ✓ | No | |
|-----|--|---|----|--|
- If yes, number of students residing in hostels
- 554
- Male
- | | | | | | |
|-----|---|----|--|--------|-----|
| Yes | ✓ | No | | Number | 322 |
|-----|---|----|--|--------|-----|
- Female.
- | | | | | | |
|-----|---|----|--|--------|-----|
| Yes | ✓ | No | | Number | 232 |
|-----|---|----|--|--------|-----|

20 In there a provision:

a) Sports fields

Yes	✓	No	
-----	---	----	--

b) Gymnasium

Yes	✓	No	
-----	---	----	--

c) Women's rest room

Yes	✓	No	
-----	---	----	--

d) Transport

Yes		No	✓
-----	--	----	---

e) Canteen/ Cafeteria

Yes	✓	No	
-----	---	----	--

f) Students center

Yes		No	✓
-----	--	----	---

g) Vehicle parking facility

Yes		No	✓
-----	--	----	---

Criterion V : Student Support and Progression:

1. a Student strength:

(Provide information in the following format, for the past two ears)

Student Enrolment	UG			PG		
	M	F	T	M	F	T
	2005-2006			2005-2006		
Number of students from the same State where the college is located	1382	635	2017	15	20	35
	2006-2007			2006-2007		
	1283	630	1913	18	07	25
Number of students from other States	01	07	08			
Number of NRI students						
Number of foreign students						

M – Men, F – Female, T- Total

b. Dropout rate in UG and PG (average for the last two batches)

	Number	%
UG	2005-06	7.88
	2006-07	7.10
PG	2005-06	17.14
	2006-07	Nil

Number	Amount
--------	--------

2. Financial support for students: (last year)
- | | |
|----|----|
| -- | -- |
| -- | -- |
- Endowments :
Free ships :

Scholarship (Government)	04	3771286/-
Scholarship (Institution)	02	23510/-
Number of loan facilities:	--	--
Any other financial support (Specify)	--	--

3. Does the college obtain feedback from students on their campus experience?
Yes ☒ No ☐

4. Major cultural events (data for last year)

Events	Organized			Participated		
	Yes	No	Number	Yes	No	Number
Inter-college	-	-	-	✓		02
Inter-university	-	-	-	✓		02
National	-	-	-	✓		01
Any other (specify)	-	-	-	-	-	-

5. Examination Results (data of past five years)

Result	UG				
	1	2	3	4	5
Pass Percentage	90	91.64	87.03	91.90	95.46
Number of first classes	230	287	231	224	250
Number of first distinction	41	76	101	122	158
Ranks (if any)	--	--	--	--	--
Result	PG				
	1	2	3	4	5
Pass Percentage	100	100	100	100	100
Number of first classes	05	04	04	07	03
Number of first distinction	05	02	02	09	08
Ranks (if any)	--	--	--	--	--

(* Add more columns if not adequate)

6. Number of overseas programmes on campus
And income earned:

Number	Amount	Agency
--	---	--

7. Number of students who have passed the following examinations during the last five years:

NET/CAT/TOEFL/GRE/GMAT/Civil services/(IAS/IPS/IFS)/Deference Entrance
Other services.

Such data not available

8. Is there a Students Counseling Centre?

Yes	✓	No	
-----	---	----	--

9. Is there a Grievance Redressal Cell ?

Yes	✓	No	
-----	---	----	--

10. Dose the college have an Alumni Association ?

Yes	✓	No		Formed In the year	2002
-----	---	----	--	--------------------------	------

11. Dose the college have a Parent-teachers Association

Yes		No	✓	Formed In the year	
-----	--	----	---	--------------------------	--

Criterion VI: Governance and Leadership

1. Has the institution appointed a permanent Principal?

Yes	✓	No	
-----	---	----	--

If yes, denote the qualification

If no,

MA, Ph.D.

For how long has the position been vacant

2. Number of professional development programmes
Held for the non-teaching staff(last two years)

3. Financial resource of the college (approximate amount) – Last year's data

Grant-in-aid

162379/-

Free from aided courses

--

Donation

--

Free from Self- funded
courses

--

4. Statement of Expenditure (for last two year)

Item	Before last	Last year
% spent on the salary of faculty	100	100
% spent on the salary of non-teaching employee including contractual workers	100	100
% spent on books and journals	16.00	8.00
% spent on building development	2.01	33.00
% spent on hostels, and other student amenities		
% spent on maintenance- electricity, water,	14.64	9.00

telephones, infrastructure		
% spent on academic activities of departments- laboratories, green house, field trips etc.	--	--
% spent on research, seminars, etc.	0.36	--
% spent on miscellaneous expenditure	67.01	50.00

Note: The institution may provide the details regarding the above tables as per the heads of accounts being maintained. However, care may be taken to cover the above items.

5. Details of meetings Academic and Administrative Bodies during the last two Years:

Governing Body
Internal Admm. Bodies

(mention only three most important bodies)

Last year 2005-06	Year before last 2006-07
05	04
02	02

6. Are there Welfare Schemes for the academic community ?

Loans:
Medical allowance
Any other (specify)

Yes		No	✓
Yes	✓	No	
Yes		No	✓

7. Are there ICT supported/ Computerised units /process/ activities for the following?

a) Administrative section / Office

Yes	✓	No	
-----	---	----	--

b) Finance Unit

Yes		No	✓
-----	--	----	---

c) Student Admission

Yes	✓	No	
-----	---	----	--

d) Placements

Yes		No	✓
-----	--	----	---

e) Aptitude Testing

Yes		No	✓
-----	--	----	---

f) Examinations

Yes	✓	No	
-----	---	----	--

g) Students records

Yes	✓	No	
-----	---	----	--

Creation VII : Innovative Practices

1. Has the institution established Internal Quality Assurance Mechanisms ?

Yes	✓	No	
-----	---	----	--

2. Do students participate in the Quality Enhancement initiatives of the Institution ?

Yes	✓	No	
-----	---	----	--

3. What is the percentage of the following student categories in the institution ?

SC	7.84
ST	32.63
OBC	24.30
Women	33.42
Differently- able	0.15
Rural	77.26
Tribal	22.77

4. what is the percentage of the following category of staff ?

	Category	Teaching Staff	%	Non-teaching Staff	%
a	SC	03	10.71	03	21.43
b	ST	04	14.28	01	7.14
c	OBC	07	25	03	21.43
d	Women	08	28.57	--	
e	Physically – challenged	-	-	-	-
F	General Category	14	50	07	50.00
G	Any other (specify)	-	-	-	-

5. What is the percentage incremental academic growth of the following category of students for the last two batches ?

	Category	At Admission		On completion of the course	
		Batch-I	Batch-II	Batch-I	Batch-II
		2003-04	2004-05	2005-06	2006-07
a	SC	29	42	50	46
b	ST	134	149	163	153
c	OBC	101	183	148	146
d	Women	206	211	193	197
e	Physically – challenged	-	-	-	-
f	General Category	359	296	263	295
g	Any other (specify)	-	-	-	-

2(f) and 12 (b)

UNIVERSITY GRANTS COMMISSION, BAHADUR BHINI MARG, NEW DELHI

No.F.O-91/77(C)

Dated 24 JUN 1977

To
The Registrar,
Sardar Patel University,
Vallabh Vidyanagar(Gujarat).

Subj: List of colleges prepared under Section 2(f) of the UGC Act 1956.

Sir,

I am directed to refer to your endorsement No.K-1/1216 dated 19-5-1977 on the subject noted above and to say that the Commission has agreed to the unification of four colleges into two colleges as under:-

<u>Name of the college</u>	<u>New name after Unification</u>
1. Halini & Arvind Arts college, Vallabh Vidyanagar merged in	(1) Halini, Arvind and I.V.Patel Arts college, Vallabh Vidyanagar. ✓
2. I.V.Patel Arts college, Vallabh Vidyanagar.	
3. Vitthalbhai Patel Mahavidyalaya, Vallabh Vidyanagar. merged in	(2) Vitthalbhai Patel and Rajratna P.I.Patel Science college, Vallabh Vidyanagar.
4. Rajratna P.I.Patel Science College, Vallabh Vidyanagar.	

The names of all the above four colleges have been deleted from the list of colleges prepared under Section 2(f) of the U.C.C. Act and the names of following new unified colleges have been included in the list of non-Covt. colleges teaching upto Bachelor's Degree.

1. Halini, Arvind & I.V.Patel Arts college, Vallabh Vidyanagar.
2. Vitthalbhai Patel and Rajratna P.I.Patel Science college, Vallabh Vidyanagar.

The University is requested to send the Indemnity Bonds and other documents in respect of new unified colleges.

Yours faithfully,

Sd/-

(Initial)
Assistant Secretary

copy forwarded to:-

1. The Registrar Principal, Halini & Arvind Arts college, Vallabh Vidyanagar. (Gujarat)
2. The Principal, I.V.Patel Arts college, Vallabh Vidyanagar (Gujarat)
3. The Principal, Vitthalbhai Patel Mahavidyalaya, Vallabh Vidyanagar. (Gujarat)
4. The Principal, Rajratna P.I.Patel Science college, Vallabh Vidyanagar, (Gujarat)
5. The Principal, Halini, Arvind and I.V.Patel Arts college, Vallabh Vidyanagar. (Gujarat)
6. The Principal, Vitthalbhai Patel and Rajratna P.I.Patel Vallabh Vidyanagar. (Gujarat)
7. All Officers/Section.

Sd/-
(Initial)
Assistant Secretary

SARDAR PATEL UNIVERSITY

Appendix II

Ref. Item No.10

Sardar Vallabhbhai Vidyaapeeth

I. NALINI AND ARVIND ARTS COLLEGE

Report of the Registrar made under Section 44(6) of the Sardar Vallabhbhai Vidyaapeeth Act, 1955, in the matter of application from the Principal, Nalini & Arvind Arts College, for the affiliation of the Nalini & Arvind Arts College to the Sardar Vallabhbhai Vidyaapeeth for teaching courses of studies leading to the B.A. Degree Examination in English, Hindi, Gujarati, Sanskrit, Economics, History, Political Science, Mathematics, Philosophy, Psychology and Sociology as principal and subsidiary subjects and Ardhamagadhi as subsidiary subject from June, 1962, on a permanent basis.

On receipt of the application, the Syndicate appointed a Local Inquiry Committee consisting of Shri Utsavabhai Parikh and Prof. R.K. Amin to report thereon.

The proceedings of the Syndicate and the Senate relating to the application are provided at page 4 of the minutes of the meeting of the Senate as held on the 31st March, 1962 (vide item NO.5.)

The application and all proceedings of the Syndicate and the Senate relating thereto were forwarded to the State Government.

The Under Secretary to the Government of Gujarat, Education and Social Welfare Department, by his letter NO.VVF 1362/35319-13, dated the 11th June, 1962, wrote as under with reference to this office letter NO.A-2/Affl/64, dated the 11th April, 1962:-

Subject:- Nalini and Arvind Arts College
Affiliation proceedings.

Sir,

I am directed to refer to your letter NO.A-2/Affl/64 dated the 11th April, 1962, on the subject mentioned above and to forward herewith a copy of Government Notification, Education and Social Welfare Department NO.VVF 1362-B dated the 7th June 1962 for your information.

Yours faithfully,

Sd/-

(H.K.SOLANKI)

Under Secretary to Government of Gujarat,
Education and Social Welfare Department.

NOTIFICATION

Education and Social Welfare Department,
Sachivalaya, Ahmedabad
Dated the 7th June 1962.

No.VVF 1362/B:- Under sub-sections (4) and (5) of Section 44 of the Sardar Vallabhbhai Vidyaapeeth Act, 1955, the Government of Gujarat is pleased to sanction permanent affiliation of the Nalini and Arvind Arts College, Vallabh Vidyanagar to Sardar Vallabhbhai Vidyaapeeth from June 1962 for teaching courses of studies leading to the B.A. Degree Examination in English, Hindi, Gujarati, Sanskrit, Economics, History, Political Science, Mathematics, Philosophy, Psychology and Sociology as Principal and subsidiary subjects and Ardhamagadhi as subsidiary subject.

By order and in the name of the Governor of Gujarat.

Sd/- (H.HABIBUDDIN)

Secretary to the Govt. of Gujarat,
Education and Social Welfare Department.

PROFILE OF GEOGRAPHY DEPARTMENT

1.	Name of the Department	Geography
2.	Year of Establishment	1959
3.	Number of Teachers sanctioned and present position	02
4.	Number of Administrative Staff	Nil
5.	Number of Technical Staff	Nil
6.	Number of Teachers and Students (Year 2007-08)	02 – 352
7.	Demand Ratio (No. of applications)	Nil
8.	Ratio of Teachers to Student	01 : 151
9.	Number of research scholars who had their master's degree from other institutions.	NA
10.	The year when the curriculum was revised last	2002 & 07-08
11.	Number of students passed NET/SLET ect. (last two year)	Data not available
12.	Success Rate of students (what is the pass percentage as compared to the university average?)	Uni.ResDept.Res SY-96.32 100% TY-97.70 100%
13.	University Distinction / Ranks.	05
14.	Publications by faculty (last five Year)	Nil
15.	Awards and recognition received by faculty (last five Year)	Nil
16.	Faculty who have Attended National & International Seminars (Last Five Year)	01
17.	Number of National & International Seminar organized (Last Five Year)	0
18.	Number of Teachers engaged in consultancy & the revenue generated	0
19.	Number of Ongoing projects and its total outlay	0
20.	Research projects completed during last two & its total outlay	0
21.	Number of inventions and patents	0
22.	Number of ph. D theses guided during the last two year	Nil
23.	Number of books in the Departmental Library, if any	Eng-31,Hindi-18,Gujarati-16.
24.	Number of Journals/Periodicals	03
25.	Number of Computers	One staff computer.
26.	Annual Budget	Nil

Department of Political Science

1.	Name of the Department	Political Science
2.	Year of Establishment	1959
3.	Number of Teachers sanctioned and present position	02 02
4.	Number of administrative staff	Nil
5.	Number of Technical Staff	Nil
6.	Number of Teachers and Students	02-214
7.	Demand Ratio (No. of seats : No. of applications)	N.A.
8.	Ratio of Teachers to Students	107
9.	Number of research scholars who had their master's degree from other institutions	
10.	The year when the curriculum was revised last	2002-03-04
11.	Number of students passed NET/SLET etc. (last two years)	Data not available
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	---
13.	University Distinction/ Ranks	--
14.	Publications by faculty (last 5 years)	---
15.	Awards and recognition received by faculty (last five years)	---
16.	Faculty who have Attended National and International Seminars (last five years)	02
17.	Number of National and International seminars organized (Last five years)	0
18.	Number of teachers engaged in consultancy and the revenue generated	0
19.	Number of Ongoing projects and its total outlay	0
20.	Research projects completed during last two & its total outlay	0
21.	Number of inventions and patents	0
22.	Number of Ph. D theses guided during the last two years	0
23.	Number of Books in the Departmental Library, if any	0
24.	Number of Journals/Periodicals	0
25.	Number of Computers	One staff commuter
26.	Annual Budget	Nil

Department of Sociology

1.	Name of the Department	Sociology
2.	Year of Establishment	1959
3.	Number of Teachers sanctioned and present position	02 02
4.	Number of administrative staff	N. A.
5.	Number of Technical Staff	N. A.
6.	Number of Teachers and Students	02 ---- 265
7.	Demand Ratio (No. of seats : No. of applications)	N. A.
8.	Ratio of Teachers to Students	1:132
9.	Number of research scholars who had their master's degree from other institutions	N. A.
10.	The year when the curriculum was revised last	2002-03-04
11.	Number of students passed NET/SLET etc. (last two years)	Data not available
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	Uni.Res Dept.Res SY-96.32 100% TY-97.70 95.29%
13.	University Distinction/ Ranks	07
14.	Publications by faculty (last 5 years)	04-Research paper & Artical
15.	Awards and recognition received by faculty (last five years)	Nil.
16.	Faculty who have Attended National and International Seminars (last five years)	01
17.	Number of National and International seminars organized (Last five years)	N. A.
18.	Number of teachers engaged in consultancy and the revenue generated	Nil
19.	Number of Ongoing projects and its total outlay	Nil
20.	Research projects completed during last two & its total outlay	Nil
21.	Number of inventions and patents	Nil
22.	Number of Ph. D theses guided during the last two years	Nil
23.	Number of Books in the Departmental Library, if any	N. A.
24.	Number of Journals/Periodicals	01
25.	Number of Computers	One staff computer
26.	Annual Budget	N. A.

Department of Logic & Philosophy

	Name of the Department	Logic & Philosophy
	Year of Establishment	1959
	Number of Teachers sanctioned and present position	01 02
	Number of administrative staff	N.A.
	Number of Technical Staff	N.A.
	Number of Teachers and Students	02-332
	Demand Ratio (No. of seats : No. of applications)	01
	Ratio of Teachers to Students	166:01
	Number of research scholars who had their master's degree from other institutions	Data not available
0.	The year when the curriculum was revised last	2002
1.	Number of students passed NET/SLET etc. (last two years)	Data not available
2.	Success Rate of students (What is the pass percentage as compared to the University average?)	T.Y. 100% S.Y. 100%
3.	University Distinction/ Ranks	07
4.	Publications by faculty (last 5 years)	02-Research paper
5.	Awards and recognition received by faculty (last five years)	01
6.	Faculty who have Attended National and International Seminars (last five years)	02
7.	Number of National and International seminars organized (Last five years)	0
8.	Number of teachers engaged in consultancy and the revenue generated	0
9.	Number of Ongoing projects and its total outlay	0
0.	Research projects completed during last two & its total outlay	0
1.	Number of inventions and patents	0
2.	Number of Ph. D theses guided during the last two years	0
3.	Number of Books in the Departmental Library, if any	N.A.
4.	Number of Journals/Periodicals	0
5.	Number of Computers	One staff computer
6.	Annual Budget	Nil

Department of Psychology

1.	Name of the Department	Psychology
2.	Year of Establishment	1959
3.	Number of Teachers sanctioned and present position	02 03
4.	Number of administrative staff	Nil
5.	Number of Technical Staff	Nil
6.	Number of Teachers and Students	03---- 223
7.	Demand Ratio (No. of seats : No. of applications)	N.A.
8.	Ratio of Teachers to Students	1:77
9.	Number of research scholars who had their master's degree from other institutions	N.A
10.	The year when the curriculum was revised last	FYBA SYBA TYBA 2002 2003 2004
11.	Number of students passed NET/SLET etc. (last two years)	Data not available
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	Uni.Res Dept.Res SY-96.32 100% TY-97.70 95.29%
13.	University Distinction/ Ranks	01
14.	Publications by faculty (last 5 years)	12-Research paper
15.	Awards and recognition received by faculty (last five years)	01
16.	Faculty who have Attended National and International Seminars (last five years)	02
17.	Number of National and International seminars organized (Last five years)	Nil
18.	Number of teachers engaged in consultancy and the revenue generated	Nil
19.	Number of Ongoing projects and its total outlay	Nil
20.	Research projects completed during last two & its total outlay	Nil
21.	Number of inventions and patents	Nil
22.	Number of Ph. D theses guided during the last two years	02 + 06
23.	Number of Books in the Departmental Library, if any	Eng.25,Guj.25 =50
24.	Number of Journals/Periodicals	01
25.	Number of Computers	One staff computer
26.	Annual Budget	Nil

Department of Sanskrit

1.	Name of The Department	Sanskrit
2.	Year of Establishment	1959
3.	Number of teachers sanctioned and present position	2.5
4.	Number of Administrative staff	Nil
5.	Number of Technical Staff	Nil
6.	Number of Teachers and students	2.5-684
7.	Demand Ratio (No. of seats, No. of applications)	N.A.
8.	Ratio of Teachers to students (with compulsory paper)	273.6
9.	Number of research scholars who had their Master's Degree from other institutions	
10.	The year when the curriculum was revised last	2003-04-05
11.	Number of students passed NET/SLET etc. (last two years)	Data not available
12.	Success rate of students (what is the pass percentage as compared to the university average ?)	
13.	University Distinction/Ranks	14
14.	Publication by faculty (last five years)	1 books & 9 research paper
15.	Awards and recognition received by faculty (last five years)	Nil
16.	Faculty who have attended National and International seminars (last five years)	15
17.	Number of National and International seminars organized (last five years)	0
18.	Number of teachers engaged in consultancy and the revenue generated	0
19.	Number of ongoing projects and its total outlay	0
20.	Research projects competed during last two & its total outlay	0
21.	Number of inventions and patents	0
22.	Number of Ph.D. Theses guided during the last two years	0
23.	Number of Books in the department / library, if any	Nil
24.	Number of Journals/periodicals	01
25.	Number of computers –	One staff computer
26.	Annual Budget	Nil

Department of Hindi

1	Name of the Department	Hindi
2	Year of establishment	1959
3	Number of teachers Sanctioned and Present Position	04
4	Number of Administrative Staff	Nil
5	Number of Technical Staff	Nil
6	Number of teachers & Students-	04:1304
7	Demand ratio (No. of applications)	N.A
8	Ratio of teachers to Students	01:326
9	Number of Research Scholars who had their Masters Degree from other institutions	N.A
10	The year when the curriculum was revised last	FYBA,SYBA,TYBA 2002 2003 2004
11	Number of Students Passed Net/ Slet/etc.(Last two years)	Data not available
12	Success rate of Students (What is the Past Percentage as compared to the University average?)	Uni.Res Dept.Res SY-96.32 96.15% TY-97.70 96.06%
13	University distinction/ Ranks	02-
14	Publication by faculty (Last 5 Years)	03-books,
15	Awards and recognition received by faculty (Last Five Years)	
16	Faculty, who have attended national and International Seminars (Last 5 Years)	04
17	Number of National and International seminars organized (Last five years)	02
18	No. of Teachers engaged in consultancy and the revenue Generated	00
19	Number of ongoing Projects and Its total outlay	00
20	Research Projects completed during Last two and its total Outlay	00
21	No. of Inventions and Patents-	00
22	No. of PH.D. Thesis guided during the Last Two Years)	02
23	No. of books in the departmental Library, if any	00
24	No. of Journals/ Periodical	10
25	No. of Computer-one computer available to all staff	One staff computer
26	Annual budget	Nil

Department of English

1.	Name of the Department	English
2.	Year of Establishment	1959
3.	Number of Teachers sanctioned and present position	2+1+1/2 = 3 1/2
4.	Number of administrative staff	Not required
5.	Number of Technical Staff	Nil
6.	Number of Teachers and Students	Teachers students 3 1/2 369
7.	Demand Ratio (No. of seats : No. of applications)	N/A
8.	Ratio of Teachers to Students	N/A
9.	Number of research scholars who had their master's degree from other institutions	Nil
10.	The year when the curriculum was revised last	FYBA,SYBA,TYBA 2005 2006 2007
11.	Number of students passed NET/SLET etc. (last two years)	Nil
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	DEPT UNIV AV TYBA 99.18% 95.46% SYBA 90.97% 93.55%
13.	University Distinction/ Ranks	
14.	Publications by faculty (last 5 years)	Research papers:02 Books: 02
15.	Awards and recognition received by faculty (last five years)	Nil
16.	Faculty who have Attended National and International Seminars (last five years)	02
17.	Number of National and International seminars organized (Last five years)	Nil
18.	Number of teachers engaged in consultancy and the revenue generated	Nil
19.	Number of Ongoing projects and its total outlay	Nil
20.	Research projects completed during last two & its total outlay	Nil
21.	Number of inventions and patents	Nil
22.	Number of Ph. D theses guided during the last two years	Nil
23.	Number of Books in the Departmental Library, if any	Nil
24.	Number of Journals/Periodicals	01
25.	Number of Computers	Nil
26.	Annual Budget	N/A

Department of Economics

1.	Name of the department	Economics
2.	Year of Establishment	1959
3.	Number of Teachers sanctioned and presents position	2.5
4.	Number of administrative staff	Nil
5.	Number of technical staff	Nil
6.	Number of teacher and students	2.5 , 656
7.	Demand ratio (No. Of applications)	N.A
8.	ratio of teachers to students	01 : 262.4
9.	Number of research scholars who had their master's degree from other institutions.	N.A
10.	The year when the curriculum was received last	FYBA ,SYBA ,TYBA 2003 2004 2005
11.	Number of students passed NET/SLET etc. (last two years)	Data Not Available
12.	Success rate of students (what is the pass percentage as compared to the university average?)	Uni Result Dept Result SYBA 96.32 96.29% TYBA 97.70 100%
13.	University distinction/ ranks	10
14.	Publications by faculty (last 5 years)	Nil
15.	Awards and recognition received by faculty (last 5 years)	Nil
16.	Faculty who have attended national and international seminars (last 5 years)	National Seminar 03
17.	Number of national and international seminars organized (last 5 years)	0
18.	Number of teacher engaged in consultancy and the revenue generated	0
19.	Number of ongoing projects and its total outlay	0
20.	Research projects completed during last two & its total outlay	0
21.	Number of inventions and patents	0
22.	Number of Ph. D theses guided during last two years	Nil
23.	Number of books in departmental library, if any	25
24.	Number of journals/periodicals	03
25.	Number of computers	One Staff Computer available to all
26.	Annual budget	Nil

Department of History

1.	Name of the Department	History
2.	Year of Establishment	1959
3.	Number of Teachers sectioned and presents position	02
4.	Number of administrative Staff	-
5.	Number of technical staff	02
6.	Number of teacher and students	264
7.	Demand ratio (No. of applications)	-
8.	ratio of teachers to students	2 : 264
9.	Number of research sholars who had their master's degree from other institutions.	-
10.	The year when the the curriculum was received last	Year of the 2004.
11.	Number of students passed NET/SLET etc. (last two years)	Date of not available
12.	Success rate of students (what is the pass percentage as compared to the university average)	-
13.	University distinction/ranks	04
14.	Publications by faculty (last 5 years)	8 research paper
15.	Faculty who have attended national and international seminars (last 5 years)	-
16.	Faculty who have attended national and international seminars (last 5 years)	National-2
17.	Number of national and international seminars organized (last 5 years)	-
18.	Number of teacher engaged in consultancy and the revenue generated	12/10/07
19.	Number of ongoing projects and its total outlay	-
20.	Research projects completed during last two & its total outlay	-
21.	Number of teacher invention and patents	-
22.	Number of Ph. D. these guided during last two years.	-
23.	Number of books in department library, it any	200 book
24.	Number of computers	01
26.	Annual badget (Library Book)	Nill

Department of Gujarati

1.	Name of the Department	Gujarati		
2.	Year of Establishment	1959		
3.	Number of Teachers sanctioned and present position	04 01		
4.	Number of administrative staff	Nil		
5.	Number of Technical Staff	Nil		
6.	Number of Teachers and Students	05— 305		
7.	Demand Ratio (No. of seats : No. of applications)	N.A.		
8.	Ratio of Teachers to Students	76:5		
9.	Number of research scholars who had their master's degree from other institutions			
10.	The year when the curriculum was revised last	2002-03-04-05-06		
11.	Number of students passed NET/SLET etc. (last two years)	Data not available		
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	Result		
		Uni.		Dept.
		S.Y.	96.32	99%
		T.Y.	97.70	99%
13.	University Distinction/ Ranks	—		
14.	Publications by faculty (last 5 years)	—		
15.	Awards and recognition received by faculty (last five years)	Nil		
16.	Faculty who have Attended state & National Seminars (last five years)	04		
17.	Number of National and International seminars organized (Last five years)	—		
18.	Number of teachers engaged in constancy and the revenue generated	—		
19.	Number of Ongoing projects and its total outlay	—		
20.	Research projects completed during last two & its total outlay	—		
21.	Number of inventions and patents	—		
22.	Number of Ph. D theses guided during the last two years	Nil		
23.	Number of Books in the Departmental Library, if any	Nil		
24.	Number of Journals/Periodicals	Nil		
25.	Number of Computers	Nil		
26.	Annual Budget	Nil		

Department of Office Management And Secretarial Practice

1	Name of Department	Office management And Secretarial Practice
2	Year of Establishment	1993
3	Number of Teachers sanctioned and present position	01
4	Number of administrative staff	NIL
5	Number of Technical Staff	NIL
6	Number of Teacher and Students	01-38
7	Demand Ratio (No of seats : No. of application)	NIL
8	Ratio of Teachers to Students	38:1
9	Number of research scholars who had their master's degree from other institutions	NIL
10	The year when the curriculum was revised last	2002-03
11	Number of students passed NET/SLET etc.(last two year)	Data not available
12	Success Rate of students (What is the pass percentage as compared to the University average?)	Uni resu Coll F.Y. 84 80% S.Y. 93 96%
13	University Distinction/Ranks	04
14	Publications by faculty (last 5 years)	3-Articules
15	Awards and recognition received by faculty (last Five year)	02
16	Faculty who have Attended National and International Seminars (last five years)	01
17	Number of National National and International seminars organized (Last five years)	NIL
18	Number of teacher engaged in consultancy and the revenue generated	NIL
19	Number of Ongoing projects and its total outlay	NIL
20	Research projects completed during last two & its total outlay	NIL
21	Number of inventions and patents	NIL
22	Number of Ph. D theses guided during the last two years	NIL
23	Number of Books in the Department Library, if any	EngD.30 Guj 15
24	Number of Journals/Periodicals	01
25	Number of Computers	One Staff Computer
26	Annual Budget	NIL

Department of Computer Application

1.	Name of the Department	Computer Application	
2.	Year of Establishment	1993	
3.	Number of Teachers sanctioned and present position	01	01
4.	Number of administrative staff	N. A.	
5.	Number of Technical Staff	02	
6.	Number of Teachers and Students	01----48	
7.	Demand Ratio (No. of seats : No. of applications)	N.A.	
8.	Ratio of Teachers to Students	01:48	
9.	Number of research scholars who had their master's degree from other institutions	N. A.	
10.	The year when the curriculum was revised last	1998	
11.	Number of students passed NET/SLET etc. (last two years)	Data not available	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)		
13.	University Distinction/ Ranks		
14.	Publications by faculty (last 5 years)	0	
15.	Awards and recognition received by faculty (last five years)	N. A.	
16.	Faculty who have Attended National and International Seminars (last five years)	N.A.	
17.	Number of National and International seminars organized (Last five years)	N. A.	
18.	Number of teachers engaged in consultancy and the revenue generated	N.A.	
19.	Number of Ongoing projects and its total outlay	01	
20.	Research projects completed during last two & its total outlay	N.A.	
21.	Number of inventions and patents	N.A.	
22.	Number of Ph. D theses guided during the last two years	N.A.	
23.	Number of Books in the Departmental Library, if any		
24.	Number of Journals/Periodicals	N.A.	
25.	Number of Computers	26	
26.	Annual Budget		

Nalini - Arvind & T. V. Patel Arts College

1.	Name of the Department	Computer Application	
2.	Year of Establishment	1993	
3.	Number of Teachers sanctioned and present position	01	01
4.	Number of administrative staff	N. A.	
5.	Number of Technical Staff	02	
6.	Number of Teachers and Students	01----48	
7.	Demand Ratio (No. of seats : No. of applications)	N.A.	
8.	Ratio of Teachers to Students	01:48	
9.	Number of research scholars who had their master's degree from other institutions	N. A.	
10.	The year when the curriculum was revised last	1998	
11.	Number of students passed NET/SLET etc. (last two years)	Data not available	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)		
13.	University Distinction/ Ranks		
14.	Publications by faculty (last 5 years)	0	
15.	Awards and recognition received by faculty (last five years)	N. A.	
16.	Faculty who have Attended National and International Seminars (last five years)	N.A.	
17.	Number of National and International seminars organized (Last five years)	N. A.	
18.	Number of teachers engaged in consultancy and the revenue generated	N.A.	
19.	Number of Ongoing projects and its total outlay	01	
20.	Research projects completed during last two & its total outlay	N.A.	
21.	Number of inventions and patents	N.A.	
22.	Number of Ph. D theses guided during the last two years	N.A.	
23.	Number of Books in the Departmental Library, if any		
24.	Number of Journals/Periodicals	N.A.	
25.	Number of Computers	26	
26.	Annual Budget		

Nalini - Arvind & T. V. Patel Arts College

Vallabh Vidhyanagar

Staff List 2007-08

SR.	Name	Designation	Department
1	Dr. N. R. Parmar	Principal	Psychology
2	Dr. M. G. Mansuri	Lecturer	Psychology
3	Mr. K. M. Patel	Ad-hock P.T. Lecturer	Psychology
4	Dr. F. M. Bhartiya	Lecturer	English
5	Dr. M. D. Mishra	Lecturer	English
6	Mr. K. V. Gohil	Ad-hock Lecturer	English
7	Mr. N. R. Mehta	Ad-hock P.T. Lecturer	English
8	Dr. S. Y. Pateliya	Lecturer	Gujarati
9	Dr. S.B. Patel	Lecturer	Gujarati
10	Dr. A. A. Salunke	Lecturer	Gujarati
11	Mr. G. D. Chaudhari	Lecturer	Gujarati
12	Smt. G. M. Shukla	Ad-hock P.T.Lecturer	Gujarati
13	Dr. B. M. Zala	Lecturer	Hindi
14	Dr. S. P. Shukla	Lecturer	Hindi
15	Dr. J. D. Pandit	Lecturer	Hindi
16	Smt. H.R. Joshi	Lecturer	Hindi
17	Mr. K. V. Taviyad	Lecturer	Sanskrit
18	Dr. G. N. Gadhavi	Lecturer	Sanskrit
19	Mr. V. V. Rathod	Part Time Lecturer	Sanskrit
20	Mr. D. A. Solanki	Lecturer	Economics
21	Smt. N. R. Patel	Lecturer	Economics
22	Kum. K. B. Brahmbhatt	Part Time Lecturer	Economics
23	Smt. K. R. Malvat	Lecturer	Geography
24	Mr. G. R. Ponkia	Lecturer	Geography
25	Mr. V. B. Talpada	Lecturer	History
26	Mr. J. M. Chavda	Lecturer	History
27	Smt. U. B. Bhalsoda	Lecturer	Philosophy
28	Mr. B. N. Sartana	Ad-hock Lecturer	Philosophy
29	Dr. B. M. Parmar	Lecturer	Political Science
30	Mr. M. C. Patel	Lecturer	Political Science
31	Dr. N. K. Barot	Lecturer	Sociology
32	Mr. M.S. Parmar	Lecturer	Sociology
33	Mr. V. R. Kalasva	Physical Instructor	Physical Education
34	Kum. G. H. Patel	Laboratory Instructor	Computer Application
35	Mr. H. R. Dalwadi	Ad-hock Lecturer	OMSP
36	Dr. M. R. Darbar	Librarian	Library
37	Mr. C.R. Kapadiya	Office Superintendent	Administrative Staff
38	Mr. D. R. Prajapati	Accountant	Administrative Staff

39	Mr. R. M. Patel	Sr. Clerk	Administrative Staff
40	Mr. B. C. Patel	Sr. Clerk	Administrative Staff
41	Mr. D. S. Patel	Jr. Clerk	Administrative Staff
42	Mr. S. P. Patel	Jr. Clerk	Administrative Staff
43	Mr. K. P. Solanki	Jr. Clerk	Administrative Staff
44	Mr. M. G. Harijan	Watchman	Administrative Staff
45	Mr. P. T. Pandya	Peon	Administrative Staff
46	Mr. R. R. Parmar	Peon	Administrative Staff
47	Mr. J. D. Prajapati	Peon	Administrative Staff
48	Mr. K. B. Chavda	Peon	Administrative Staff
49	Mr. P. N. Solanki	Peon	Administrative Staff

Part II: Evaluative Report

A. Executive Summary

Shree Bhaikaka and Bhikhabhai with the inspiration of Sardar Patel created a unique seat of learning known as Vallabh Vidyanagar. The vision and mission was-- to disseminate knowledge, to expand the horizon of knowledge and to build character of the students. With this mission Nalini- Arvind & T V Patel Arts College was established in the year 1959. The institution has a long academic standing and first to receive the best college award by the Gujarat Government in the year 1979.

With a concern and care for higher education the institution has effectively chartered the new UGC curricula with its thrust on human values and knowledge. The institution provides enough academic flexibility for the choice of their subject. To provide authenticity for the curricula, feedback from the students is obtained, and accordingly the curricula are updated. Hence, constant modification and enrichment of the knowledge is the best practice in curricula aspect.

Teaching and learning being a continuous institutional practice need evaluation. With a transparent admission process institution caters the diverse academic needs of the students. Qualified staff with good academic nourishment effectively teaches the subject with sophisticated audio- visual aids. The whole educational enterprise of the institution is student- centric. Through feedback the quality of teaching is assessed and improved and it is reflected in their final result. In recent year use of LCD, computer and OHP has become a teaching tool, and is extensively used. Innovative practices are always welcomed.

Expansion of horizon of knowledge is a continuous practice of any educational institution. Research Committee monitors research activity. Three teachers are recognized guide and six students are registered under the guidance of Dr. N. R. Parmar. One M. Phil. student and two students have been awarded Ph.D. degree. Thirty research papers of various faculties are published, and 204 articles are published by the faculties. Faculties extensively and effectively participate in various State, National and International Seminars- conferences. Twenty books have been published by the faculties. Hence, the Research and Academic participation is one of the salient features of the institution.

It is matter of pride for the institution that the U.G.C. has sanctioned Rs. 7 lac for the Computer Application under the Career Orientation Programme

Institution is running Dr. Babasaheb Ambedkar Open University study centre with the collaboration of the said university. The centre has 912 students and runs thirty eight courses.

The institution has established a strong social connectivity through its NSS activities. Blood donation camps are arranged. Thalassemia and HIV test are made compulsory for the students. As an extension and educative exercise the institution has effectively created awareness, 'To Save Girl Child' and 'Eradication of Dowry System'. Workshop on "Rights and Obligations of the Sarpanch and the Members of Taluka Panchayat" was organized as a part of extension activity. Through these activities institution has established a stable connectivity and credibility in society.

NCC (Boys and Girls) is a vibrant unit of the college and at national level our boys and girls are selected in RDC, TSC, NIC, Spl. NIC and DGC.

Lajja Goswami, through her achievement in Rifle Shooting, has given a unique pride not only to the institute but also to the nation by winning Bronze Medal at 17th meeting of shooting championship 2007, Hopes Plezen, Czech- Republic. Gold and Bronze Medal at 11th Asian Shooting Championship, 2007, Kuwait.

The college has sufficient infrastructure facilities to run its Academic, Co-curricular and Extra-curricular and Sports activity and is being optimally utilized. Library as a central nerve of the academy has 68000 books, 4000 valued reference books and 185 rare manuscripts. College library is not only a good learning resource but an asset for the researchers in humanities. ICT as a learning resource the infrastructure facility like Computer Lab, Language Lab, L. C. D., O. H. P. is provided and necessary use is made as a learning tool.

Students Socio- economic profile reveals that 58 percent belongs to SC, ST and OBC category. It is an alarming sign that the members of lower strata are largely involved in the academic pursuit. Results of the examination clearly indicate that excellent academic progress is achieved. Eighty two percent of students enter in higher studies. This shows their quest for higher learning. Counseling is provided for the student's well- being including girl students through Women Cell. College has an alumni association and is effectively working. Students participate and involve themselves largely in literary and cultural activities of the college.

Knowledge dissemination, expansion of the horizon of knowledge and service to the nation through character building is the vision and mission of the institution and is in tune with the objectives of higher education policy of the nation. Vision and mission is effectively transmitted by the management and by the institute as a part of academic leadership. Institutional head provides leadership by regulation. Overall surveillance is maintained by sympathetic understanding. Developmental strategy of the institution is regulated directly as well as indirectly- by delegating powers and responsibility. Grievance redressal is met, by the core of wisdom, of the authority. Institution has devised developmental strategy with the consultation of its stakeholders. In a way the academic activity is a co- operative exercise and has been chartered meaningfully by devotion and dedication for the cause of education. Hope and hurdles are the partners. Yet promises are to be kept. Quality of education is to be assured and ensured. The key secret of the institution is:

We have no secrets

We have nothing to hide.

Even if we discover the worst about us,

the discovery will be a new strength.

CRITERION: 1

Curricular Aspects

1.1 Curriculum Design and Development

1.1.1 State the vision and mission of the institution, and how it is communicated to the students, teachers, staff and other stakeholders?

Ans. **The vision statement of the institution:**

The vision of the institution is based on Nalanda and Takshashila. *Nalanda*= *Na* + *Alam* + *da* which means knowledge cannot be completely imparted. Where generation and acquisition of knowledge goes on unabated. Takshashila literally means shaping stone into idol. It stands for continuous development of the students. Some stones are porous and soft, some are spotted and some are hard. We aimed at shaping our students and developing them into the ideal human beings.

Mission of the Institution:

Mission Statement:

- (1) To preserve and enhance the legacy of the knowledge of humanities.
- (2) To develop globally relevant knowledge potential.
- (3) Organize activities to help the creative faculties of students.

- (4) To inculcate in students good values and to build good character which are beneficial to life.
 - (5) To nurture in students the qualities, those are helpful in social life i. e. Equality, Fraternity and Social justice.
 - (6) To shape enlightened citizens who can guide society, nation and world to construct the noble, global society.
 - (7) To educate youth to gain and use self-knowledge for self-development.
- The vision and mission of the institution is communicated to the students, teachers' staff and other stakeholders by pamphlets and charts.

Vision and mission communicated to all stake holders.

1. Vision and mission communicated to the students:

- (A) Vision and mission stated in the brochure.
- (B) First inaugural meet of the students.
- (C) Written statement of vision and mission is distributed to all students.
- (D) Vision and mission statement is communicated and explained by the teachers.
- (E) Vision and mission communicated to students of central committee in a special meeting.

2. Vision and mission communicated to the teaching staff:

- (A) Written statement of vision and mission is distributed to all teachers.
 - (B) Vision and mission is explained by the principal in the staff meeting.
3. Vision and mission communicated to the administrative staff:
- (A) Written statement of vision and mission is distributed to the administrative staff.
 - (B) Vision and mission is explained by the principal in the meeting with the administrative staff.
4. Vision and mission communicated to alumni association:
- (A) Written statement of vision and mission is distributed to the members of alumni.
 - (B) Special meeting was held to explain the vision and mission statement.
5. Vision and mission communicated to parents:
- (A) Vision and mission is stated in the brochure.
 - (B) Special meeting was held to explain the vision and mission statement.
6. At various places Vision and mission is displayed in the institution.

1.1.2 How does the mission statement reflect the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientation?

Ans. To create knowledge based society is a societal need. To fulfill the societal need following academic aspects are necessary.

1. Language acquisition.
 2. Understanding and interpretation of societal fact
 3. Understanding of human nature and its function.
 4. Expansion of the knowledge horizon to fulfill national and global needs.
- With this liberal thrust -to shape enlightened citizen-teaching of humanity was chartered. This liberal study of humanities ensures to enrich the choices – enrichment of horizon of knowledge- without enforcing. The tradition of value orientation, value inculcation by the institution is not direct but indirect. Study of humanities is an exercise- an instrument- in nurturing human values not by prescription or inscription but by nursing the mind and the spirit.

It is done by the study of languages. Gujarati, Sanskrit, English and Hindi, by the study of social sciences History, Sociology, Psychology, Economics, Geography, Political Science and a science of wisdom-Philosophy.

Computer Application and Office Management and Secretarial Practice Courses are also chartered by the institution.

Thus mission statement has determined and dictated the courses in humanities and has addressed to the needs of the society and the needs of the students.

1.1.3 Are the academic programmes in line with the institution's goals and objectives? If yes, give details on how the curricula developed/ adopted, address the needs of the society and have relevance to the regional / national and global trends and developmental needs? (access to the Disadvantaged, Equity, Self development, Community and National Development, Ecology and environment , Value orientation, Employment, ICT introduction, Global and National demands and so on)

Ans. Institutions Goals and objectives which dictate the academic programmes are:

- (1) Dissemination of knowledge.
- (2) Expansion of the horizon of knowledge.
- (3) Nation building through building the character of the student. Language studies address to the regional, national and global 'psyche' its dynamics and try to nurture and mold the 'Psyche' with a human face.

Social Sciences address to the societal content of the society. Socio, political, economic, Historical and Geographical condition, its psychological make up, its demands and aspiration to charter social well-being, which would match with individual, national and global needs.

Philosophy addresses to the critical assessment of knowledge and caters wisdom of the humanity particularly from east and west.

This academic liberalism ensures the developmental individual and society-community, national and global needs.

✓ To establish and to strengthen better connectivity with community, national and globe, computer teaching and training is inducted in the institution.

Character is the core and concern of civic society, N.S.S., N.C.C. Cultural activity is chartered by the institution to established social connectivity.

Institution with egalitarian thrust ensures equality and sympathy towards disadvantaged group. For academic upliftment, institution provides 'Remedial Coaching' to the deprived group.

In this way vision and mission-goals and objectives- determine, dictate and motivate institutional enterprise of the academy.

1.1.4 How does the curriculum cater to inclusion/ integration of Information and Communication Technology (ICT) in the curriculum, for equipping the students to compete in the global employment markets?

Ans. Realizing the importance of the inclusion of ICT in the academic

programme, along with

revised curriculum the

college has embarked on

a programme of need-

based, employment-

generating courses, such as, computer application and Office management

and Secretarial practices. Such programmes would develop competence

among the students to compete in National and global employment market.

The college has established language laboratory for the betterment of the

language teaching so that student can develop language skills and can

compete in the global employment market effectively. In some areas ICT is

used as an academic tool. Institution has chartered a special Internet training

programme for the students of first year.



- 1.4.5 Specify the initiatives and contributions of the institution in the curriculum design and development process. (Need assessment, development of information database, feedback from faculty, students, alumni, employees and academic peers, and communicating the information and feedback for appropriate inclusion and decisions in statutory academic bodies. Membership of BOS and by sending agenda items etc.)

Ans. The institution follows the following procedure (steps) for the curriculum development:

It is to be approved by the statutory academic bodies.

- i) The content of the syllabus and the ideas of course content are conceived from the U.G.C. guideline itself.
- ii) The faculty members of the concern department will frame the course curriculum and put-up before the Board of Studies for approval.
- iii) The syllabus which is approved by the Board of Studies will be put up before academic council (faculty body) for the approval.
- iv) Finally the syndicate & senate approve the syllabus.
- v) Feedback from students and peer faculty is generally obtained before restructuring the syllabus.

1.2 Academic Flexibility

1.2.1 What are the range of programme options available to learner in terms of Degrees, Certificates and Diplomas?

Ans. The college offers three year academic programme for graduation and two years programme for post graduation in Logic and Philosophy. The three year degree course programme of the college provides a wide range of

subjects to the learners. The college also offers need-based, vocational courses as a subsidiary subjects. They are Computer Application, and Office Management & Secretarial Practices. The range of options available to learners is eleven major subjects and minor.

1.2.2 Give the details on the following provisions with reference to academic flexibility, value addition and course enrichment:

a) Core options b) elective options c) Add on Courses d) Flexibility to the students to move from one discipline to another. e) flexibility to pursue the programme with reference to the time frame (flexible time for completion)

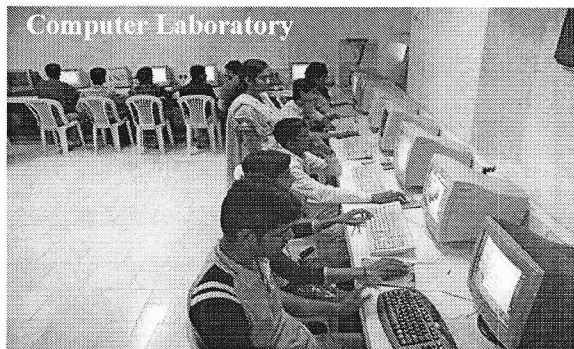
Ans. The college offers under- graduate courses, as well as post graduate teaching programmes in certain subjects, such as Logic & Philosophy. The college

offers vocational courses, such as,

Computer

Application, Office

Management &

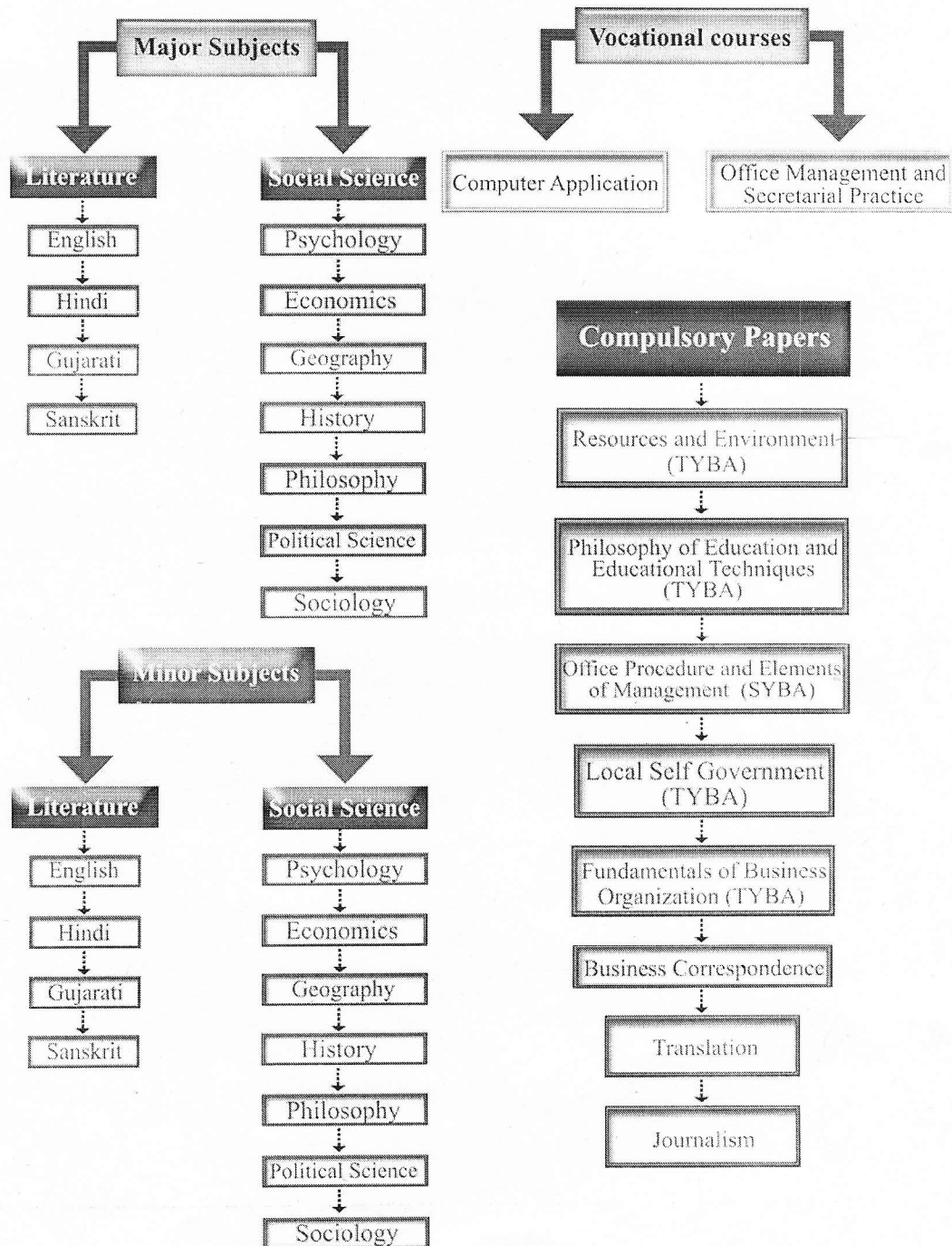


Secretarial Practices. Realising the importance of Information Communication Technology (ICT) and to equip the students with global environment, the students are familiarised with Computer and Internet. Computer Application programme and internet facility at the college level

gives an exposure to the students and faculty members to the global requirements, providing encouraging environment.

Details regarding the principal subject and its combination with compulsory and first subsidiary subjects are given below:

Academic Flexibility



It merits to mention here that the structure of curricular programme has also a new thrust to provide interdisciplinary approach in the teaching and research. The college has provided a balance in this context. The college has laid down a policy that when a student offers major subject from Literature, the minor subject has to be chosen from Social Sciences. Likewise, if a student offers any one of Social Science subject as the major subject, the minor subject has to be selected from the humanities discipline. This would enable the student to have a broad base and a wider horizon and provides potential to appear in competitive examination.

Details of the provision relating to academic programme are shown in the admission form.

Generally, after the selection of the subject at the time of admission, the student retains the same subject willingly. However in some specific cases, on demand, after verifying the fairness of the demand we offer them to change the subject.

1.2.3 Give details of the programmes and other facilities available for international Students (if any)

Ans. Not Applicable.

1.2.4 Does the institution offer any self-financed programmes in the institution? If yes, list them and indicate how they differ from other programmes, with

reference to admission, curriculum, fee structure, teacher qualification and salary etc.

Ans. The institution offers self-financed programmes for the following.

1. Computer Application as a subsidiary subject at the first degree level.
2. Office Management & Secretarial Practices as a subsidiary subject at the first degree level. Both the courses are applied courses. They teach concepts and Training and monitor self-learning.

Admission Process:

Computer Application:

- (i) The student should have passed H.S.C. with English.
- (ii) For this programme, admission is given to the students, who have offered English as a major subject.

O.M. & S.P.: For this programme, admission is given to all students, who desire to offered the course.

Fee Structure:

Sr.	Course	1 st Term	2 nd Term
1.	Computer Application	5000	5000
2.	O.M. & S.P.	1500	1500

Teachers' qualifications and salary of the faculties for the above mentioned programmes and the qualification are the same as prescribe by the University. The salary for the regular teacher is as per the University rules. And the remuneration for the visiting faculty is fixed Rs.one hundred. The structure of the teaching faculty as under:

(A) Computer Application:

1. One visiting faculty – M.C.A.
2. One Lab instructor- B.Sc. Computer Science in the scale of 4000 to 6000.
3. Internet supervisor- B.Com and Diploma in computer Application in a fix pay.

1.3 Feedback on Curriculum:

1.3.1. How does the college obtain feedback on curriculum from:

- a) Students?
- b) Alumni?
- c) Parents?
- d) Employers / industries?
- e) Academic peers?

f) Community?

Ans. Feedback is obtained from students and academic peer group do the analysis of the feedback.

1. Students' Feedback:

A. Feedback was obtained through questionnaire

B. Components of the feedback are:

- i) The content of the curricula
- ii) Inter connectivity of the units.
- iii) Inter disciplinary thrust..
- iv) The possibility of self-reflexivity
- v) The possibility of creativity.
- vi) Usefulness of the units in the curricula.
- vii) Possibility of the technical input in the curricula.

2. Peer Group:

A) Analyze the feedback

B) Monitors the feed back with the faculty for curriculum restructuring for better performance through dialogue and deliberation with the teachers.

C) Restructuring is reported to the Board of Studies.

1.3.2. How is the above feedback analyzed and the outcome / suggestions used for continuous improvements, and communicated to the affiliating university for appropriate inclusion?

Ans. Even though the feedback reports of the students remain in the institution suggestions about the curricular is carry forward by the faculty members in the meetings of Boards of Studies. Department of Psychology, Sociology and Gujarati have recommended to the Board of Studies for syllabus revision based on feedback.

1.4 Curriculum update:

1.4.1 What are the frequency and the basis for syllabus revision and what are the major revisions made during the last two years?

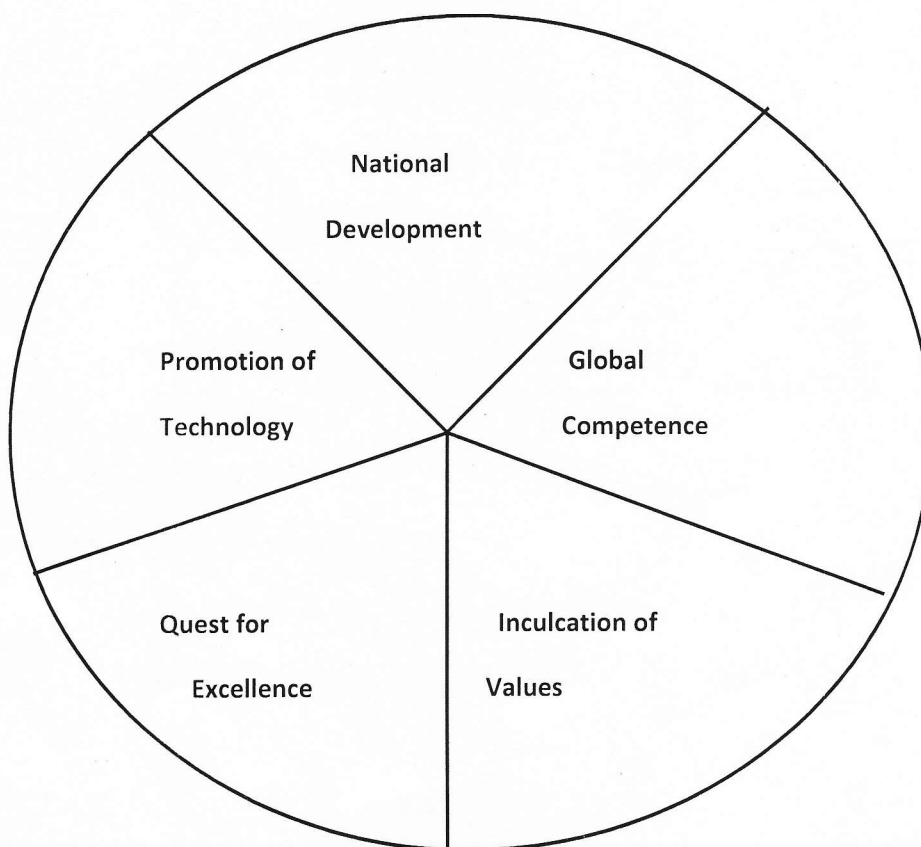
Ans. The College follows the curricula of different subjects, updated according to the guidelines of U.G.C. and adopted and debated by Sardar Patel University and the Board of Studies, academic year 2002-03, 2003-04 and 2004-05. The department of English has revised the syllabus even during the years 2005-06, 2006-07. On the bases of feed back Psychology, sociology

and Gujarati have asked the Board of Studies for the revision of the syllabus.

1.4.2 How does the institution ensure that the curriculum bears a thrust on core values adopted by NAAC?

Ans. The core values adopted by NAAC are national development, global competence, inculcation of values, promotion of technology and quest for excellence.

Core Values adopted by NAAC



Core values of NAAC adopted in the curriculum:

(1) National Development:

(A) Language Study: Language as a 'House of Being' represents the 'Psyche' of the people. The study of literature gives an intimate and vibrant representation of the dynamics and problematic of 'Indian Psyche', 'Indian Tradition' and 'Indian Culture'. Literature is a sole means in constructing and developing national identity through emotional upbringing. The curricula of Hindi, Gujarati, Sanskrit and English rightly represent the above fact

SANSKRIT:

The study of Sanskrit voices the Indian knowledge system, Indian culture, value and tradition. The studies of classics such as Kalidas's Abhignan Shakuntal, Dashkumaracharit of Dandi express the richness of the Indian literature. The study of Shastras like Samkhya, Upnishad, Vaidic Pathavali, Vedanta Sara and vyakaran significantly represent Indian mind.

ENGLISH:

English language learning is a gate way to the globe. Non-colonial thrust to teach English creates a space for Indian English and it has become instrumental in developing national spirit.

Learning of English Literature is a developmental paradigm an exercise in developing human consciousness.

HINDI:

Hindi being widely accepted Indian Language, is effective in constructing Indian identity. History of Hindi literature intimately represents the Indian Psyche and its problems. All literary generate deposit and generate opportunity for self-reflexivity. Innovative performance of the Saints, like Kabir, Mira and Tulsi which provide not only emancipative thrust, but also provides reformative and reconstructive awareness. Selection from poem of Maithilisharan Gupta, Jaishankar Prasad, Nirala, Makhanlal Chaturvedi and literature of Premchand rightly depicts the patriotic spirit. Hindi literature has widely incorporated the influence of the world literature and has molded them in their own expressions. The study of Hindi, not only construct Indian identity but expand and extend it.

GUJARATI:

Gujarati being a regional language is very intimately intensively express the national spirit. Gandhi and Post-Gandhian writing reflect the nation and global influence. Gujarati language establishes a right connectivity with nation and the globe.

B) Social Science:

Social Sciences provide a tool for the understanding of national reality and analyze the national problematic- situation to construct awareness building about its solution.

HISTORY:

Study of the history of India with its socio, Economics and cultural thrust develops awareness of national identity. The study of freedom movement constructs dignity and importance of 'Freedom'.

SOCIOLOGY:

Sociology gives an intimate knowledge structure and problems of Indian society. Sociology of Environment, Sociology of Population Social Psychology and Sociology of Health develops societal awareness and prepares for the national commitment of the society for its betterment.

PSYCHOLOGY:

Psychology as a discipline address to individual and social well being aspires to understand the individual and social dynamics of human behavior. child psychology, education, health, sex and married life and Psycho-Pathology of disorder largely involves mental health of the nation, psychology as a counseling discipline largely influence the developmental paradigm of the nation to nature order and peace in the society.

POLITICAL SCIENCE:

Political science as a discipline is a study of Governance directly involve with the study of Indian polity and Indian political thought. Political science addresses to the theories of social change and aspires to construct a welfare

state with its thrust on Local Self Governance is instrumental in creating political awareness.

ECONOMICS:

Economics has direct connectivity with the national development. The study of economic activity brings understanding and problematic and plea for the solution directs the core of developmental paradigm of the nation.

GEOGRAPHY:

Understanding of the Geography of India with its economic, Political, population and Human and Environment study is instrumental in developing deep understanding and awareness of the dynamics of the physical condition of the nation. Physical Geography, climatology, geomorphology, oceanography deals with the in depth study of the physical condition of the nation.

PHILOSOPHY:

Philosophy with its critical thrust and its quest for knowledge and wisdom, meaningful participate in constructing Indian mind. Philosophy with it's firm footing on the reflective tradition of Indian, western and continental thought comprehensively nurture Indian mind.

(2) Global Competence:

‘We live in the world and the world live within us’- Global connectivity demands competence. Languages and Social Sciences through curriculum try to meet the demand.

Indian Literature voice the globe through their literary works. This is true about, Gujarati, Hindi and English literature, taught in the curriculum.

GUJARATI:

Umashankar Joshi, Suresh Joshi do voice global sensitivity and provides an opening to the world literature. The area of literary criticism is largely influenced by recent literary criticism which opens up the global critical connectivity.

HINDI:

Hindi literature and literary writing is strongly influenced by the global writing and global ideology. This influence has a participatory impact. Translation activity also boosts the global spirit and rightly motivate global sensitivity.

ENGLISH:

English language and literature is a vital component to inculcate global sensitivity. The learning of Classical, Modern, Russian, French, American and African text gives intimate touch and feel of the culture and provides a

window for the world literature. Literature is instrumental in expanding one's horizon from national to the globe.

SANSKRIT:

Sanskrit language and literature has the potential to participate substantially to the globe through its literature, wisdom and literary theories.

SOCIAL SCIENCES:

The study of Social Sciences takes care of the global thrust and they establish global connectivity.

HISTORY:

History through the study of modern world creates event based cartography of the globe. The study of Russian, China, Japanese and America brings historical making and breaking of the nation. Disturbance, distortion and aspiration of the study of various nations are instrumental in understanding the globe.

PSYCHOLOGY:

Psychology through its study of abnormal behaviour, organizational behaviour and human resource development do address to the psychological problems globally.

SOCIOLOGY:

Sociological theories and Sociology of Environment and sociological problem do have a global thrust.

POLITICAL SCIENCE:

Political Science in its study of competitive politics, international relation, western political thoughts and ideology do address to the scenario of global politics.

ECONOMIS:

Economics through its study of economic theory, micro and macro economics, international trade and history of economic thought prepares the ground and potential for global economy.

GEOGRAPHY:

Geography with its study of physical geography, climatology, geomorphology, oceanography bases the global learning

PHILOSOPHY:

Philosophy within its study of Moral Philosophy, British Philosophy, Feminist Philosophy, Phenomenology and Existentialism, Philosophy of Language, Post Modernism and Hermeneutics vitally participate in understanding the globe.

The above facts show that the curriculum not only addresses to the globe competence but vitally prepares a ground for the understanding of the globe.

(3) Inculcation of Values:

Knowledge being equally sharable phenomenon basically ensure equality, freedom and justice. Knowledge in liberal tradition being a prejudice free learning of discourse of knowledge structurally and functionally inculcate democratic values.

Institution with its extension activities inculcates the values of togetherness and sharability, molds and nurtures the character through service and discipline befitting to the nation.

Learning of Language and Literature positively and effectively inculcate human values.

(4) Promotion of the Use of Technology:

I. C. T. connectivity has added new dimension to the curricula.

English language and literature with I. C. T. connectivity has made English language and literature learning more standardized and systematic and effective.

Similarly, the use of I.C.T. has promoted learning particularly in Sociology, Geography and Psychology.

(5) Quest for Excellence:

Certain innovative practices in curriculum asserted in the quest for excellence are as under:

Sanskrit: Special paper on Manusmriti and Sanskrit Vakvyavahara.

History: Special paper on History of Russia, China and Japan and History of freedom movement in Gujarat.

Sociology: Special paper on Sociology of Environment and Sociology of Health.

Psychology: Special paper on health and psychology (as an optional paper)

Political Science: Special paper on Local Self Government and on Comparative Politics

Geography: Special paper on Advance Cartography, Population Geography, Human Geography, Resource and Environmental Geography.

Philosophy: Special paper on Structure and Growth of Scientific Knowledge, British Analytical Philosophy, Feminist Philosophy, Jayanta Bhatta's Nyaya Manjari, Phenomenology and Existentialism, Philosophy of Language: Indian and Western, Hermeneutics, Post Modernism.

In this way, core values of NAAC have been rightly reflected in the curriculum of the institute.

1.4.3 Does the institution use the guidelines of statutory bodies (UGC/AICTE/State Councils of HE and other bodies) for developing and/or restructuring the curricula?

Ans. The institution has followed the guidelines of U.G.C. and Sardar Patel University in restructuring the curricula in respect of all the subjects.

1.4.4 How are the existing courses modified to meet the emerging/ changing national and global trends?

Ans. The modification of syllabus is only made according to the guideline of the U.G.C. and by the feedback of the students.

1.5 Best Practices in Curricular Aspects

1.5.1 What are the quality sustenance and quality enhancement measures undertaken by the institution during the last five years in curricular aspects?

Ans. For the quality sustenance and quality Enhancement University made an extensive debate on curriculum and in the year 2002-2003, 2003-2004 and 2004-2005 new updated curriculums was instituted. In 2005-2006, 2006-2007 syllabuses of English was revised. In 2006-2007 and 2007-2008 feedback on curriculum was obtained and communicated to the Board of Studies. Institution has taken due care for the effective measures and quality enhancement of the curriculum.

1.5.2 What best practices in 'Curricular Aspects' have been planned/ implemented by the institution?

Ans. The college has adopted the curriculum based on the guidelines extensively academic debate over it. The curriculum designing is a continuous process needs feedback for the evolution to enhance the knowledge potential of the academy.

CRITERION: II

Teaching Learning and Evaluation

2.1 Admission process and Student Profile

2.1.1 How does the institution ensure wide publicity to the admission process?

- a. Prospectus
- b. Institutional Website
- c. Advertisement in Regional/ National Newspapers
- d. Any other (specify)

Ans. The college, for its admission, has accepted a policy of open door. The institution holds a prestigious position in Gujarat State since last 49 years. This is the reason why the parents are keen to get their wards admitted to this college. Information regarding the institution is published in the prospectus. The college has its website too.

2.1.2 How are the students selected for admission to the following courses? Give the cut off percentage for admission at the entry level

- a) General
- b) Professional
- c) Vocational

Ans. The determining condition for the admission is based on merit. In the general category, the admission opens with those students who have secured more than 60 percent. Admission below 60 percentage is given depending on the availability of seats. For the students belonging to the categories of SC-ST, OBC and physically handicapped, their seats are filled up as per the rules of the government. The vocational courses viz; Computer Application & Office Management and Secretarial Practices are run on self finance bases (only 30 seats per course).

For the admission in F.Y.B.A. for local students the minimum cut-off marks is 40 percentage of marks while for the students of other district the minimum cutoff mark is 60 percentage.

2.1.3 How does the Institution ensure transparency in the Admission process?

Ans. The admission procedure is clearly laid out. Each and every category is given due weightage according to the norms laid down by the University and Government. The category wise allocation of seats is given below:

- 7% seats are reserved for S.C. category
- 14% seats are reserved for S.T. category
- 27% seats are reserved for O.B.C. category

2.1.4 How do you promote access to ensure equity?

- a) Students from disadvantaged community
- b) Women
- c) Differently-abled
- d) Economically-weaker sections
- e) Sports personnel
- f) Any other (specify)

Ans. Equal weightage is given to all categories irrespective of gender or socio-economic status. To provide equity to the women and sports personnel, there is no special provision for their admission, but still however physically handicapped students sports personnel having of 60% or more are given special weightage for the admission. Special weightage is given to disadvantaged students as per the Government rules, to bring forward the students of the same categories.

2.2 Catering to Diverse needs:

2.2.1 Is there a provision for assessing the students' knowledge and skills before the commencement of the programme? If yes, give details on the strategies of the institution to bridge the knowledge gap of the incoming students for enabling them to cope with the programme to which they are enrolled.

Ans. No such practice is adopted before the commencement of the Programme.

2.2.2 How does the institution identify slow and advanced learners? Give details on the strategies adopted for facilitating slow and advanced learners

Ans. The faculty members identify the students who are relatively intelligent or advanced and who are comparatively weak or slow learners. This is done on the basis of class-room participation; and from their test result. The slow learners are given special care while teaching and teachers do provide personal care to slow as well as advanced learners.

2.2.3 Does the institution have a provision for tutorials for the students? If yes, give details.

Ans. No such provision is made.

2.2.4 Is there a provision for mentoring of students or any similar process? If yes, give details.

Ans. The institution has not set up any formally established system of mentoring, but the faculties of the college, can give necessary mentoring on need base. One teacher is appointed as a counselor; who provides counseling to the students in case of emotional or relational problems.

2.2.5 How does the institution cater to the needs of differently-abled students?

Ans. The differently abled students are given guidance and all types of possible help by the institution. The librarian willingly helps them to access the reading material. The ramp facility is provided by the institution on ground floor.

2.3 Teaching –Learning Process:

2.3.1 How does the institution plan and organize the teaching-learning and evaluation schedules? (Academic calendar, teaching plan and evaluation blue print, etc.)

Ans. This institution is affiliated to Sardar Patel University. All the matters relating to administration and academic programmes are decided according to the rules and regulations prescribed by the university. The academic calendar for the faculty of Arts for last two academic years is given below:

Academic calendar of Faculty of Arts:

Year	First Term		Second Term	
	Date of Commencement	Date of Completion	Date of Commencement	Date of Completion
2005-06	13/06/2005	26/11/2005	28/11/2005	22/04/2006
2006-07	12/06/2006	25/11/2006	27/11/2006	21/04/2007

Working Days:	2005-06	294
	2006-07	295
Teaching Days:	2005-06	199
	2006-07	204

i) Academic Plan includes:

a) Beginning & end of the term.

b) Ist & IInd term test & practical exam.

c) Date of submission of internal marks.

c) Supplementary test

d) Date of declaring marks of internal test.

2.3.2 What are the various teaching- learning methods (lecture method, interactive method, project-based learning, computer-assisted learning, experimental learning, seminars and others) used by the teachers? Give details.

Ans. The faculty members of the college, in most of the subjects, follow predominantly the lecture method. Other methods of teaching are also followed by the faculties like:

i) Audio Visual Presentation

ii) Demonstration

iii) Educational visits

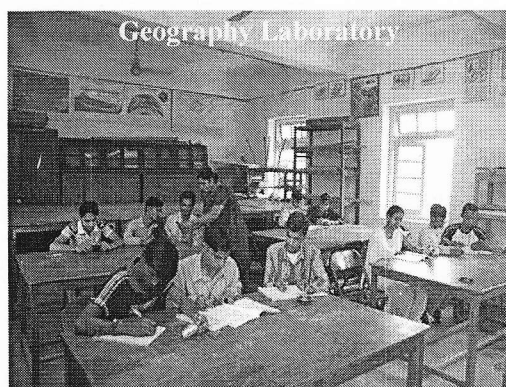
iv) Inviting guest faculties for lectures

v) Departmental seminars

vi) Inter college seminars/workshops

vii) Practical experimentation in the laboratory like Psychology lab, Geography lab, Language & Computer laboratory.

viii) OHP



2.3.3 How learning is made student-centric? What are the institutional strategies, which contribute to acquisition of life skills, knowledge management skills and lifelong learning?

Ans. The emphasis of education is student-centric, and special stress is given to self-learning. The academic programmes are framed in such a way that with class room teaching, the student has to undergo self-learning process. The method enlisted below are used to encourage students' participation

- i) Assignments
- ii) Departmental Seminars
- iii) Inter college seminars
- iv) Field visits if any
- v) Exhibition of students' creative work on college wall magazine
- vi) Other academic activities: visit of museum, visit of mental hospital (for psychology students), industrial visit (for Sociology & Economics students)
- vii) N.C.C.
- viii) N.S.S.
- ix) Decorative skills like Alpana.

2.3.4 How does the institution ensure that the students have effective learning experiences? (Use of modern teaching aids and tools like computers, audio-visuals multi-media, ICT, CAL, Internet and other information /materials)

Ans. The college has facilities of computer lab, and audio-visual equipments for class-room teaching. Through such aids, the students can grasp the subject easily and gain effective learning experience.

- i) O.H.P. is used in classroom or language laboratory.
- ii) L.C.D. and Internet facilities are utilized.

2.3.5 How do the students and faculty keep pace with the recent developments in the various subjects?

Ans. Self-learning is an essential ingredient in higher education. This can be ensured by the institution, by providing good library and reading facilities. The role of the librarian is to provide not merely the service, but to create conditions by which, both the faculty members and the students are attracted to the library. The students and faculties can keep pace with the recent development by

- i) Referring new books & reading materials
- ii) Referring journals, magazines and doing research work.
- iii) Updating syllabus
- iv) Attending workshop, seminars
- v) Use of internet
- vi) Attending refresher courses

2.3.6 Are there departmental libraries for the use of the faculty and students? If yes, how effectively are they used for the enhancement of teaching and learning?

Ans. No departmental libraries in the institute.

2.3.7 Has the institution introduced evaluation of the teachers by students? If yes, how is the feedback analyzed and implemented for the improvement of teaching?

Ans. Peer team analyzes the data and with the consultation of the Principal they impart the feedback information and assist the teacher for the betterment of learning.

2.4 Teacher Quality:

2.4.1 How are the members of the faculty selected? Does the college have the required number of qualified and competent teachers to handle all the courses? If not, how does the institution cope with the requirements?

Ans. i) The norms of U.G.C. & State Government are strictly followed in the selection of faculties.

ii) If we do not have required number of faculties, we cope by appointing qualified faculties on ad hoc basis.

The Selection committee for the posts of Lecturer which shall consists of:

(A) Chairman of the Trust of the College or his nominee. (B) A nominee of the Vice-Chancellor. (C) Two experts to be nominated by the Chairman, out

of the panel of experts approved by the university. (D) Principal of the College (E) Head of the concerned Department. (F) A representative of the Commissioner of Education. After selection, approval of the Government is to be obtained by the institution.

2.4.2 How does the college appoint additional faculty to teach new programmes/ modern areas of study (Biotechnology, IT, Bioinformatics etc.)? How many such appointments were made during the last three years?

Ans. The college has not started any new programme during last three years, so there was no need to appoint new teachers for the same tenure.

2.4.3 What efforts are made by the management for professional development of the faculty? (e.g.: research grants, study leave, deputation to national/ international conferences/ seminars, training programmes, organizing national/ international conferences etc)? How many faculties have availed these facilities during the last three years?

Ans. For the faculty development, some healthy practices are in operation. The faculty members of the college participate in the orientation/ refresher courses, thus updating their knowledge of their respective subjects. For this purpose the institution gives permission and duty leave. In addition the faculties are also actively participating in seminars, workshops, conferences organized by various institutions. For all these, duty leave is granted. The

faculty members present their papers at the state, national and international seminar.

**Record of Seminar, Conference, Workshop attended by the faculties
during last three years 2004-05, 05-06 and 06-07.**

	Name of Faculty Members	Conference			Seminar			Workshop		
		Regional	National	International	Regional	National	International	Regional	National	International
1	Dr. N. R. Parmar	01	01	01	02	02	-	-	01	-
2	Dr. M. G. Mansuri	01	-	01	02	01	-	-	01	-
3	Mr. K. M. Patel	-	-	-	02	-	-	01	-	-
4	Dr. F. M. Bhartiya	-	02	-	01	04	-	03	-	-
5	Dr. M. D. Mishra	-	01	02	-	03	02	02	-	-
6	Dr. S. Y. Pateliya	-	-	-	07	01	-	-	-	-
7	Dr. S.B. Patel	-	-	-	02	01	-	-	-	-
8	Smt. A. A. Salunke	01	-	-	03	-	-	03	-	-
9	Mr. G. D. Chaudhari	-	-	-	12	02	-	05	-	-
10	Dr. B. M. Zala	-	-	-	01	02	-	02	-	-
11	Dr. S. P. Shukla	-	-	-	01	18	01	04	-	-
12	Dr. J. D. Pandit	-	-	-	02	01	-	01	-	-
13	Smt. H.R. Joshi	-	-	-	-	03	-	-	-	-
14	Mr. K. V. Taviyad	-	-	-	-	05	-	01	-	-
15	Dr. G. N. Gadhavi	-	-	-	02	01	-	-	-	-
16	Mr. V. V. Rathod	02	02	-	05	06	-	03	02	-
17	Mr. D. A. Solanki	05	-	-	09	04	-	03	-	-
18	Smt. N. R. Patel	05	-	-	07	04	-	03	-	-
19	Kum. K. B. Brahmhatt	04	-	-	05	05	-	02	-	-
20	Smt. K. R. Malvat	01	-	-	-	-	-	01	-	-
21	Mr. G. R. Ponkia	02	-	-	01	02	-	-	-	-
22	Mr. V. B. Talpada	-	-	-	06	01	-	-	-	-
23	Smt. U. B. Bhalsoda	-	02	01	02	-	-	02	-	01
24	Mr. B. N. Sartana	-	-	-	-	-	-	01	-	01
25	Dr. B. M. Parmar	-	-	-	05	02	-	02	03	-
26	Mr. M. C. Patel	-	-	-	05	01	-	01	-	-
27	Dr. N. K. Barot	03	-	-	05	03	01	-	-	-
28	Mr. H. R. Dalwadi	1	-	-	-	1	-	1	-	-

The college has organized one State level seminar & one National level seminar during last academic year (2006-07). During last three years 25 faculties attended seminars and 20 faculties attended workshops. The college always motivates faculties to organize seminar or workshop.

The college has organized State level seminar entitled “Rights & Obligations of

Consumers in 21st

Century” In the

said seminar, in all,

115 participants have

participated from



various colleges of Gujarat state. Eleven (11) faculties from this college have attended the said seminar and presented papers.

ii) The college has organized National seminar entitled “Life & Work of

Mahadevi Verma

and her literary

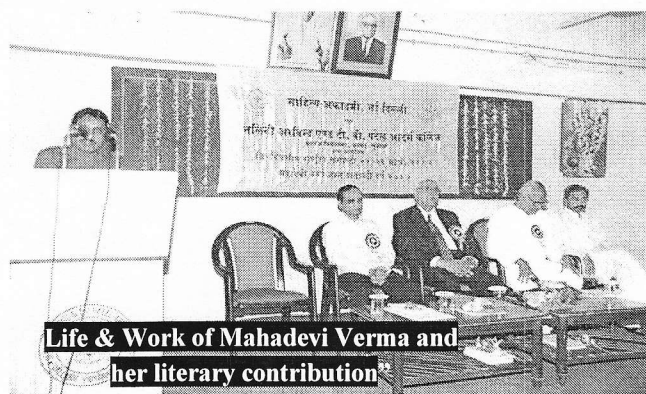
contribution” in the

academic year

2006-07. In all

133

participants have



participated in the seminar from various universities and colleges from India. From this college 10 faculties have attended & presented the papers.

- iii) The Principal has been advised to attend 'Special Management Training Programme & Higher Education' organized by I.I.M, Ahmedabad and also at Mt. Abu, organized by Prajapita Brahmakumari Ishwariya Vishvavidyalaya- on 'Executive Training in Value Added Education & Academic Values'

2.4.4 Give details on the awards/ recognitions received by the faculty during the last five years?

Ans. 1. Dr. N.R.Parmar

HARI OM AWARD, Inter University Award for best research paper, Sardar Patel University, Vidyanagar –year 2006-07.

2. U. B. Bhalsod: awarded Junior Research Fellowship (ICPR).

2.4.5 How often does the institution organize training programmes for the faculty in the use of?

- a) Computers
- b) Internet
- c) Audio Visual Aids
- d) Computer-Aided Packages
- e) Material development for CAL, multi-media etc.

Ans. No special training is provided by the institute. However 14 teachers have qualified themselves in Certificate in Computer Concept and one teacher has qualified himself in Certificate In Computing.

2.5 Evaluation Process and Reforms

2.5.1 How are the evaluation methods communicated to the students and other institutional members?

Ans. At the beginning of the year and immediately after the commencement of teaching, an orientation Programme is conducted for F.Y.B.A. students. The evaluative methods and internal test Programmes etc. are communicated to the students. The students are given information that the first internal test would be taken during the first term most probably in the month of October and the second test, during the month of February. The faculty members and the administrative staff are also informed about the same.

2.5.2 How does the institution monitor the progress of the students and communicate it to the students and their parents?

Ans. As soon as the result of the first test is ready, the students are informed about their performance in the classroom itself and the result is displayed on the notice board. In the light of their performance, the poor students are given guidance for their improvement. Parents of weak students are informed and a meeting was held on 10-12-07.

2.5.3 What is the mechanism for redressal of grievances regarding evaluation?

Ans. If a student is not satisfied about the results of the internal test he/she can discuss the same with the concerned teacher, the student is allowed to see his/her Answer book and can verify the facts. If the student is not satisfied with the marks in annual examination, the student can apply for re-assessment. The system is well organized for the redressal of grievances of the students.

2.5.4 What are the major evaluation reforms initiated by the institution/affiliating University? How does the institution ensure effective implementation of these reforms?

Ans. The reforms of evaluation system generally made and initiated by the university. Various recommendations were made by the appropriate bodies of the university and their recommendation is implemented by the institution.

2.6 Best Practices in Teaching -Learning Process

2.6.1 Detail any significant innovations in teaching/learning/evaluation introduced by the institution?

Ans. i) Use of documentary and movie, LCD, OHP and Computer is introduced as teaching and learning tool.

ii) Largely all departments conduct 'Departmental Seminars'

ii) Personality development Programmes are introduced for overall development of the student.

iii) The college magazine '**Nalini**' Provides platform for creative writings for both faculties and students.

Such healthy teaching learning practices become an instrumental to bring out the best from the students and the faculties at large.

CRITERION - III

Research, Consultancy and Extension

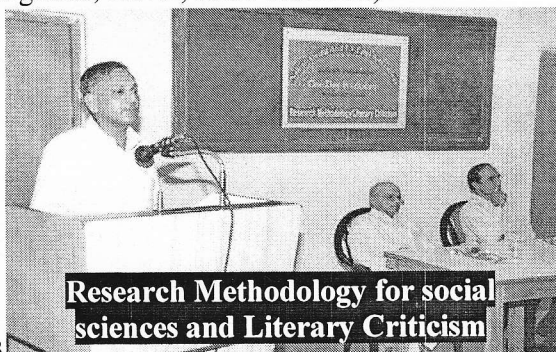
3.1 Promotion of Research

3.1.1 Is there a Research Committee to facilitate and monitor research activity? If yes, give details on its activities, major decisions taken (during last year) and composition of the Committee.

Ans. No research committee was formulated in the past. The research activities are undertaken by the faculty members individually. In current year research committee is formulated to promote research activities. Three members are appointed in the Research Committee. And they monitor the research activity.

3.1.2 How does the institution promote faculty participation in research? (providing seed money, research grants, leave , other facilities)

Ans. The faculties are encouraged by Charutar Vidya Mandal (Trust) for research work. The college provides Books, Research journals and Internet facilities



for research work. No financial help like seed money or research grant is provided by the mandal.

This year the college has organized one-day seminar on Research Methodology for social sciences and Literary Criticism, to promote research activities.

3.1.3. Does the institutional budget have a provision for research and development? If yes, give details.

Ans. No provision is made by the institutional budget for research work, but Charutar Vidya Mandal is supportive to research activities and insists to put up projects to obtain grant from U.G.C.

3.1.4 Does the institution promote participation of students in research activities? If yes, give details.

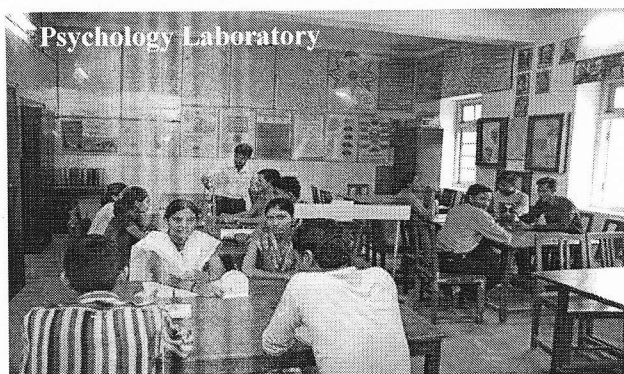
Ans. The college encourages students to participate in fieldwork along with faculty members. Particularly the students of Sociology are involved, in the field-work activities.

3.1.5 What are the major research facilities developed on the campus?

Ans. i) The college campus has an independent library building which is well-equipped with research journals and periodicals for reference work.

ii) The college has established language laboratory for experimentation in the field of language and literature learning.

iii) The college has a good Psychology and Geography laboratory.



3.1.6 Give details of the initiatives taken by the institution for collaborative research (with national/ foreign Universities/ Research/Scientific organizations / Industries / NGOs)

Ans. The institution has so far not taken any initiative for collaborative research with outside agencies.

3.2 Research and Publication Output

3.2.1 Give details of the research guides and research students of the institution (Number of students registered for Ph.D. and M. Phil., fellowship/scholarship, funding agency, Ph.Ds and M.Phils awarded during the last five years, major achievements, etc.,)

Ans. i) Number of research guide in the college = 03

ii) Number of students registered for research:

SR.	Name of the Guide	No. of Students Registered
01	Dr. N.R. Parmar	06
02	Dr. S.P. Shukla	02
03	Dr. B.M. Parmar	00
	Total	08

iii) Ph.D.s & M.Phil. awarded during last five years:

Name of the Guide	M.Phil.	Ph.D.
Dr. N.R. Parmar	01	02

3.2.2 Give details of the following:

a) Departments recognized as research centers

Ans. No.

b) Faculty recognized as research guides

Ans. Three faculties recognized as research guide.

c) Priority areas for research

Ans. 1) In psychology- Organizational Behaviour

2) In Political science – Indian Politics

3) In Hindi – Literature of the deprived

d) Ongoing Faculty Research Projects (minor and major projects ,funding from the Government, UGC, DST, CSIR, AICTE, Industry, NGO or International agencies)

Ans. No.

- e) Ongoing Student Research Projects (title, duration, funding agency, total funding received for the project).

Ans. Nil.

3.2.3 What are the major achievements of the research activities of the institution (findings contributed to subject knowledge, to the Industry needs, community development, patents etc.)?

Ans. Nil.

3.2.4 Is there research papers published in refereed journals by the faculty? If yes, give details for the last five years including citation index and impact factor.

Ans. List of research paper published in refereed journals is as under:

Sr.No.	Name of the Faculty	Subject	Numbers of Research Papers Published	Citation
1	Prin(Dr.) N. R. Parmar	Psychology	07	In research papers
2	Dr. M.G.Mansuri	Psychology	03	Nil
3	Dr. S. P. Shukla	Hindi	03	Nil
4	Dr. J.D.Pandit	Hindi	11	Nil
5	Dr. F.M.Bhartiya	English	02	Nil
6	Dr. N.K.Barot	Sociology	01	Nil
7	Dr. G.N.Gadhavi	Sanskrit	01	Nil
8	Kum. K.B.Brambhatt	Economics	01	Nil
9	Kum. U.B.Bhalsod	Philosophy	01	Nil

3.2.5 Give list of publications of the faculty.

- Books
- Articles
- Conference/Seminar Proceedings

- d. Course materials (for Distance Education)
- e. Software packages or other learning materials
- f. Any other (specify)

Ans. The faculty members of the college have published books and articles. The list of publications is as below:

Sr.	Name	Subject	Book Publ.	Art. Publ.	Sem	Conf
01	Prin.(Dr.)N.R.Parmar	Psychology	—	03	—	—
02	Dr. M. G. Mansuri	Psychology	—	06	03	—
03	Dr. F. M. Bhartiya	English	03	08	02	—
04	Dr. M. D. Mishra	English	01	05	—	—
05	Dr. S. Y. Pateliya	Gujarati	—	24	—	01
06	Dr. S.B. Patel	Gujarati	—	04	—	—
07	Dr. A. A. Salunke	Gujarati	—	06	—	—
08	Mr. G. D. Chaudhari	Gujarati	—	06	—	—
09	Smt. G. M. Shukla	Gujarati	—	04	—	—
10	Dr. B. M. Zala	Hindi	01	05	—	—
11	Dr. S. P. Shukla	Hindi	03	44	03	—
12	Dr. J. D. Pandit	Hindi	06	11	01	—
13	Smt. H.R. Joshi	Hindi	—	04	—	—
14	Mr. K. V. Taviyad	Sanskrit	01	05	—	—
15	Dr. G. N. Gadhavi	Sanskrit	03	05	01	—
16	Mr. V. V. Rathod	Sanskrit	—	05	04	—
17	Mr. D. A. Solanki	Economics	—	04	—	—
18	Smt. N. R. Patel	Economics	—	06	—	—
19	Kum.K.B.Brahmbhatt	Economics	—	13	01	—
20	Smt. K. R. Malvat	Geography	—	04	—	—
21	Mr. G. R. Ponkia	Geography	—	02	—	—
22	Mr. V. B. Talpada	History	—	08	01	—
23	Kum. U. B. Bhalsoda	Philosophy	—	02	—	—
24	Dr. B. M. Parmar	Poli.Science	01	06	—	—
25	Mr. M. C. Patel	Poli.Science	—	05	—	—
26	Dr. N. K. Barot	Sociology	01	04	01	—
27	Mr. H. R. Dalwadi	OMSP	—	03	—	—
		Total	20	204	17	01

3.3 Consultancy

3.3.1 List the broad areas of consultancy services provided by the Institution during the last five years (free of cost and/or remunerative). Who are the beneficiaries of such consultancy?

Ans. No.

3.3.2 How does the institution publicize the expertise available for consultancy services?

Ans. No.

3.3.3 How does the institution reward the staff for the consultation provided by them?

Ans. No.

3.3.4 How does the institution utilize the revenue generated through consultancy services?

Ans. No.

3.4 Extension Activities:

3.4.1 How does the institution promote the participation of students and faculty in extension activities? (NSS, NCC, YRC and other NGOs)

Ans. The main purpose of extension service programme is to establish linkage & to render the services of the college to the community. The college undertakes such extension activities through N.S.S. and N.C.C.

- The college organizes at least two N.S.S. programme in a year.
- N.C.C. organizes two to three camps outside the town.

3.4.2 What are the outreach programmes organized by the institution? How are they integrated with the academic curricula?

Ans. As a part of the curricula the student has to choose any one of the activity

i.e: (1) Physical

education (2) N.S.S.

(3). NCC N.C.C

establishes national
connectivity while

N.S.S. establishes social

connectivity. Hence N.S.S. activity and such camps become part and parcel

of curricula. The Students should know how to serve the community at

large. Their knowledge

and services should reach

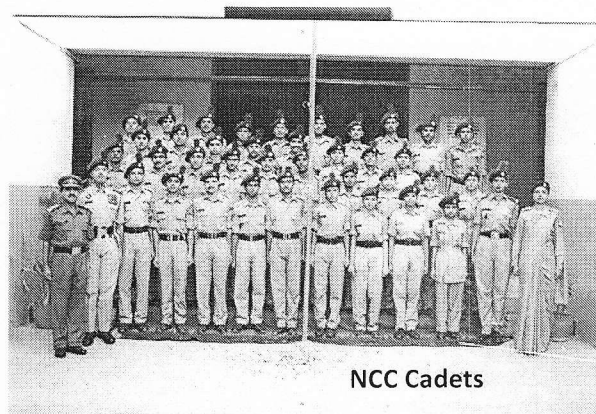
to the grass root level.

This kind of services and
community development

programmes will generate

Accountability among the

students towards the society.



The students of N.S.S., N.C.C. and certain other departments like sociology, organized outreach programmes.

1. N.S.S.

The Programme Organized by the Institution (NSS)

Activities	2003-04	2004-05	2005-06	2006-07	2007-08
One Day Camp	02	-	02	02	01
Tree Plantation Camp	02	01	02	02	01
Blood Donation Camp	01	01	-----	01	02
Thalassemia Test	-	-	-----	01	01
Ten Day Annual Camp Place:	Yes (Ratanpura)	Yes (Bhadkad)	No	Yes (Gana)	Yes (Sandeshar)

NCC (SW/GIRLS)						
No	Year	2003-04	2004-05	2005-06	2006-07	2007-08
Camps with Venue						
1	CATC	19	25	21	22	30
2	ALC	1				
3	BLC					3
4	NIC		1	3	1	3
5	SPL-NIC	1		1	2	
6	MOUNTANEERING.	1	1			
7	PARA-SAILING			23		
8	TREKKING		4			1
9	ROCK-CLIMBING			1		
10	ARMY ATTACHMENT			1		
11	TSC-DELHI	1		2		
12	RDC-DELHI	1	1			3
13	EXPEDITION				1	
14	NCC-GAMES					
	Shooting.					
	a. State Level				1	1

	b. National Level					
	c. International Level					
15	SSB Exam training		2	1		
16	Scholarships					
	a. CM		3			
	b. Sahara				1	
17	DG Commendation Card				1	

2. N.C.C.

Associate NCC Officer : Capt. Krishna Brahmbhatt						
Enrolment Strength						
No.	Year	IV	III	II	I	Total
1	2003-2004	Nil	14	18	21	53
2	2004-2005	Nil	11	13	36	60
3	2005-2006	Nil	14	25	29	68
4	2006-2007	Nil	19	30	44	93
5	2007-2008	1	14	19	36	70

Participated in Various Camps :								
No.	Year	TSC	RDC	ALC/BLC	Spl. NIC	Adventure Camps	Scholarships	SSB
1	2003-2004	1	1	1	1	1	Nil	Nil
2	2004-2005	Nil	Nil	Nil	1	4	3-CM	2-OTA
3	2005-2006	2	Nil	Nil	4	24	Nil	1-Passed
4	2006-2007	Nil	Nil	Nil	3	1	1-Sahara	Nil
5	2007-2008	Nil	3	Nil	6	1		

Results of 'B' & 'C' Certificate								
B'	Year	Total no. of cdt	Passed Cdt	Fail Cdt	Not appeared Cdt	Grading Obtained		
						A	B	C
1	2003-2004	10	8	2	Nil	1	5	2
2	2004-2005	8	6	2	Nil	0	2	4
3	2005-2006	11	10	Nil	1	1	1	8
4	2006-2007	13	11	Nil	2	0	9	2
5	2007-2008	31 will appear						

C'	Year		Passed Cdts	Fail Cdts	Not appeaed Cdts	Grading Obtained		
	Total no. of cdts					A	B	C
1	2003-2004	5	4	1	Nil	0	2	2
2	2004-2005	6	5	1	Nil	2	2	1
3	2005-2006	7	5		2	1	2	2
4	2006-2007	8	7		1	1	2	4
5	2007-2008	11 will appear						

NCC Boys Unit

ANO: Capt Bharatsinh Zala (Coy Commander)

1. Enrolment:

Year	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08
1 st	54	43	76	46	48	76
2 nd	63	54	42	76	45	44
3 rd	43	63	41	38	66	40
4 th	-	-	01	07	02	08
Total	160	160	160	167	161	168

2. NCC Camps.

Camps	2003-04	2004-05	2005-06	2006-07	2007-08
ATC/CATC, TCS & RDC Selection	40	101	129	106	130
NIC	12	21	12	08	-
TSC Delhi	03	01	02	-	01
RDC Delhi	03	01	-	-	02
Army Att.	-	-	10	10	10
Basic Mountaineering Course	-	02	03	02	02
All India Tracking Expedition	-	07	05	06	-
	-	-	-	03	-
Total	58	141	161	135	145

3. NCC- 'B' & 'C' Certificate Exam:

i) 'B' Exam

Year	Cadet Appeared	Passed	Failed
2002-03	35	29	06
2003-04	45	40	05
2004-05	33	33	00
2005-06	32	27	05
2006-07	44	28	16

ii) 'C' Exam

Year	Cadet Appeared	Passed	Failed
2002-03	35	24	11
2003-04	20	15	05
2004-05	25	18	07
2005-06	32	27	05
2006-07	44	28	16

4.

Department of Sociology:

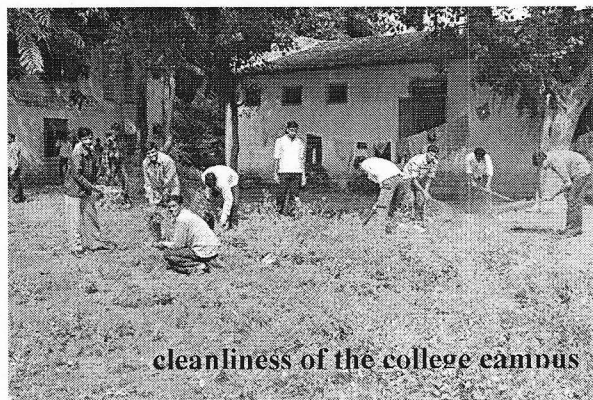
The Department of Sociology has conducted a Socio-Economic and Demographic hous-hold survey of village Boria (Agas) in 2006-07.

In 200-08 the sociology department has conducted a Socio-Economic and Demographic house hold survey of Kankupura village.

Sociology Department in future will encompass all the villages of Anand Talukas and will provide data base for Research and planning.

3.4.3 How does the institution promote college-neighborhood network in which students acquire attitude for service and training, contributive to community development?

Ans. The extension activities undertaken by the students and faculty of the institution are very useful to the community. The students of N.C.C. and N.S.S and other students of the college, organize their programmes of extension activities in such a way that the nearby community of the village



is benefited. The students develop positive attitude towards village development. The activities of blood donation, awareness regarding AIDS,

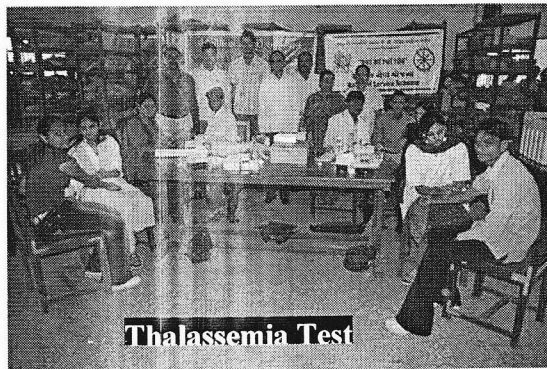
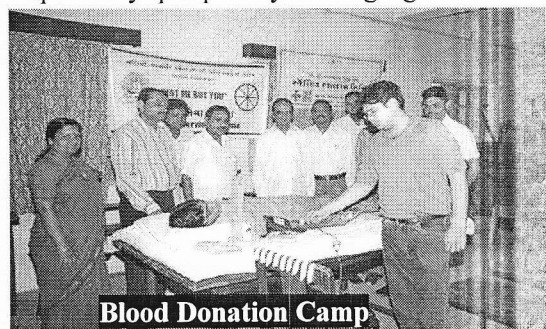
cleanliness of the college campus, adult education, Population planning programme, etc, all these prove useful to the community.

3.4.4 What are the initiatives taken by the institution to have a partnership with University / Research institutions / Industries / NGOs etc. for extension activities?

Ans. The college has undertaken an initiative in extension activities with the help of Charutar Arogya Mandal, N.G.Os to help needy people by arranging

(i) Blood donation camp in 2007-2008.

In this camp the college has donated 109 units of blood to A.D.Gorwala blood bank, Shree Krishna Hospital Karamsad.



(ii) Thalassemia test is compulsory for all student of the college and conducted in association with Indian Red-Cross Society, Ahmedabad.

3.4.5 How has the local community benefited by the institution? (Contribution of the institution through various extension activities, outreach programmes, partnering with NGOs and GOs)

Ans. (i) Mostly every year college arranges blood donation camp. In 2007-2008 college donated 109 units of blood to A.D.Gorwala blood bank Shree Krishna Hospital Karamsad, and that is the great service to the community. The blood donation by the student will save life of hundreds of patients of the society. (ii) The college has arranged one programme at Mogar village of Anand District with the help of village panchayat entitled "Removal of Dowry System and Awareness Programme regarding changing attitude of people towards Girl Child".

(ii) The college has arranged one day workshop on "Rights and Obligations of the Sarpanch, Members of the Taluka Panchayat, and Peoples Participation in Village Development and Enrichment of the Cooperative Societies", at Borsad, District Anand.

Through such active participation of the institution local community is benefited.

3.4.6 How has the institution involved the community in its extension activities? (Community participation in institutional development, institution-community networking etc.)

Ans. (i) The extension activities undertaken by the institution at Borsad and Mogar village in which many participant have taken part.

(ii) As a response to the N.S.S. camp the community of the village Sandeshar, has given Rs. 16,600 as a donation to the institution. They have

been provided free infrastructure facility, accommodation and free one time full lunch to N.S.S. students and staff. Hence, such activities are bi-polar.

3.4.7 Any awards or recognition received by the Faculty / Students / Institution for the extension activities?

Ans. **Lajja Goswami**, through her achievement in Rifle Shooting, has given a unique pride not only to the institute but also to the nation by winning Bronze Medal at 17th meeting of shooting 2007, Hopes Plezen, Czech-Republic. Gold and Bronze Medal at 11th Asian Shooting Championship, 2007, Kuwait. She took part in international Junior shooting competition-2007, Shul

(Germany). At

the national level she

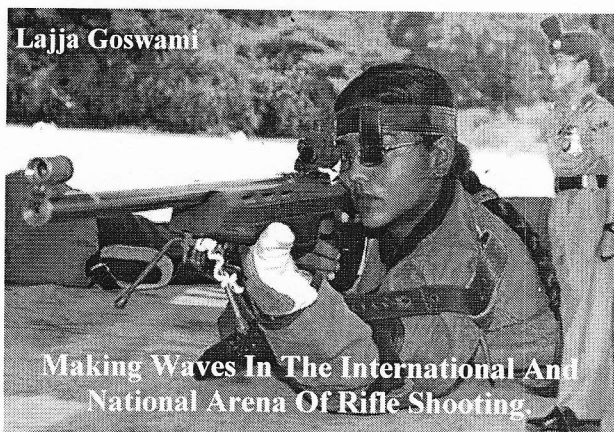
got a Gold medal at

16th G.V.Mavlunker

shooting

competition 2006, she got a Gold medal at 50th National shooting

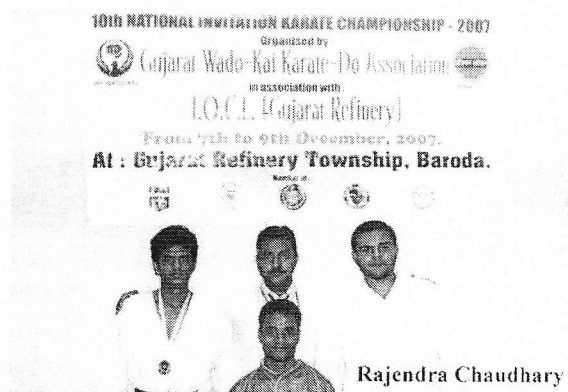
competition 2006.



Rajendra Chaudhary : Won

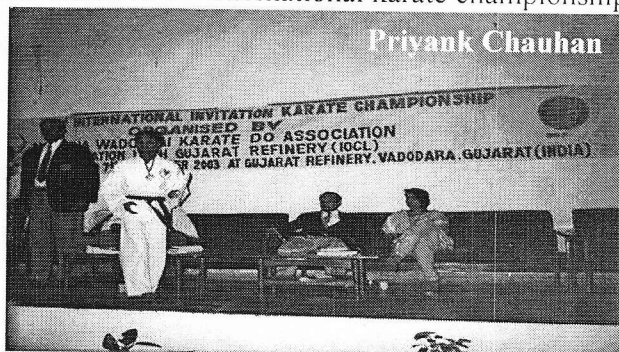
Gold medal in 4th

International karate



championship Baroda, Gujarat.2006, won Bronze medal in Asia Pacific karate championship 2007, at Singapore. He also won at National karate championship in 2006 and 2007.

Priyank Chauhan: Won Bronze medal in 4th International karate championship Baroda, Gujarat.2006, won Gold medal at national level in 2005-06 and 2006-07.



3.5 Collaborations:

3.5.1 Give details of the collaborative activities of the institution with the following organizations:

- local bodies/ community
- State
- National
- International
- Industry
- Service sector
- Agriculture sector
- Administrative agencies
- Any other (specify)

Ans. i) The institution had made collaborative activities with a local body namely Taluka Panchayat to organize one day workshop on “Rights & Obligations of the Sarpanch”.

ii) With rest of the organization no collaborative activities were undertaken by the institution.

3.5.2 How has the institution benefited from the collaboration?

- (a) Curriculum development
- (b) Internship
- (c) On-the-job training
- (d) Faculty exchange and development
- (e) Research
- (f) Consultancy
- (g) Extension
- (h) Publication
- (i) Student Placement

Ans. The collaboration with Taluka Panchayat on ‘Right and Obligation of the Sarpanch’ has enabled the students and teachers about the funding of Local Self Governance.

3.5.3 Does the institution have any MoU/MoC / mutually beneficial agreements signed with

- Other academic institutions

- Industry
- Other agencies

Ans. This institution hasn't signed any agreement with industry or other institutions.

3.6 Best Practices in Research, Consultancy and Extension

3.6.1 What are the significant innovations / good practices in Research, Consultancy and Extension activities of the institution?

Ans. (1) As a good practice this year Research Committee is appointed to monitor the research activity.

(2) Good practices in extension activities by NSS in Gana and Sandesar are as follow:

- i) Lecture and demonstration on bakery items.
 - ii) Lecture on generation on self help group.
 - iii) Lecture on 'Child Care and Good Nutrition'
 - iv) Blood Donation Camp.
 - v) Various competitions at primary and secondary school.
- 1 Debate competition
 - 2 Good hand writing competition
 - 3 Story telling competition
 - 4 Art performance a Song

- 5 Mahendi competition
- 6 Hair style competition
- 7 Easy competition
- 8 Nutritive food competition
- 9 Drawing competition
- 10 Fancy dress competition n

CRITERION-IV

Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 What are the infrastructure facilities available for

- (a) Academic activities?
- (b) Co-Curricular activities?
- (c) Extra- Curricular activities and Sports

(a) Academic activities?

Ans. The college is well-equipped in terms of infrastructure facilities for academic activities. The master plan of the institution provides insight in to the existing building and other facilities. The build – up area of the college is 13802.60 sq.mtrs, the area of ground floor is 4625 sq. mtrs; the first floor has 4625 sq. mtrs. the second floor has 4033.12 sq. mtrs. The area of library is 519.48 sq.mtrs. The building at present has 39 rooms 23 rooms are used as class rooms. Four rooms are allotted for language laboratory, Psychology lab., Geography lab., and Computer lab. These laboratories are well equipped to keep pace with the growing academic requirements. The college also has a museum in the Department of History.

(b) Co-curricular activities?

For co-curricular activities room No. 4, 15, and 39 are used.

(c) Extra- curricular activities and sports:

The college undertakes a variety of extra –curricular activities for the furtherance and development of overall personality of students. The extra –curricular activities includes cultural activities. These activities are conducted in room no. 39. We have reading room, and open air theater. Separate Provision is made for NSS and NCC (boys and girls) activities. Separate rooms (8, 9) are provided to monitor and administer the NSS and NCC activities respectively. For NCC parade and other activities Lal Bahadur Shastri ground is used. For extra-curricular activities the college provides musical instruments and other required materials to the students. For creative expression of the students, Nalini Magazine provides a ground. Students' activities and achievements are incorporate in it.

There is a provision for wall magazine popularly known as “Bhit Patra” wherein students display their own creative writings like poem, short story etc. Some important articles published in the magazine or news papers, are also displayed on the wall magazine.

Sports:

For monitoring and administering the sports activities room No.33 is provided. For sports activities Lal Bahadur Shastri ground is used, which provides the volley ball and Basket ball courts, foot-ball and cricket grounds and Kabbadi and KhoKho ground. For Badminton Dr. H.M.Patel memorial badminton court is used.

4.1.2 Enclose the Master Plan of the college campus including the existing physical infrastructure and the projected future expansion.

Ans. The Master plan of the college campus will be made available to the Peer Team during the 'On- site' visit. To fulfill the extension need of the Library, Assembly hall, five extra class- rooms and one- audio- visual aid room. The demand is made before the Charutar Vidya Mandal.

4.1.3 Has the institution augmented the infrastructure to keep pace with its academic growth? If yes, specify the facilities and the amount spent during the last five years.

Ans. To keep pace with academic growth of the institution, infrastructural facilities have been augmented during last five years. The details of these infrastructure facilities, together with expenditure incurred on the same are stated below.

Expenditure incurred for building renovation

(Last five year)

Year	Expenditure	Infrastructures Facilities Provided
2002-03	51=00	Building Renovation
2003-04	6776 =00	Building Renovation
2004-05	3131 = 00	Building Renovation
2005-06	11078 = 00	Building Renovation
2006-07	323401 = 00	Building Renovation
Total	344437 =00	

4.1.4 Does the institution provide facilities like common room, separate rest rooms for women students and staff?

Ans. For teachers common room is provided. For Girl students and women staff members a separate rest-room is provided.

4.1.5 How does the institution plan ensure that the available infrastructure is optimally utilized?

Ans. 1) The college building is optimally used through out the year

2) The under-graduate classes are conducted during working days from 11-00 a.m. to 5-00

3) The postgraduate degree classes in Logic and Philosophy are also conducted.

4) (i) The college conducts remedial coaching classes in the morning hours on week days.

ii) The competitive examination of Railway is conducted in the college building during holidays. The college building is also used to conduct university examinations.

5) Ravishankar Maharaj Hall (Room no 15) is utilized for organizing seminars, college programmes, as well as such other academic and co-curricular activities of the college and the university.

6) The college is running a study centre of Dr.Baba Saheb Ambedkar Open University. This Centre is allotted one separate room (Room 6) for classes and Counseling Purpose. Another room (Room 5) is allotted for the office of the said centre along with the facilities of computer

and printer, internet, telephone and Fax facilities are also provided.

The infrastructure facilities are used even during non- working days (to conduct the classes of the said centre.)

- 7) The Computer laboratory is extensively used as we offer Computer Application as an optional subject. The computer laboratory is also used by Dr. Baba Saheb Ambedkar Open University. Centre for CCC and CIC courses. It is also used for UGC sponsored Career Oriented Programme (COP.)
- 8) The language laboratory is utilized for the betterment of language skills and communication skills. It is also used for documentary film show. Language modules are also presented.
- 9) The classes of Office Management and Secretarial Practices are also conducted in the college.
- 10) UGC sponsored career oriented programme are also conducted in the college.
- 11) For Assembly and Parliamentary election the entire college premises is used for Voting, Counting and storing of ballot boxes. This is an additional use of the infrastructure.

Hence, the infrastructure is optimally utilized.

4.1.6 How does the institution ensure that the infrastructure facilities meet the requirements of the differently-abled students?

Ans. The institution by keeping in view the needs of physically handicapped students, a ramp has been set at the entrance of the college. The library is

at the ground floor and the library staff willingly helps the differently abled students for books and periodicals. Even the reading room is also kept at ground floor. Hence, sufficient care has been taken by the institution for differently abled students.

4.2 Maintenance of Infrastructure:

4.2.1 What is the budget allocation for the maintenance of, (last year's data)

- Land?
- Building?
- Furniture?
- Equipment?
- Computers?
- Vehicles?

Ans. The budget allocation for the maintenance of the following for the year

2006-07 is given in the table below:

Sr. No.	Particulars	Budget allocated for the year 2006-07 in lakhs
1.	Land	--
2.	Building	Rs.60000/-
3.	Furniture	Rs.20000/-
4.	Equipment	Rs.25000/-
5.	Computers	Rs.15765/-
6.	Vehicles	--

4.2.2 How does the institution ensure optimal utilization of budget allocated for various activities?

Ans. The institution utilizes the budget for various activities is as under:

Sr.No.	Provision	Rupees
1	University fees for sports activities	119000-00
2	Annual sports meet	5000-00
3	Various games	15000-00
4	Debate and other competition	2000-00
5	Fine Arts	20000-00
6	Eco Club	3500-00
7	Annual day celebration	95000-00
8	Blazer	3000-00
9	Annual day exhibition	2500-00
10	Remuneration to peons	15000-00
11	Remuneration to Administrative staff	9000-00
12	Publication of College magazine	45000-00
13	Miscellaneous expenditure	10000-00
	Total	344000-00

4.2.3 Does the institution appoint staff for maintenance and repair? If not, how are the infrastructure facilities, services and equipment maintained?

Ans. The maintenance and repair of the infrastructure facilities like building, furniture and laboratory equipments etc. are looked after by the Principal and the administrative staff of the college. The Charutar Vidya Mandal looks after the maintenance and repairs. The Mandal has well established Estate Department which looks after the repairs & other maintenance of the infrastructure facilities..

4.3 Library as a Learning Resource:

Smt. Jivaben Jesangbhai Vallabhbhai Patel College library

The library is named after Jivaben Jesangbhai Vallabhbhai Patel, and being donated by her son Shree Naginbhai Patel. The library is a central nerve of the academy. The library has 68000 books, 4000

valuable reference books, 185 Rare Manuscripts, 58 periodicals.

Academic CDs No.59 and 03 computers, hence library is a good learning resource.

4.3.1 Does the library have a library Advisory committee? What are its major responsibilities?

- i. Yes, The library has an advisory committee. The principal of the college is the chairman. Dr.S.Y.Patelia is a coordinator, the librarian and all Departmental heads are the committee members.
- ii. The major responsibility of the committee is to assist the librarian for the choice of books and journals.

4.3.2. How does the library ensure access, use and security of material?

- Ans. i. The students make use of library for their study purpose, and also for their extra reading.
- ii They also, make use of library for project work and for the assignment purpose.
 - iii The students are issued two library tickets for the three years, and these tickets are renewed every year.
 - iv The teachers make use of the library for reading, for reference, for project work, seminar workshop and for research.
 - v There is a strict check system for the search of the books
 - vi. For the security of materials the books are issued for 14 days and are taken back or renewed.

4.3.3 What are the various support facilities available in the library?

(Computer, internet, band width, reprographic facilities etc.)

Ans. i. There are three computers for the library work.

ii. Internet

Yes

iii Internet, band width facilities are available in the library

iv Reprographic facilities

No

v News paper clipping.

Yes

vi Reference service

Yes

vii Inter Library loan service-

Yes

4.3.4. How does the library ensure purchase and use of current titles, important journals and other reading materials? Specify the amount spent on new books and journals during the last five years.

Ans i Department submits request form to the librarian for the approval of the books.

ii The library places order to Rupal Book Agency after the approval of the library Committee.

- iii The new arrivals are notified on the display board. The new arrivals are communicated to the Heads of the Department along with the xerox copy of the content of the books.
- iv The amount spent on new books and journals during the last five years are as under.

Sr.No	Year	Amount spent (in Rs) on new books	Amount spent on journals	Total Rs.
1	2002-03	86564	10697	97261
2	2003-04	94653	12397	107050
3	2004-05	86577	15417	101994
4	2005-06	77605	9017.25	86622.25
5	2006-07	62962	15557	78519
Grand Total				471446.25

4.3.5 Give details on access of the on-line and Internet service in the library to the students & faculty? (hours frequency of use subscriptions, licensed software etc.)

Ans i The library is in early phase of computerization and networking.

ii Subscription facilities on line :

No.

iii License for software :

Yes, obtained

4.3.6 Are the library services computerized? If yes, to what extent?

Ans. Yes, the library is partially automated, nearly 50% of books.

4.3.7 Does the institution make use of INFLIBNET/ DELNET/ IUG facilities? If yes, give details

Ans. i) The library has INFLIBNET facilities

No

ii) DELNET/ IUG facilities are not available

4.3.8 What initiatives are taken by the library staff to enrich the faculty and students with its latest acquisitions?

Ans. i) Latest acquisitions of the library information are placed on library notice board for the students.

ii) The information is supplied to the Departments, as a part of faculty enrichment.

4.3.9 Does the library have interlibrary borrowing facility? If yes, give details of the facility.

Ans. Yes. For the academic purpose library is instrumental to procure inter library borrowing facility.

4.3.10 What are the special facilities offered by the library to the visually and physically challenged persons?

i.) The library is situated at ground floor so physically challenged persons are using the library without any physical strain.

ii) The library staff willingly help the physically challenged persons.

iii) No visually challenged students are in the college

4.3.11 List the infrastructural development of the library over the last two years.

i) Fans, racks, notice boards etc. are added and installed in the library.

- ii). Looking to the demand of the students in reading room, 50 new seats have been arranged.

4.3.12 What other information services are provided by the library to its users?

Ans With the collaboration of Departments the information about the journal/s of the subject has been prepared and display regularly on the library notice board.

4.4 ICT as Learning Resources

4.4.1 Does the Institution have up-to-date computer facility? If yes, give details on the available hardware and software (Number of computers, computer-students ratio, stand alone facility, LAN facility, configuration, licensed software etc.)

Ans. Yes, the institution has up- to- date computer facility. The college offers Computer Application as an optional subject at the F.Y. & S.Y.B.A. It is a vocational course. For the fulfillment of the objective of quality teaching in the subject, there is a well-equipped, up-to-date laboratory for the conduct of the present course content. The laboratory is equipped with 30 computers. The PCs are installed and arranged in such a way that if a user is logged on a server, one is able to use Local Area Network facility, otherwise the same PC can be used by the user as a stand alone computer system.

The institution has purchased a licensed copy of Window 98, Office 98 antivirus MacAfee. 98 GCET provides us software for our use .The license is own by the GCET managed by C.V.M.

4.4.2 Is there a central computing facility? If yes, how is it utilized for staff and students?

- i) There is no central computing facility, but the available facility is being utilized on need base. The college has separate computer lab, that can be utilized by the staff-including teaching and the administrative staff---for their teaching, research and administrative work
- ii) One separate computer is available for the staff members.
- iii) When students are not making use of computers in computer lab., the teachers also can make use of computers in the lab.

4.4.3 How are the faculty facilitated to prepare computer-aided teaching/learning materials? What are the facilities available in the college for such efforts?

Ans. The Department of Computer Application provides help to the interested faculty members to learn and use computers. The facilities of Computer Laboratory are available for the use by the faculty members for preparing study material. LCD is available in language lab. Multi-media projector is used for the lecture.

4.4.4 Does the Institution have a website? How frequently is it updated? Give details.

Ans. The institution has only recently prepared the website.

4.4.5 How often does the institution plan and upgrade its computer systems?

What is the provision made in the annual budget for update, deployment and maintenance of the computers in the institution?

Ans. The up-gradation plan of the Computer System has to be drawn up in the light of its requirement of the present syllabus of Computer Application. For updating/ deployment & maintenance of the computers, the Charutar Vidya Mandal of the college takes due care. The institution has not to worry about money & budget.

4.4.6 How are the computers and their accessories maintained? (AMC etc.)

Ans. The computer and their accessories of the Department of Computer Application are maintained by giving Annual Maintenance Contract to the agency having sufficient technological expertise. We have a contract with Elecon Information Technology Limited Vallabh Vidyanagar for such maintenance through Charutar Vidya Mandal of the college.

4.5 Other Facilities:

4.5.1 Give details of the following facilities:

- a) Capacity of the hostels (to be given separately for boys and Girls)
- b) Occupancy
- c) Rooms in the hostel (to be given separately for boys and Girls)
- d) Recreational facilities
- e) Sports and Games (Indoor and Outdoor) facilities

- f) Health and Hygiene (Health Care centre, Ambulance, Nurse, Qualified Doctor) (full time/ part time etc.)

Ans. The Management (CVM) has centralized Hostel facilities. This facility is availed by students of all C.V.M. institutes. Hostel accommodation is allotted to the boys & for girls as per below

(a) **Capacity of the hostels:**

No.	Name of Hostel	Capacity	Student allotted
1	Bhagirath (For Boys)	222	222
2	Relief (For Boys)	100	100
3	Ranak- A (For Girls)	350	140
4	Ranak- B (For Girls)	250	92

- (b) **Occupancy:** All the rooms are at present occupied.

(c) **Rooms in the hostel:**

No.	Name of Hostel	Rooms
1	Bhagirath (For Boys)	75
2	Relief (For Boys)	48
3	Ranak- A (For Girls)	47
4	Ranak- B (For Girls)	31

- (d) **Recreational facilities:** The hostel has one study room, one meeting room, one television set, and a small garden adjoining the hostel.

(e) **Sports and Games:**

There are facilities of sports and games in the



college. Hostel students play indoor and out door games. Provision is made for outdoor games like Basketball, Volleyball, Kho-Kho, Kabaddi etc. in the Lal Bahadur Shastri play ground which is owned by the Charutar Vidya Mandal.

(f) **Health & Hygiene:**

- i) The university is running Health Centre. The students of the college avail the same facility.
- ii) For the benefit of the Hostel Students, the management has made a contract of medicare with medical Hospital, Karamsad. Free medical treatment is provided to the hostel students up to Rs.5000/-. The Krishna Hospital is well equipped with every kind of medical facilities with well trained doctors, nurses, pharmacists etc.

4.5.2 How does the institution ensure participation of women in intra-and inter- institutional sports competitions and cultural activities?

Ans. The college has its programme of extra curricular activities for the overall development of the students. The girl students are also encouraged for their participation in sports, games and cultural activities. The committees of games and cultural activities identify such



talented students to bring out their talents. They take part in inter-college

and intra-college activities. A special certificate of merits is provided. Their achievements are published in college magazine and in local news paper.

4.5.3 Give details of the common facilities available with the Institution (Staff room, day care centre, common room for students, rest rooms, health centre, vehicle parking, guest house, Canteen, telephone, internet cafe, transport, drinking water etc.)

- i) There is a common room for faculty members with adequate facilities A rest-room is provided for the women staff members.
- ii) Day care centre: No.
- iii) Common and rest room for the students.
Girls are provided common room.
- iv) Health centre: Yes, University Health Centre is there. College students can avail the medical services from university health centre.
- v) Vehicle parking: Provision is made for Vehicle parking.
- vi) Guest house: Charutar Vidya Mandal has its own guest house
- vii) Canteen: There is no canteen in the college premises but the management (CVM) has installed Amul Parlor near the college premises.
- viii) Telephone. Internet café, transport: No.
- ix) Drinking water: Drinking water facility is provided

4.6 Best Practices in Infrastructure and Learning Resources

4.6.1 What innovations/ best practices in 'Infrastructure and Learning Resources' are in vogue or adopted/ adopted by the institution?

Best Practices in Infrastructure

Ans a) The College has well equipped language lab. for the betterment of language.

b) The college film society to cater Socio-Psychological needs, and to develop a critical and creative insight among the students.

c) For the creative expression of the students a healthy practice of College Wall Magazine is adopted.

d) Shree Ishvar Petlikar lecture series is arranged by the institution every year for academic Purpose.

e) Shree Babu Davolpura lecture series is arranged once in a two years on creative writings in languages.

f) The photographs of great poets and thinkers are placed in the college premises for the identification and acquaintance.

g) A special garden is provided to the students to keep them abreast with nature and provides a place for contemplation.

CRITERION: V

Student Support and Progression

5.1 Student Progression

5.1.1 Give the socio-economic profile (General, SC/ST, OBC etc.,) of the students of the last two batches.

Ans. The detail regarding the total number of students and its category-wise break-up is presented in the table below:

Category-wise break up 2005-06 and 2006-07

2005-06				
Category	Male	Female	Total	Percentage (%)
General	619	236	855	42.38
SC	102	52	154	07.63
ST	284	242	526	26.07
OBC	377	105	482	23.89
Total	1382	635	2017	99.97
2006-07				
Category	Male	Female	Total	Percentage (%)
General	547	247	794	41.505
SC	104	40	144	07.527
ST	304	243	547	28.593
OBC	328	100	428	22.373
Total	1283	630	1913	99.998

It could be seen from the above table that the total strength of the college, at the under graduate level, for the year 2005-06 was 2017. In the year 2006-07, total number of students was 1913. The Socio-economic profile relating to this strength of students reveals that good number of students

are coming from ST category. This shows the positive sign of socio-economical development of the scheduled tribes.

5.1.2 What are the efforts made by the Institution to minimize the dropout rate and facilitate the students to complete the course?

Ans. Approximately 8 to 10% of the students leave the college to get the admission either in P.T.C. or in D.P.Ed. course. The students having higher percentage will have chance to get admission in P.T.C. course. It merits to mention that this is a positive type of dropout because students leave the college just to pursue career oriented course.

It merits to mention here that some students again come back to complete their graduation in this college after completing their P.T.C. or D.P.Ed. course. So the dropout seems to be temporary phenomenon. Still, however we pursue them not to leave this college if possible.

5.1.3 On an average, what percentage of the students progress to further studies and for employment? Give details for the last two years. (UG to PG to Ph. D. and /or to employment)

20-21

Ans.

YEAR	No. of students graduated	No. of students who joined P.G.	Percentage of the students	No. of students who joined B.Ed.	Percentage of the students	LLB	Percentage of the students	Others	Percentage of the students
2005-06	592	440	74.32	44	7.43	09	1.52	99	16.72
2006-07	628	455	72.45	57	9.08	06	0.95	110	17.52

The institute does not maintain the formal record of the employment of the students.

5.1.4 How does the institution facilitate the placement of its outgoing students?

What proportion of the graduating students has been employed? (average of last five years)

Ans. The college does not have the facility of placement offer on the completion of graduation programme.

5.1.5 How does the institution facilitate and support students for appearing and qualifying in various competitive examinations? Give details on the number of students coached, appeared and qualified in various competitive examinations (Average of last five years) (UGC-CSIR-NET, SLET, GATE, CAT, GRE, TOFEL, GMAT, Civil Services- IAS, IPS, IFS, Central/State services etc.)

Ans. (i) Data is not available.

(ii) No record is available about students who have qualified N.E.T. /S.L.E.T. examination. After graduation from this college, most of the students join P.G. courses, so no record is available as to how many students appeared in the competitive examination and qualified.

(iii) After graduation the students make preparation for competitive examination on their own.

(iv) A training for G.P.S.C. /U.P.S.C. examination is started from last year only. 29 students were coached during the academic year 2006-07

(v) This current year 15 students are enrolled for G.P.S.C./U.P.S.C.

examination coaching.



5.1.6 Give a comparative analysis of the institutional academic performance with reference to other colleges of the affiliating University and the university average. (Pass percentage, Distinctions, Gold medals and University Ranks, Marks obtained in relation to university average etc. (Last five years' data)

Ans. The result of the students with their class and percentage compared to University result is given below. The table shows the data of last five years, with Toppers of the institution.

Year	Class	Total Enrolment	First Class with Distinction	First Class	Second Class	Pass Class	A.T.K.T.	Result of University	Result of college
2002-03	SY	842	--	272	385	125	20	95.57%	95.24%
	TY	631	41	230	224	76	--	90.00%	90.49%
2003-04	SY	820	--	283	357	114	27	89.79%	91.95%
	TY	788	76	287	274	71	--	91.64%	89.84%
2004-05	SY	645	--	323	236	44	15	91.75%	93.48%
	TY	767	101	231	230	105	--	87.03%	86.96%
2005-06	SY	677	--	411	199	47	11	94.96%	97.23%
	TY	626	122	224	181	62	--	91.90%	89.49%
2006-07	SY	581	--	333	182	44	11	93.55%	96.32%
	TY	643	158	250	192	28	--	95.46%	97.70%

List of Gold Medalist and University Rankers

DEPARTMENT OF ECONOMICS

Sendhy Bhartbhai Devabhai 2004-2005

DEPARTMENT OF GEOGROPHY

Sr.	Name of Student	Year
1	Trushar kumar Joshef bhai Paramar	2002-2003
2	Urvashi Thakorabhai Patel	2003-2004
3	Chaudhari Jayeshkumar Valajibhai	: 2004-2005
4	Patel Ankurkumar Ramajibhai	2005-2006
5	Patel Kaminiben Kalidas	2006-2007

DEPARTMENT OF GUJARATI

1.	Patel Hemangini R.	2002-03
2.	Patel Maheshkumar K.	2003-04
3.	Syndarsath Nikunj Kumar V.	2004-05
4.	Thakkar Chiragkumar B.	2005-06
5.	Patel Piyushkumar I.	2006-07

DEPARTMENT OF HISTORY

Sr.No.	Name of Student	Year
1	Ravat Dineshkumar L	2002-2003
2	Asitaben Fatesingbhai Vasava	2003-2004
3	Shree Mukeshkumar L. Kharadi	2004-2005
4	Devendrakumar J. Chaudhari	2005-2006

DEPARTMENT OF SANSKRIT

No.	Name of Students	Year
1.	Chauhan Jayeshbhai B.	2002-2003
2.	Joshiya Hiteshkumar K.	2003-2004
3.	Parmar Shaileshkumar M.	2004-2005
4.	Rathava Maheshbhai K.	2005-2006
5.	Patel Bhaveshkumar M.	2006-2007

DEPARTMENT OF POLITICAL SCIENCE:

Sr. No.	Name of Student	Year
1	Damor Hanubhai Nanakbhai	2002-2003
2	Patel Pinkiben Rameshbhai	2003-2004
3	Bharvad Bharatbhai Bathabhai	2004-2005
4	Patel Vinaben Babulal	2005-2006
5	Parmar Nilesh Rajendrabhai	2006-2007

DEPARTMENT OF PHILOSOPHY:

Sr. No.	Name of Student	Year
1	Patel Nayanaben Herambhai	2002-2003
2	Maradia Khimanand Jagmal	2003-2004
3	Chaudhari Nimishaben Babubhai	2004-2005
4	Talaviya Alka Arvindbhai	2005-2006

DEPARTMENT OF SOCIOLOGY

Sr.No.	Name of Student	Year
1	Patel Hiren P.	2004-2005
2	Patel Paresh	2005-2006

DEPARTMENT OF PHILOSOPHY (PG)

Sr. No.	Name of Student	Year
1	Karangia Dharnat Masri	2002-2003
2	Parmar Purnimaben Salamsinh	2003-2004
3	Chharel Dalpatinh Pratapbhai	2004-2005
4	Parmar Sujitkumar Punabhai	2005-2006
5	Solanki Chandrankant Mohanlal	2006-2007

5.2 Student Support

5.2.1 Does the institution publish its updated prospectus, handbook and other student information material annually? If yes, what is the information disseminated to students through these publications?

Ans. N.A. & T.V. Patel Arts College provides detailed information about admission process through prospectus. The students belonging to SC/ST, OBC, and physically handicapped category have their own quota and have priority. The form gives complete guidance regarding the subjects offered. The admission form contains a list of various subjects taught in the college as the major subjects and subsidiary subjects. It also provides information about the tuition fee. Details regarding the scholarships available in the college are also available in the prospectus. The prospectus also gives information relating to the rules and regulations for the behaviour and maintenance of discipline in the college. The information regarding N.C.C. and N.S.S. activities is also incorporated in the prospectus.

5.2.2 Does the institution provide financial aid to students? If yes, specify the type and number of scholarships/ free ships given to the students during the last academic year by the institution (other than those provided by the social welfare departments of the State or Central Governments).

Ans. Yes,

- (i) The Mandal gives financial support to the needy students based on merit, irrespective of caste, creed and religion.
- (ii) Scholarship is given only to the children of non-teaching staff members.

List of the financial help and scholarship is as per below (For last academic year)

Name of Scholarship:-

(i) Charutar Vidya Mandal Scholarship	3510/-
(ii) Student Aid Fund	20,000/-
(iii) C. D. Desai Scholarship to the children of Non-teaching staff	40,000/-

5.2.3 Give details of schemes for student welfare? (Insurance, subsidized canteen facilities, special diets, student counseling support, "earn while you learn" scheme etc.)

Ans. The college has made a provision for the coverage of the students under insurance scheme-**"Shahid veer Kinarivala"** Student security group insurance schme. In case of death of the student, the insurance authority gives Rs. 1.0 lakh in cash to the family members of the student. As a part of student welfare programme the institution has the scheme of poor boys fund under which the college has made a provision to help the poor students

- The college provides counseling to the needy students for their socio-emotional problems. (Criterion: II)
- No subsidized canteen facilities or diets are provided.

5.2.4 What types of support services are available to overseas students?

Ans. There are no overseas students is admitted in the college.

5.2.5 Give details of the placement and counseling services for the students?

Ans. The college does not have the facility of placement after completion of graduation programme.

5.2.6 How does the institution encourage and develop entrepreneurial skills among the students?

Ans. Students from Arts faculty generally prefer service rather than developing enterprise.

5.2.7 Does the faculty participate in academic and personal counseling? If yes, give details on services provided during the last academic year?

Ans. Arrangements are made to provide counseling services to the students of the college for the academic purposes and personal requirements by the members of the faculty in different subjects. Such services provided by the faculty members are as under:

Counseling is provided to the students by the college in the following areas:

1. Selection of major and minor subjects.
2. Emotional and/or relational problems.
3. To provide help in their personality development.
4. Women's cell provides help to the girl students to solve their problems including sexual harassments from any source.

5.2.8 Is there a separate guidance and counseling centre for women students?

If yes, enumerate the activities of the centre

Ans. Yes, Nalini-Arvind & T.V. Patel Arts College has a separate Women's Cell to provide help to the girl students, which also organizes special awareness programmes for the girls. This Women's Cell creates awareness relating to the problems of women like dowry, female feticide. Special programme regarding breast feeding and good parenting are arranged. This Cell sorts out the problems of girls, like harassments, misbehaviour etc. The Cell provides guidance in their personal problems and helps them for overall personality development.

5.2.9 Is there a Cell /Committee constituted for prevention/ action against sexual harassment of women students? If yes, detail its constitution and enumerate its activities (issues addressed during the last two years).

Ans. Yes, with the consultation of the Principal a committee is appointed under the convener ship of Smt. Kalpanaben R. Malvat. Since last two years, no sexual harassment case is reported.

5.2.10 Does the institution have a grievance redressal cell? If yes, what are its functions? Detail the major grievances redressed during the last two years.

Ans. The college has formulated grievance redressal cell this current year only. This cell will continue to work in the years to come.

5.2.11 Is there a provision for acquiring computer skills / literacy for all students, in the curriculum? If yes, give details on how it is imparted, and level of proficiency.

Ans. Yes,

(i) The college has introduced computer application as a subsidiary subject at F.Y. and S.Y. B.A.

Proficiency at:

(A) F.Y.B.A.

- (i) use of various hardware devices and printing method
- (ii) Microsoft office
- (iii) Basic programme
- (iv) Operating system and file management

(B) S.Y.B.A.

(i) Data base management

(ii) Internet surfing and use of internet in various field.

(ii) Computer internet surfing facility is provided to the F.Y.B.A. students who are interested. They are proficient in

1. Surfing internet and searching internet.
2. Can send and receive E-mail.

5.2.12 What value-added courses are introduced by the institution to develop life skills; career training; community orientation; good citizenship and personality development of students?

Ans1. Career training: Institution has charter computer application and office management and secretarial practice.

1. Community orientation: NSS activity and NSS camps (organized by the institutions) strongly establish community connectivity.
2. Good citizenship training: NSS and NCC activities good disciplinary practice to the students and will substantiate as a good training programme for citizenship.
3. Personality Development programme: the Institute has chartered a special training course in Personality Development Programme for students.

5.2.13 How does the institution ensure safety and security of the students, faculty and the institutional assets?

Ans. Right from the stage of admission to the college, a sense of discipline is instilled among students for the maintenance of peaceful milieu in the institution. For the security and safety of the student the institution has made a provision for the coverage of the student under insurance scheme. In case of death of the student, the insurance authorities give Rs. 1.00 lakh in cash to the family members.

For the benefit of the Hostel Students, the management has made a contract of Medicare with medical Hospital, Karamsad. Free medical treatment is provided to the hostel students up to Rs.5000/-.

Further, the infrastructure is ably looked after and protected by the security staff. Fire- extinguishers are also installed in the institution.

The institution has also a provision of insurance coverage of the teachers.

The college has adequate coverage of the insurance of the total campus building of the institution.

5.3 Student Activities

5.3.1 Does the institution have an Alumni Association? If yes,

- i. List its current Office bearers
- ii. List its activities during the last two years.
- iii. Give of the top ten alumni occupying prominent position.
- iv. Give details of the contribution of alumni to the growth and development of the institution.

Ans. (i) Yes, the institution has an Alumni Association. Following are the office bearers.

Sr. No.	Designation	Name
1	President	Dr. N. R. Parmar
2	Vice-president	Mr. K. V. Taviyad
3	Secretary	Dr. B. M. Zala
4	Joint-secretary	Dr. S. J. Patel
5	Treasurer	Mr. V. B. Talpada

Managing Committee	
1	Dr. R. P. Patel
2	Dr. P. J. Dave
3	Dr. V. D. Mogariya

(ii) Activities undertaken during last year

- Meeting of the association.
- Exchange of view how to strengthen the association and how to develop the institution.

(iii) The names of the Top Ten Alumni members occupying good position are as per below:

1. Dr. S.M.Panchal Ex-Principal, Nalini College
2. Dr. F.V.Chauhan Ex-Principal, Nalini College &
Ex-President Kheda District Panchayat
3. Shree Jashvantsinh S. Bhabhor Minister – Gujarat Government
4. Mr. Shankar sinh V. Rathava M.L.A. – Gujarat State
5. Shree B. D. Vaghela I.G.P. – Gujarat Government
6. Dr. R.P.Patel Ex-Principal, Anand Arts College

7. Mr. Ramesh Baria	Mamlatdar
8. Dr. Manoj Patel	Principal, Anand Arts College
9. Mr. V. R. Pargi	D.E.O. – Anand District
10. Mr. N. V. Palas	D.E.O. – Bharuch District

Many past students are appointed as lecturers, readers and professors in various colleges and Universities.

(iv) Contribution of Alumni Association:

The members of the alumni association have helped in the development of the institution by their interaction, and by giving moral support to the institution.

5.3.2 How does the institution encourage its students to participate in extra-curricular activities including sports and games? Give details on the achievements of students during the last two years. (Institution level/ inter-collegiate / Inter-University/ Inter-state/ National/ International)

Ans. The college makes an effort to identify talented students, who are proficient in games and sports. In fact, the college provides encouragement to such talented students, and gives priority in admission. Such students, having been admitted are assisted by the college, by providing proper guidance and training in their respective games and sports. Such training would help to develop their capability for inter-college, inter-university competitions and sports events. Details of the participation and their performance in such events are given below:

Cultural Activity (Inter Collegiate Youth Festival)		
	2005-06	2006-07
On the spot painting	Participated	Participated
Cartooning	Participated	Participated
Elocution	Participated	Participated
Debate	Participated	Participated
Mimicry	Participated	Participated
Skeet	Participated	Participated
Mime	Third position at University level	Participated
Indian classical instrumental solo (Non Percussion)	First position at University level	Participated
Light Vocal	Third position at University level	Participated
Drama	Participated	Participated
Poster Making	Participated	Participated
Folk Dance	Participated	First position at University level
kolas		Participated
Rangoli		Participated
Quiz		Participated

- Indian classical instrumental solo (Non Percussion) was presented by Shreyash Trivedi under Music Event during year 2005-06. Later on it was presented at Inter University Youth Festival, organized by Vikram University, Ujjain, sponsored by Association of Indian Universities, Ministry of Youth Affairs and Sports Government of India, Ujjain.
- “Dangi Loknritya” was presented by the students of N A & T V Patel Arts College under Folk Dance category during year 2006-07. Later on it was presented at Inter University Youth Festival, organized by Dr. Babasaheb Ambedkar Marathwada University, sponsored by

Association of Indian Universities, Ministry of Youth Affairs and Sports

Government of India, Aurangabad

Sports (Girls)		
	2005-06	2006-07
Volleyball	University Champion	University Champion
Kho-kho	Runners Up	
Relay Race	Third Place	
Sports (Boys)		
	2005-06	2006-07
Kabaddi	Runners Up	

NCC (SW/GIRLS)			
No	Year	2005-06	2006-07
Camps with Venue			
1	CATC	21	22
2	NIC	Bargarh, Orissa.(3)	PortBlair, Andaman(1)
3	SPL-NIC	LEH, J&K(1)	Chakabama, Nagaland(2)
4	PARA-SAILING	Bakrol-Ground.(23)	
5	ROCK-CLIMBING	Gwalior,MP(1)	
6	ARMY ATTACHMENT	Kota,Raj.(1)	
7	TSC-DELHI	2	
8	EXPEDITION		Little Runn Of Kutchh.(1)

Camps	2005-06	2006-07
ATC/CATC, TCS & RDC Selection	129	106
NIC	12	08
TSC Delhi	02	-
Army Att.	10	10
Basic Mountaineering Course	03	02
All India Tracking Expedition	05	06
	-	03
Total	161	135

5.3.3 How does the institution involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the major publications/ materials brought out by the students during the previous academic session.

Ans. The college involves and encourages the students to prepare and publish wall magazines in different subjects. Such wall magazines are prepared subject-wise and are displayed on the notice board of the respective Department. The college also publishes its annual magazine '*Nalini*'. The students are encouraged and promoted to write their creative and critical work, like poems, articles as well as their achievements during the year. List of material brought out by the students during previous academic year, 2006-2007 on Institutional wall magazine.

(A): Institutional wall magazine

1. Poems	-	24
2. Articles	-	06

(B) College Magazine "Nalini"

Material bought out by the students.

3. Poems	-08
4. Articles	-06

5.3.4 Does the institution have a Student Council or any similar body? Give details on its constitution, major activities and funding.

Ans. The college has a Student Representative Council. It is selected on merit. One CR from T.Y.B.A. is selected as a college G.S. The members of the student's council work under the guidance of faculties, appointed for the same.

Member of Students Council			
Sr.No.	Name of the student	Designation	Class
1	Dave Varun N	General Secretary	T.Y.B.A.
2	Ayar Jagrutiben V.	Cultural Secretary	S.Y.B.A.
3	Jani Jigneshkumar A	Magazine Secretary	T.Y.B.A.
4	Nagota Umesh H	Debate Secretary	T.Y.B.A.
5	Loh Manubhai R.	Sports Secretary Indian Games (M)	T.Y.B.A.
6	Mahida Darshita P	Sports Secretary Indian Games (F)	T.Y.B.A.
7	Chaudhari Rajendra P	Sports Secretary Volleyball & Western Games	T.Y.B.A.
8	Patel Amishaben U	L.R.	T.Y.B.A.
List of Class Representatives (C. R.)			
1	Jograna Vikrambhai M.	C.R.	F.Y.B.A.

2	Gojiya Mukesh B	C.R.	F.Y.B.A.
3	Thakor Smita M	C.R.	F.Y.B.A.
4	Makwana Dineshbhai M	C.R.	F.Y.B.A.
5	Galani Amitbhai B.	C.R.	F.Y.B.A.
6	Gohi Mahavirsinh V	C.R.	S.Y.B.A.
7	Parmar Vinay Ishwarbhai	C.R.	S.Y.B.A.
8	Chaudhari Dharmendra D.	C.R.	S.Y.B.A.
9	Kachot Hiteshbhai M	C.R.	S.Y.B.A.
10	Harniya Bipin J	C.R.	S.Y.B.A.
11	Rathod Pankajkumar D	C.R.	T.Y.B.A.
12	Nandaniya Govind K	C.R.	T.Y.B.A.
13	Vyas Jagatprasad M	C.R.	T.Y.B.A.
14	Chavda Govind Vikramsinh	C.R.	T.Y.B.A.

5.3.5 Give details of the various academic and administrative bodies and their activities (academic and administrative), which have student representations on them.

Ans. The institution has subject-wise co-curricular activities and for this purpose each department has formulated their own Association or



Mandal. In this association the students are largely given the responsibilities and the faculty members provide them direction and guidance. Similarly in the subject of Political Science, a study circle has been formed “*CHANKYA VARTUL*” they meet frequently to discuss on a

current topics. In the Department of Hindi, there is a good ***“HINDI SAHITYA MANDAL”*** and it is working since last 5 years. The mandal organizes essay competition, Poem competition, ***Chandu Sulekhan Competition*** and also celebrate Hindi week every year. Sociology Department also formed ***“SAMAJSHAstra VIDYAVARTUL”*** they organize rally, Student seminar, and discuss current issue. Department of English runs a reader’s club named ‘Book Worm’. This helps in building up the knowledge of the students in their respective subjects.

Various academic bodies and their activities – along with student representation

Sr.No	Activity	Teachers Name
1	Student Counseling	Dr. N.K.Barot
2	Library and Text Book	Dr. Silas Pateliya
3	Cultural Activities	Mr. D.A.Solanki
4	Debate, Lecture, Quiz	Dr. M.G.Mansuri
5	Wall Magazine and	Mr.G.D.Chaudhari
6	Magazine	Dr. Silas Pateliya
7	Eco-club	Mr.G.D.Chaudhari
8	Scholarship	Mr. K.V. Taviyad
9	Prize Distribution	Dr. B.M.Parmar
10	Sports	Mr.V.V.Rathod
11	Sports (Indian Games)	Mr. M.C.Patel
12	Sports for Girls	Mrs. N.R.Patel

5.3.6 Does the institution have a mechanism to seek and use data and feedback from its graduates and from employers, to improve the growth and development of the institution?

Ans. There is a feedback mechanism under which the suggestions are received from the students leaving the college. This mechanism is adopted from last year only. Charutar Vidya Mandal in the meeting with the staff negotiate about the institutional growth and development-widely expressed in 6.1.2.

5.4 Best Practices in Student Support and Progression

5.4.1 Give details of institutional best practices towards Student Support and Progression?

Ans. (i) The College has imparted extra coaching under the auspices of Remedial coaching to deprived students.

(ii) For the overall development of the students, the college has started Personality Development programme. Students participate in the said programme

(iii) Best books and journals are provided to the students, and they make use of it.

(iv) The present library facilities would be further furnished by computerizing the same. The present upkeep of the well-equipped laboratories of different subjects would be further developed to enable faculty members to show better performance to the advantage of students.

(v) The college, at present organizes lectures of experts on different subjects.

(vi) Through the connection of Internet facilities, the college would be able to provide benefit in teaching. The college has undertaken extension activities of N.C.C., N.S.S and promotion of cultural activities. Many students take part in N.C.C. & N.S.S. activities.

(vii) The college organizes training programme for GPSC/UPSC exam preparation. Students themselves monitoring the training activities with the guidance of Principal and other faculties namely, Dr. B. M. Parmar, Mr. G. D. Chaudhary and Dr. S. P. Shukla.

(viii) Language laboratory is established for the betterment of the language learning. The Department of English conducts certain classes in the language lab making use of I. C. T. Such classes generate interest in students. Apart from the department of English, the Department of Sociology also make use of language lab.

CRITERION: VI

Governance and Leadership

6.1 Institutional Vision and Leadership

6.1.1 State the Vision and Mission statement of the institution and give details on how the institution

- a) Ensures that the vision and mission of the institution is in tune with the objectives of the Higher Education policies of the Nation?
- b) Translates its vision statement into its activities?

Ans. **The Vision and Mission of institution and the objectives of Higher Education:**

[A]

Imagination is no one's priority in education. This is particularly true in the case of the vision and the mission of the institution.

The vision statement of the institution:

The vision of the institution is the ideals of Nalanda and Takshashila. They are the guiding principles on which Vallabh Vidyanagar and its institutions have been founded. *Nalanda* = *Na* + *Alam* + *da* which means knowledge cannot be completely imparted. Where generation and acquisition of knowledge goes on unabated. Takshashila literally means shaping stone into idol. It stand for continuous development of the students. Some stones are porous and soft, some are spotted and some are

hard. We aimed at shaping our students and developing them into the ideal human beings.

The mission statement of the institution:

Mission Statement:

- (1) To preserve and enhance the legacy of the knowledge of humanities.
- (2) To develop globally relevant knowledge potential.
- (3) Organize activities to help the creative faculty of students.
- (4) To inculcate in students good values and to build good character which are beneficial to life.
- (5) To nurture in students the qualities that are helpful in social life i.e. Equality, Fraternity and Social justice.
- (6) To shape enlightened citizens who can guide society, nation and the world to construct the noble, global society.
- (7) To educate youth to gain and use self-knowledge for self-development.

This vision and mission of the institution is in tune with the objectives of the higher education policy of the nation which states:-

“The educational system must produce young men and women of character and ability committed to national service and development. Only then will education be able to play its vital role in promoting national

progress, creating a sense of common citizenship and culture and strengthening national integration. This is necessary if the country is to attain its rightful place in the community of nations in conformity with its unique potentialities.”

Vision and Mission of the institution is at par with the objectives of higher education policy.

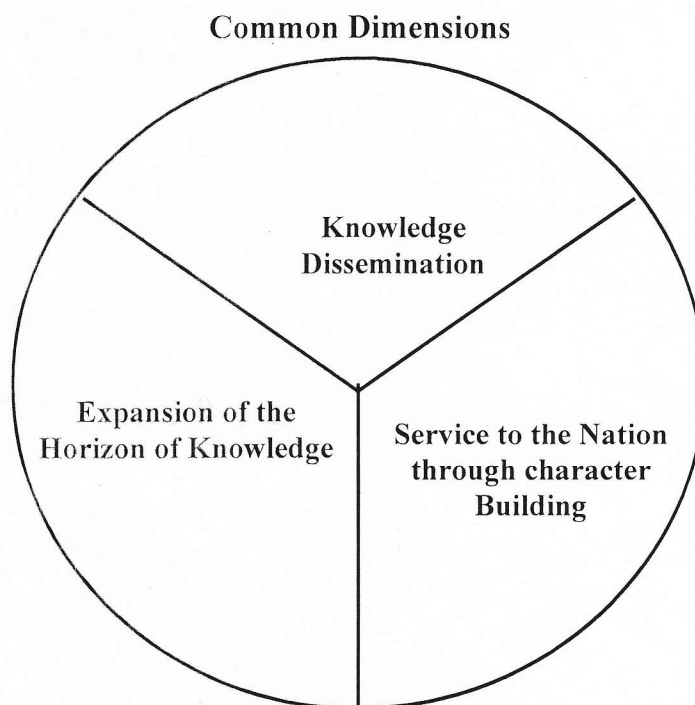
1. Both aspire for dissemination and expansion of knowledge.
2. They want to secure knowledge potential for the nation and the Glob.
3. Both of them consider education as communitarian and cultural act.
4. They consider education as a voice giving activity against the culture of silence.
5. They consider education as an activity to abandon authoritarianism and dogmatism. To overcome historical, philosophical and epistemic errors of the society, and thereby exercise to diffuse social pace. It is an exercise in social, emotional and intellectual block busting. Both of them consider education as a cultivator of values, intellectual integrity, courage and scientific temper. It is a place where such values are prized and practiced , capable to make a distinction between the healthy and the diseased
6. Both of them consider to defend the hope of the society as an ontological need and commitment.

7. Both of them consider character building as a core aim of educational enterprise as students or youth being an agent of social values and social change.

In short Vision and Mission of the institution and higher education policy share and pursue three dimensions

- (i) Knowledge dissemination
- (ii) Expansion of the horizon of the knowledge
- (iii) Service to the nation through character building.

Dimensional commonality between Vision and Mission and the objectives of the Higher Education Policy.



In this way the vision and mission of the institution is in tune with the objectives of the higher education policy of the nation.

[B]

“Translation of Vision in practice”

Vision statement clearly indicates knowledge dissemination, expansion of the horizon of knowledge and service to the nation through character building as an activity of Educational Enterprise.

I. Knowledge dissemination:

- a) Knowledge capital is disseminated to students in various subjects.
- b) For the dissemination of knowledge the institution has adopted a traditional chalk and talk approach and communicative approach by the use of electronic media.
- c) This media is used by teachers as well as by students.
- d) To disseminate new ideas, each department arranges lecture or series of lecture in order to strengthen and expand the horizon of knowledge to students.
- e) Departmental seminars are arranged in order to give expression of the ideas of students.

II Expansion of the horizon of knowledge:

Knowledge is an ever expanding phenomena, that is why the vision statement clearly state that whatever we impart is not complete.

Knowledge by definition is nothing but an expansion of horizon.

- a) To capture the expanding horizon of knowledge, the institute and its faculties make a continuous dialogue with students, teachers and the board of studies.
- b) We have adopted the model of University Grants Commission and all courses are run accordingly.
- c) Faculty attends orientation and refresher courses to enrich the perspectives and the content of the knowledge.
- d) Faculty participates actively in state and national level seminars.
- e) With a view to expand knowledge, institution also arranges state level and national level seminars in various subjects.
- f) As an institutional practice, all departments arrange lectures with a view to obtain new knowledge.
- g) Many faculty members are invited to deliver lectures in various academic institutions to share their new perspective and new knowledge in the subject.

In this way institution acknowledges the need and tries to persuade new knowledge in various subjects.

III. Service to the nation through character building:

The vision statement clearly asserts character building as one of the basic aim and concern of the institution.

- a) Institution has well established disciplinary practices.
- b) To build one's own character, an individual has to enter in the inner consciousness of one's own being, for that purpose institution starts its everyday functioning with prayer.
- c) Sincere, honest, transparent and noble behavior and characters of the faculties serve as a role model and makes a strong impact on the character of the students.
- d) N.C.C. provides a good disciplinary practice, to imbibe good national spirit and tenacity to serve the nation.
- e) N.S.S. provides a good communitarian living and build community awareness which mould their character and they become a sympathizer of the society at large. Compassion becomes a mode of their behavior.

In this way the vision is transmitted and translated into the activities of the institution.

- 6.1.2 Enumerate the Management's commitment, leadership-role and involvement for effective and efficient transaction of the teaching-learning processes.

Ans. The college is affiliated to Sardar Patel University and managed by Charutar Vidya Mandal. The internal management is effectively undertaken by the Principal of the college, under the general supervision of the Secretary and Chairman of the mandal. The effective and efficient transactions of the teaching –learning processes are pursued under the leading role of the Principal. Along with the Principal, the teaching staff continuously interacts with respect to co-curricular and extra-curricular activities. The faculties always try to impart best knowledge to the students and maintain discipline in the college. Along with the teaching, faculties also do research work; attend seminars, workshops and refresher course to update their knowledge potential. In a way they try their level best to justify their role as effective teacher and become instrument in building a sensible society. Through self-learning they internalize knowledge and impart it to the students.

Management aspires for effective and efficient teaching learning process to ensure their commitment. The management asked for: 1) infrastructure facilities 2) deficiency of the faculties and 3) knowledge requirement.

This clearly indicates their commitment

They continuously monitor and ask for the academic excellence. In every meeting with the staff and the students they have appreciated and boosted students and teachers for their excellent achievements. Even in the Annual

Day celebration they have asserted their commitment for the growth of the institution and of knowledge. They have considered the horizon of knowledge as an ever growing and unending quest.

This is nothing but a leadership role provided by the management. Their openness and enthusiasm for the quest of knowledge ensures their commitment.

Management's meeting with the faculty members

First Term: 2005.06

- (1) Initially it was noticed by the Principal and the staff about the shortage of faculties. Management responded by appointing Ad hoc lecturers in the subjects of English, Gujarati, History, Philosophy, Sociology, Psychology, Computer Application.
- (2) Management also asserted that the teaching-learning exercise must be effectively met which was promised by the Principal and the staff members
- (3) Management reviewed the result and boosted the spirit of the faculty members
- (4) They stressed the need for the effective teaching in languages and to promise from the faculty of languages to maximize the use of language lab.

Second Term: 2006-07

A meeting was held before the celebration of the Annual Day. The Chairman of CVM boosted the spirit of student for their excellent result and the faculty members for their performance. He too asserted the effectiveness and usefulness of language studies, particularly in English. Looking to the global demand, the English language learning has become an imperative for any faculty for its knowledge improvement and communication.

First term 2007-08

A meeting with honorary secretary Shree. B.M.Thaker Charutar Vidya Mandal was held. He appreciated the achievement of the faculty and asked for still better academic performance. He assured that necessary assistance and infrastructure facility will be provided to organize seminar/workshop/conferences. Department should enhance their knowledge potential by participating in state, national and international seminar. Department should conduct research to establish social connectivity. In short secretary assured the concern of management for knowledge enhancement and Excellency.

Faculty asked for certain infrastructure facility like fans, staff room facilities, three OHP, three computers and water cooler with purifier.

6.1.3 How do the management and the Head of the institution ensure that responsibilities are defined and communicated to the staff of the institution?

Ans. The management and Head of the institution ensure the responsibilities and communicate to the staff either orally or in a written form.

Responsibilities are ensured and defined as under:

- (1) Heads of the department looks after the departmental activity including Teaching - Learning and Evaluation.
- (2) Vice-President looks after the students' extra curricular activities. V.P. with consultation of the Principal, plan and monitors the students' activity and launch various extra curricular programmes with the helps of student council.
- (3) Exam-in charge is appointed by the principal. Professor in charge of the examination plan and conduct the exam.
- (4) N.S.S. programme officer is appointed by the principal to plan and monitor the N.S.S. activity including various N.S.S. camps.
- (5) N.C.C. programme officer for boys and Girls are appointed by the Principal for N.C.C. activity.
- (6) Students Counselor is appointed by the Principal for student counseling.

- (7) Women Cell is formed to look after the problems of Girls students and to solve their grievances about Sexual Harassment.
- (8) Research committee looks after Research Potential. Infrastructure facilities and assist the Researchers demand.
- (9) Internal Quality Assurance Cell- performance improvement cell is formed to assert quality improvement of students and Teachers and also to plan and monitor, successful Teaching Learning and Evaluation Process.
- (10) Grievance Redressal Cell for the Lady teacher of the Institution.
- (11) Discipline Committee General Surveillance in the institute and in various programmes and meetings of the institute.
- (12) Magazine Committee: Magazine Committee is formed to look after the literary activity of the college and also the publication of the College Magazine.

(13) Alumni Committee:

To plan and monitor the past students meeting and become instrumental in establishing linkage



to the past students and create a help-line for the development of the institution.

(14) Suggestion Monitoring Committee: Suggestion Monitoring Committee monitors and implement suggestions of the students.

6.1.4. How does the Management/Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the management, to review the activities of the institution?

Ans. The Head of the institution gives a lead to the staff members - both teaching and administrative members, to carry out institutional activities. The Principal obtains feedback from the students and the heads of the department. After the assessment of the feedback and the indirect search, the Head of the institution ask for the improvement of the teaching activity to improve their teaching. Management gets the information regarding faculties pertaining to their performance and commitment to the academic activities from the Head of the institution.

6.1.5 How does the management encourage and support involvement of the staff for improvement of the effectiveness and efficiency of the institutional processes?

Ans. For the improvement of the effectiveness and efficiency of the staff management takes care to provide infrastructure facilities. For a smallest achievement management appraise the staff member.

Management boosts the spirit of the staff for their academic excellence and their involvement in the betterment of the institution.

- 6.1.6 Describe the leadership role of the Head of the institution, in governance and management of the institution.

Ans. Academic leadership is provided by the head of the institute to the staff and the students.

Leadership role is executed by boosting the spirit of the students in their excellent academic and extra-curricular performance.

Governance by regulations is strictly observed by the Head of the institution. Strict discipline is maintained by cohesive efforts. Discipline is maintained not by rule but by cultivating understanding and insight and by generating Sympathetic attitude.

Overall surveillance is maintained by the head of the institution.

Institutional Governance is maintained by the head of the institution directly as well as by delegating powers to various committees.

6.2 Organizational Arrangements

- 6.2.1 Give the organizational structure and details of the academic and administrative bodies of the institution. Give details of the meetings held, and the decisions taken by these bodies, regarding finance, infrastructure, faculty recruitment, performance evaluation of teaching and non-teaching

staff, research and extension activities, linkages and examinations held during the last two years.

Ans. (1) Organizational structure of the Academic and Non-Academic staff:

The organizational structure consists of- The Chairman of Charutar Vidya Mandal, Principal, Teaching and Administrative staff. The figure below shows the structure.

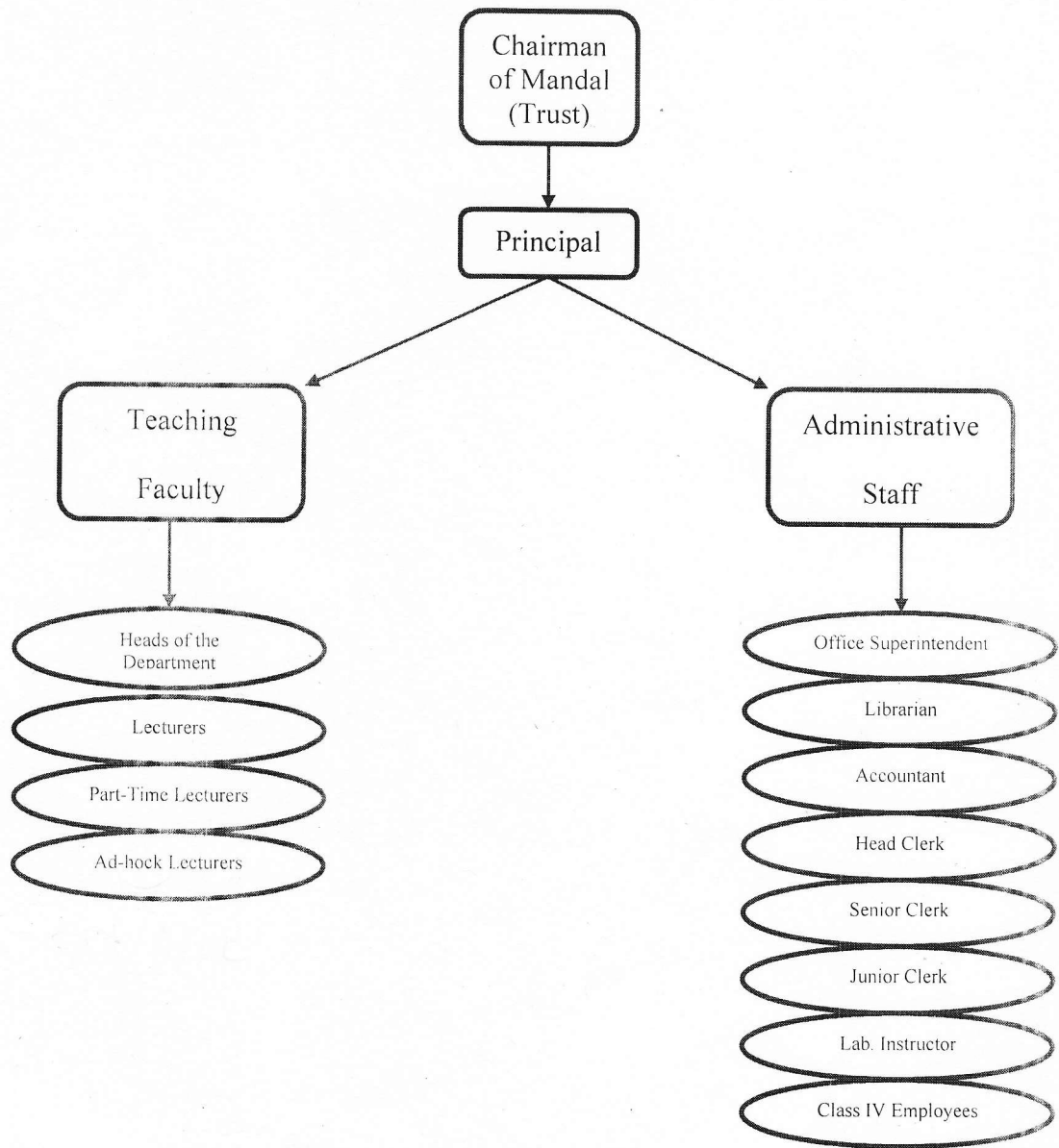


Figure: 1

(2) Decision regarding finance, infrastructure, faculty recruitment, performance evaluation of teaching and non-teaching staff, research and extension activities, linkage and examinations.

(A) Decisions regarding finance:

Institution receives grant from the Government being a grant-in-aid college. Utilization of grant is used by the institution with the consultation of the management.

(a) Within the organizational structure two agencies are involved to take financial decisions (1) the Principal (2) Charutar Vidya Mandal (Trust).

(b) The Institutional Head prepares budget and the management approves it

(B) Decisions regarding infrastructure: Decisions to renovate W. C. blocks and washroom was placed to Charutar Vidya Mandal on Dated 03/06/2006 and C. V. M. has fulfilled the demand during the year 2006-07.

(C) Decisions regarding faculty recruitment: Decisions regarding faculty recruitment was taken by the demand of the faculty and the Principal, forwarded it for the approval to Charutar Vidya Mandal. Charutar Vidya Mandal and the Principal took the decision to appoint six ad hoc teachers in 2005-06. In 2006-07 the decision to appoint six ad hoc

teachers were taken by Charutar Vidya Mandal with the consultation of the Principal and by obtaining demand from the department.

(D) Decisions regarding performance evaluation of teaching staff:

Performance evaluation of the teaching is done by obtaining feedback from the students in the year 2006-07. Before that we need not have any performance evaluation system for the teaching staff. In the year 2007-08 performance evaluation cell is formulated and is functioning effectively. The conclusions obtained by Performance Evaluation are communicated to the principal and the principal communicate to the teachers.

(E) Decisions regarding performance evaluation of Non-teaching staff

(last two years): The non-teaching staff is directly connected with the Principal hence; they are evaluated continuously in routine administration process, hence there is no need to check the performance of the non-teaching staff. Largely the performance of the non teaching staff is satisfactory. In case of some dysfunctioning the principal instruct for better performance.

(F) Decisions regarding research and extension activities:

The Principal boost the spirit of research among faculty members and as a result in the year 2005-06 and 2006-07 four faculty members have completed their Doctoral research work. One completed their M.Phil. research

work. Three members have registered for their Doctoral research work.

- 1) The institute has arranged a workshop entitled 'Removal of Dowry System' and awareness programme regarding 'changing attitudes of people towards girl child' on 23-02-07, Friday at Mogar, district, Anand.
 - 2) The institute has arranged another workshop entitled 'Rights and Obligation of the Sarpanch, Member of the Taluka Panchayat, budget, peoples' participation in village development and enrichment of the co-operative society' (on 28-02-07, at Borsad, Anand district)
- (G) Decision regarding examination: Exam in-charge is appointed by the Principal for the smooth functioning of the examination. Exam in-charge with the consultation and approval of the Principal conducts the examination. Prior to the examination the staff meeting is held for the better functioning of the examination. Meeting was held on 3rd October, 2006 and 7th February, 2007. The decisions taken in the meetings with the staff were as follows:
- 1) The number of supervision per faculty should not be more than 18 per internal test.
 - 2) Continuous three supervision per day should be avoided.

- 3) Mobile phones should not be allowed during the examination by supervisors as well as students.
- 4) Senior Supervisor will monitor the examination and will assist to exam-in-charge.
- 5) Supervisor should come half an hour early before the commencement of the examination.
- 6) In case of additional need of the supervisor, extra 5 supervisors from outside must be called with the consultation of the Principal.
- 7) One faculty member must be nominated as a care taker. He will be responsible to take care of differently abled and sick students of the college..
- 8) Facility for the consultation of doctor must be made.
- 9) First-aid-box and preliminary medicine must be kept during examination.

6.2.2 To what extent is the administration decentralized? How does the institution collaborate with different sections/departments and personnel of the institution to improve the quality of its educational provisions?

Ans. The college has also a decentralized administrative system. Its present decentralized organization is illustrated in the Figure: 2

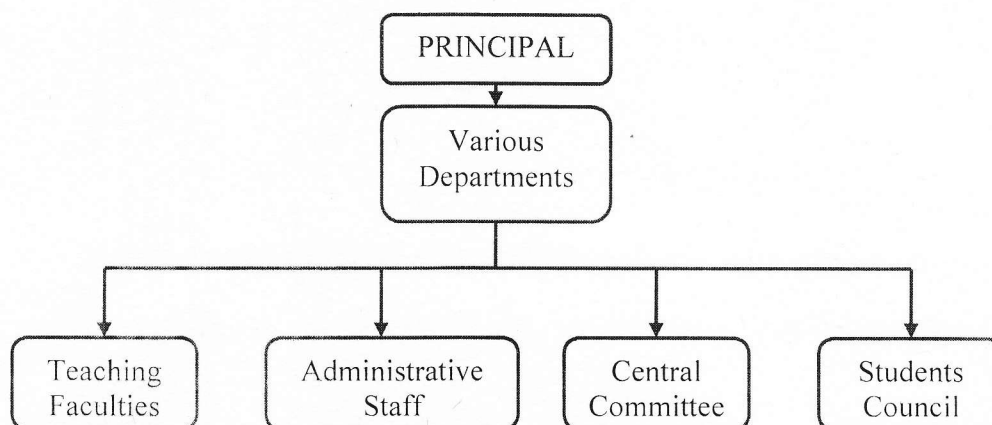


Figure: 2

The institution keeps an intense collaborative linkage with all its stakeholders so as to maintain the high standards of the education. Non-teaching staff is directly attached and associated with the Principal, similarly all departmental heads are directly associated with the Principal. The Staff Secretary is a collaborative link between the Principal and the staff. Vice President is a key person and a link between the students and Principal for the cohesive activity of the students. Overall surveillance is kept by the Discipline Committee. In this way intense collaboration is established in the institution.

6.2.3 Does the institution have effective internal coordination and monitoring mechanisms? If yes, specify.

Ans. The college has quite effective and efficient internal coordinating and monitoring mechanism. It is effectively run by the various committees

formed under the leadership of the Principal. Usually the organizational arrangements of the college may roughly be divided into three parts viz:

(1) Academic Section

(2) Administrative Section

(3) Library

(1) Academic Section: The Academic Section takes care of academic activities, co-curricular activities and examinations etc.

A) Internal Quality Assurance Cell: For academic activity college has organized an Internal Quality Assurance Cell which monitors quality of teaching activities.

B) Grievance Redresal Cell: Grievance Redresal Cell for employees, female and students inquires and monitors the grievances

C) Discipline Committee: Discipline Committee monitors discipline in the college.

D) Staff Secretary: The Staff Secretary is the chief coordinator between staff and the Principal.

(2) Administrative Section: The Principal, being a Principal coordinator, monitors the internal functioning of the institution and the administrative activities directly.

(3) The Library Committee: The College has a Library Committee and library activities are monitored by the librarian, library in-charge with the consultation of the Principal.

Various committees are formed to look after co-curricular and extra curricular activities.

Central Committee:

Various committees are formed for co curricular and extra curricular activities.

- Students Counseling
- Cultural Activities
- Debate and Quiz
- Wall Magazine
- Eco Club
- Student Scholarship
- Prizes
- Games
- S.C., S.T. Cell
- Women Cell

The Principal coordinate and monitor the internal functioning of the institution. The college has well equipped library with recent books.

6.2.4 Does the institution have a Grievance Redressal Cell for its employees? If yes, what are its functions? List the number of grievances redressed during the last two years.

Ans. No such Grievance Redressal Cell was formulated before the academic year 2007-08. All the grievances of individual employees are redressed personally by the interaction with the Principal and concerned Head of the department. Grievance Redress were:

- (1) Infrastructure
- (2) Personal Grievances
- (3) Supervision work

6.2.5 How many times does the management meet the staff in an academic year? What are the major issues discussed during the last meeting?

Ans. Management meets the staff twice in a year. The major issues discussed during the last meeting are as under:

- 1) Infrastructure demand.
- 2) I. C. T. need was discussed and demanded.
- 3) Quest for academic excellence.
- 4) Future developmental need of the faculties.
- 5) Progress in the NAAC was reviewed.

6.2.6 Is there a Cell to prevent sexual harassment of women staff? How effective is the functioning of the Cell?

Ans. On 6th of July, 2006, Sexual Harassment Cell was organized by the Principal of the institution. A committee of five members was appointed for two years, because of the maturity and cohesive understanding of the staff members no case of sexual harassment of the staff is reported.

6.3 Strategy Development and Deployment:

6.3.1 Describe the procedure of developing the perspective institutional plan.

How are the Teachers, Students and Administrators involved in the planning process?

Ans. The procedure adopted by the institution for developing perspective planning is democratic. Suggestions for future planning were asked to teachers, students and Administrator by the institution. Its suggestions are as under:

- 1) Infrastructure development.
- 2) Faculty Improvement (Abilities).
- 3) Faculty Development
- 4) Grass Root Level Connectivity: Social Connectivity
- 5) Character Building.

(1) Infrastructure Development:

- i) Each Department will be provided internet facilities.
- ii) Each Department will have their own library
- iii) Each Department will have their own Association
- iv) Electronic media will be extensively used in addition to lecture method
- v) The library will be completely computerized
- vi) The facility of E-journals and E-books will be provided by the library
- vii) Efforts will be made to raise more and more endowment fund for the welfare of the students.

(2) Faculty Improvement: (Abilities):

Teaching programme for teachers is to be chartered for teaching, learning, writing and communicating abilities and also language abilities. Special course is to be chartered for teaching and I.C.T. connectivity for student and teachers. Readers Club and Book Review Club is to be formulated

(3)Development of the Faculty:

- I) B.S.W.
- II) M.S.W.
- III) Diploma in Industrial Relations and Personnel Management.
- IV) School of Journalism (UG & PG)
- V) Legal Awareness Programme (Diploma)
- VI) Equity and Peace Studies (Diploma)
- VII) Indian Culture (Degree and PG)
- VIII) Aesthetics (Short Term Course)
- IX) Gandhian Studies (Short term course)
- X) Research Methodology (Short term course)
- XI) Computer Printing (Short term course)
- XII) Audio-visual- Still and Video Photography- Media Skill Learning
(short term course)
- XIII) Fashion Design (Diploma)
- XIV) Yoga (Sort term Course)
- XV) Knowledge Management (Short term course)

(4) Grass Root Connectivity: Social Connectivity:

Institution will connect itself with village with special reference to health and hygiene, and language improvement (English). Institution will have education connectivity with primary, secondary schools.

As old age need special care and attention, institution will establish connectivity with old age home. Institution will also work for the redressal of Gender Inequality.

Institution will disseminate life and ideas of National leader like Mahatma Gandhi, Sardar Patel, Subhashchandra Bose, Pt. Jawaharlal Nehru, Lal Bahadur Shastri, etc.

Institution will work for the eradication of superstitions from community. Institution will be instrumental in creating national harmony and integration, and will work to create civic society.

(5) Character Building:

A course in Science of Living will be chartered and will be taught at all level for character building.

- 6.3.2 How are the objectives communicated and deployed to all levels, to ensure individual employee's contribution for the institutional development?

Ans. The objectives of institution are communicated to the students as well as to the academic and non-academic employees by a written statement and also by a meeting with the Principal. Principal motivated students and the academic and non-academic staff members and assured the commitment to contribute for the betterment of the institute. The academic and non-academic employees are concerned with the overall development of the institution. The thrust areas of planning and development are as under:

- a. Infrastructure.
- b. Library
- c. Extension Activities
- d. Academic activities
- e. Raising of Endowment fund.

6.3.3 List the different committees constituted for the management of different institutional activities? Give details of the meetings held and the decisions taken, regarding academic management, finance, infrastructure, faculty, research, extension and linkages, and examinations held during the last two years.

Ans. Committees are formed to ensure employee's contribution for the institutional development.

1) Academic Management: Academic planning committee has charted:

i) Time Table

ii) Academic Planner and Examination in their meeting and decided to work accordingly.

2) Finance: Budgetary provision was made by the finance committee and was submitted to Charutar Vidya Mandal for its approval.

Regarding students' activities after consultation with principal, The Vice President prepares the annual budget for students' activities and is approved by the Central Committee. The budgetary provision is mentioned at page no. 30, 31 and 32, while annual budget for students' activities is mentioned on page no. 33.

NALINI-ARVIND AND T.V.PATEL ARTS COLLEGE, VALLABH VIDYANAGAR
REVISED ESTIMATE FOR THE YEAR 2005-06 AND BUDGET ESTIMATE FOR THE YEAR 2006-07

APPENDIX-4

EXPENDITURE

HEAD OF ACCOUNT	Actual for the year		Budget Estimate (Sanctioned for 2005-06)	Actual up to 31-12-2005	Budget Estimate for the remaining 3 months i.e. up to 31-3-2006	Revised Estimate 2005-06	Budget Estimate 2006-07
	2003-2004	2004-2005					
TO SALARY (ADMISSIBLE)	6420608	8299862		7225976	1504264	8730240	9000000
(100% Paid by D.P.(Scheme)							
To Salary (Inadmissible)							
Teaching Staff	206616	98166	100000	125000	40000	165000	100000
Non-Teac.Staff	10500	10780	15000	16000	8000	24000	15000
TOTAL (A)	217116	108946	115000	141000	48000	189000	115000
Medical Rembursement		2290	--	--	6000	6000	6000
	--	--	--	--	--	--	--
TOTAL (B)	--	2290	--	--	6000	6000	6000
To Rent and Repairs							
Rent College Building	35387	35387	36000	--	36000	36000	36000
Building Repairs	6776	3131	4000	9000	5000	14000	4000
TOTAL (C)	42163	38518	40000	9000	41000	50000	40000
Govt. Grant Recovery		7067	--	--	7000	7000	8000
Salary of Comp.Exp							
TOTAL (D)		7067	--	--	7000	7000	8000
To Library							
Library Books	94653	86577	80000	35000	45000	80000	80000
Library Periodicals	10169	12391	10000	8000	7000	15000	10000
Surplus B/s	--	--	--	--	--	--	--
TOATL (E)	104822	98968	90000	43000	52000	95000	90000
TOTAL C/F (ATOE) RS.	6784709	8555651	245000	7418976	1658264	9077240	9259000

NALINI-ARVIND AND T.V.PATEL ARTS COLLEGE, VALLABH VIDYANAGAR
REVISED ESTIMATE FOR THE YEAR 2005-06 AND BUDGET ESTIMATE FOR THE YEAR 2006-07

APPENDIX-3

INCOME

HEAD OF ACCOUNT	Actual for the year		Budget Estimate (Sanctioned for 2005-06)	Actual up to 31- 12-2005	Budget Estimate for the remaining 3 months i.e. up to 31-3-2006	Revised Estimate 2005-06	Budget Estimate 2006-07
	2003-2004	2004-2005					
SALARY GRANT D.P.	6420608	8299862		7225976	1504264	8730240	9000000
BY FEES							
Library fee	94560	88240	80000	80000	--	80000	80000
Surplus	3962	--	--	--	--	--	--
TOTAL	98522	88240	80000	80000	--	80000	80000
BY OTHER FEES							
I/C	20140	17617	20000	500	--	500	1000
TC	10300	11400	10000	10000	1000	11000	10000
College Record	5000	6300	5000	6000	1000	7000	5000
Int. Test Exam	98277	94472	160000	160000	--	160000	160000
Bank Con.	--	--	--	--	--	--	--
TOTAL	133717	129789	195000	176500	2000	178500	176000
BY GOVT. GRANTS							
Maint. Grants Received	--	60000					
M G. to be Received	181155	95337	159300	--	169050	169050	165300
TOTAL	181155	155337	159300	--	169050	169050	165300
GRAND TOTAL	6834002	8673228	434300	7482476	1675314	9157790	9421300
(-) Deficit (Income-Exp)	148196	33358	165700	136500	132450	268950	238700
GRAND TOTAL	6982198	8706586	600000	7618976	1807764	6426740	9660000

NALINI/ACCOUNT/ BUDGET-05

APPENDIX-4 NALINI-ARVIND AND T.V.PATEL ARTS COLLEGE, VALLABH VIDYANAGAR
REVISED ESTIMATE FOR THE YEAR 2005-06 AND BUDGET ESTIMATE FOR THE YEAR 2006-07
EXPENDITURE

HEAD OF ACCOUNT	Actual for the year		Budget Estimate (Sanctioned for 2005-06)	Actual up to 31-12-2006	Budget Estimate for the remaining 3 months i.e. up to 31-3-2006	Revised Estimate 2005-06	Budget Estimate 2006-07
	2003-2004	2004-2005					
BY BF/ (A TO E) Rs	6784709	8555651	245000	7418976	1658264	9077240	9259000
TO MISCELLANEOUS EXP.							
Electric Charges	74521	80452	100000	60000	20000	80000	100000
Water / Sanitation	1499	1550	5000	1000	4000	5000	5000
Printing & Stationery	17059	24409	30000	25000	5000	30000	30000
Peon Dresses	--	3869	5000	1000	4000	5000	5000
Audit Fees	1944	1944	5000	2000	--	2000	5000
Advertisements Exp	69300	--	20000	45000	--	45000	60000
Repairs & Main. Exp.	2380	8840	5000	6500	3500	10000	10000
Traveling Exp.	2955	8712	8000	4000	2000	6000	10000
Postage Tel. Rev.	7205	7773	8000	4000	2000	6000	10000
Telephone Charges	5882	8870	8000	11000	4000	15000	10000
Insurance Charges	4104	1256	8000	--	8000	8000	10000
Conveyance to Principal	--	1600	4800	2800	2000	4800	4800
Telephone Rent to Prin.	--	400	1200	--	1200	1200	1200
Washing Allo. To Peon	1185	1260	2000	700	800	1500	5000
Misc. Exp.	--	--	10000	--	--	--	--
Internal Test Exam. Exp.	--	--	130000	35000	90000	125000	130000
Bank Charges	255	--	--	--	--	--	--
Tuition fee to Govt.	4200	--	--	--	--	--	--
Others Exp. Seminar	5000	--	5000	2000	3000	5000	5000
TOTAL(F)	197489	150935	355000	200000	149500	349500	401000
GRAND TOTAL (A to F)	6982198	8706586	600000	7618976	1807764	9426740	9660000

NALINI- ARVIND & T V PATEL ARTS COLLEGE,
VALLBH VIDYANAGAR
Budgetary Provision for
CENTRAL COMMITTEE- 2007-08

Division	No./ Details	Amount	Total
(A)	<u>Compulsory Expenditure</u>		
	1) S P University Inter- College Competition	10.00	
	2) S P University Competition	10.00	
	3) S P University Playground Maintenance	10.00	
	4) Youth Festival Expenditure	15.00	
	5) Share in S P University sports Fund	20.00	
	Charutar Vidya Mandal:		
	6) CVM Shastri Medan Maintenance	03.00	
	7) Badminton Hall Contribution	02.00	
		70.00 X 1700	1,19,000.00
(B)	<u>Gym Activities</u>		
	1) Annual Sports Day (Meet)	5000.00	
	2) Indian Games, Volleyball, Basketball, Badminton, Cricket	15000.00	
	3) Debate and Literary Forum	2000.00	
	4) Fine Arts Mandal	20000.00	
	5) Eco Club	3500.00	
(C)	<u>Other Expenditure</u>		
	1) Annual Day Celebration	95000.00	
	2) Blaze Expenditure	3000.00	
	3) Rangoli Exhibition	2500.00	
	4) Gym Peon	15000.00	
	5) Payment of Office Staff	9000.00	
	6) Magazine	45000.00	
	7) Reserve Fund	14400.00	
	8) Miscellaneous Expenditure	10000.00	2,39,400.00
			3,58,400.00

3) Infrastructure: Infrastructure Committee in its meeting suggested certain decisions regarding repairs needed for the institution. Item wise repairing expenditure is shown in the Criterion no.IV (4.1.3)

- 4) Research: Research Committee looks after the research activities of the faculties. The committee has made specific suggestions in their meeting. The suggestions made are as under:
- i) To grant special leave for research work.
 - ii) Financial help may be given to the faculty member.
 - iii) Doctoral Research Thesis may be published in the book form by the management.
- 5) Extension and Linkages: Extension and Linkages Committee suggested certain extension activities and possibilities of linkages in their meeting. It is as under:
- i) Extension activities for the improvement of status of women in the society should be arranged.
 - ii) Extension programme for the eradication of superstitions in the tribal areas should be arranged.
 - iii) Extension programme for the removal of dowry system.
 - iv) Extension programme for saving Girl Child.
- 6) Examination: Examination Committee monitors internal examination. Examination Committee in its meeting took the following decisions:
- i) The number of supervision per faculty should not more than 18.
 - ii) The faculty member should not be assigned three supervisions in a day.

Over and above these committees, the institution has charted – Counseling Committee, Discipline Committee, Sports Committee, Magazine Committee.

Admission Committee: They are responsible for admission of the students in the institution..

6.3.4 Has the institution an MIS in place, to select, collect, align and integrate data and information on the academic and administrative aspects of the institution?

Ans. The college does not have its own MIS. Information on the academic and administrative aspects is procured by personal contacts with heads, teachers and students.

6.3.5 Does the institution use the various data and information obtained from the feedback, in decision-making and performance improvement? If yes, give details.

Ans. Yes, the college makes use of the various data and information from students, teachers, parents and non-teaching staff in the form of their feedback so that it can be utilized in the process of decision-making and for the improvement of performance of the various faculties.

6.3.6 What are the institution's initiatives for promoting co-operation, sharing of knowledge, innovations and empowerment of the faculty? (Skill sharing across departments, creating/providing conducive environment, etc.)

Ans. For promoting Cooperation, sharing of knowledge, innovation and empowerment of faculty, the institution takes following initiatives:

- (1) Inter departmental sharing by personal, mutual dialogue regarding knowledge.
- (2) For the empowerment of the faculty various departmental lectures are arranged and different faculties participate in it to improve the inter-disciplinary thrust.

6.4 Human Resource Management:

6.4.1 What are the mechanisms for performance assessment (teaching, research, service) of faculty and staff? (Self-appraisal method, comprehensive evaluation by students and peers). Does the institution use the evaluations to improve teaching/ research of the faculty and service of the faculty by other staff? If yes, how?

Ans. The college has adopted a system of 'Self- appraisal' method to evaluate and also a comprehensive evaluative system by students and peer group and the information was imparted to the concerned teachers. One day seminar for the self appraisal of teaching technique was arranged by the institution and concrete suggestions were received, to improve teaching techniques and to boost the research activities. One day workshop entitled 'Research Methodology for Social Science' and one day workshop

entitled 'Literary Criticism for Languages'. The appraisal of participants was made to check their potentiality in research.

- 6.4.2 What are the welfare measures for the staff and faculty? (mention only those which affect and improve staff well-being, satisfaction and motivation)

Ans. Academic welfare measures:

For academic motivation it is the tradition of the college that for any academic achievement, the staff members is praised in the staff meetings. A brief resume of the achievement is provided by the concern member and negotiated by other faculties.

Welfare measures/schemes available to the faculties in case of sickness:

The college has got the scheme of Group-insurance for both teaching and non-teaching staff. It also gives medical allowances for the welfare and well-being of its employees. The medical allowances are available with two options- fixed monthly allowance or one can raise the bill for medical reimbursement. In case of long sickness of an employee, the Mandal (Trust) provides financial help. Employees are given residential quarters as part of welfare measures.

- 6.4.3 What are the strategies and implementation plans of the institution, to recruit and retain faculty and other staff who have the desired qualifications, knowledge and skills?

Ans. The college recruits its staff- both teaching, as well as non-teaching, through the advertisement given by the Charutar Vidya Mandal (Trust). All appointments are made by Charutar Vidya Mandal. The Selection Committee is formed as per the Government procedure and being approved by the Sardar Patel University. The selection is made on merit bases. Employees are given accommodation facilities by the Mandal to retain them for longer time.

6.4.4 What are the criteria for employing part-time/ad hoc faculty? How are the recruitment conditions of part-time/ad hoc faculty different from that of the regular faculty? (e.g. salary structure, workload, specializations).

Ans. For the appointment of the ad hoc faculties—the Principal with the consultation of the management invites two subject experts and forms interview committee. The committee consists of the Secretary of CVM, the Principal and two subject experts. They conduct the interview and selection is made by the committee. The appointment of the ad hoc lecturers is given by the Charutar Vidya Mandal. Workload and specialization is at par with the full time lecturer. The salary structure of the ad hoc lecturer is with fixed salary of Rs. 5000 per month. The CVM bears the salary expenditure of the ad hoc lecturer.

6.4.5 What are the policies, resources and practices of the institution that support and ensure the professional development of the faculty? (Eg.

budget allocation for staff development, sponsoring for advanced study, research, participation in seminars, conferences, workshops, etc. and supporting membership and active involvement in local, state, national and international professional associations).

Ans. The college is interested in the academic enrichment of its faculty. Hence the faculty members are permitted to take part in their professional development programmes like orientation courses, refresher courses, seminars, conferences, workshops, etc. They are paid TA & DA to attend seminars, workshops. The affiliation with professional bodies is always appreciated by the institution. The list of affiliation of faculties with various academic and professional associations will be made available at the time of visit.

Budgetary allocation for 2005-06 is Rs. 13,872 and for the year 2006-07 is Rs. 6,399.

6.4.6 How do you assess the needs of the faculty development? Has the institution conducted any staff development programmes for skill up-gradation and training of the staff? If yes, give details.

Ans. (I) Head of the institution asked for the faculty development needs to the Quality Assurance Cell. Quality Assurance Cell assesses the needs for faculty development, particularly in four areas:

- i. Social Science Research Methodology
- ii. Literary Criticism
- iii. Hindi Literature
- iv. Computer-internet facilities for faculty development

To fulfill the developmental demand of the faculty one-day workshop was arranged by the institution on 30-09-2007. Details are as under:

- i) Research methodology for Social Sciences.
- ii) Methods of literary criticism
- iii) Life and work of Mahadevi Verma and her literary contribution
- iv) Contemporary Hindi literature: Different perspective

(II) A Computer Certificate Course (CCC) for the faculties was conducted by Babasaheb Ambedkar Open University Centre, run by the college. In this centre 14 teachers appeared for the certificate course and



passed the examination and one member of the staff have passed C.I.C.

(III) Computer-Internet facilities were demanded for the development, yet we are unable to provide computers to the faculty (department-wise)

because of the financial constraints. Internet facilities are available in the institute and some teachers use it for their overall development.

6.4.7 What are the facilities provided to faculty? (Well-maintained and functional office, infrastructure and other space to carry out their work effectively etc.,)

Ans. Separate staffroom is provided to the faculty members. For ladies staff separate rest-room is provided. The college has provided separate office to N.S.S. & N.C.C. programme officers. Laboratories in Psychology, Geography is provided. Language Lab is also provided for language learners. Department of History has been provided a museum and Photo Gallery of Shree Sardar Patel. A separate computer application room for computer studies is provided. Special space has been provided in the library for academic and research work. The college is having a good spacious administrative office.

6.5 Financial Management and Resource Mobilization:

6.5.1 Does the institution get financial support from the Government? If yes, mention the grants received during last three years under different heads. If no, give details of the sources of revenue and income generated during the last three years?

Ans. Yes, the institution gets financial support from the Government. The details of grant received in the last three years are as under:

Sr. No.	Description	2004-05	2005-06	2006-07
1	Library	8046.00	5,522.00	719.00
2	Building Rent	31,800.00	31,800.00	31,800.00
3	Panchayat Tax	--	15,030.00	15,030.00
4	Misc. Expenditure	1,13,201.00	1,18,080.00	1,14,840.00
5	Medical Reimbursement	2,290.00	--	--
TOTAL		1,55,337.00	1,78,231.00	1,62,389.00
Grant Received			50000.00	
Pending grant			128231.00	
Salary from Government				100%

6.5.2 What is the quantum of resources mobilized through donations? Give information for the last two years.

(Provide annexure of donations received in the last two years)

Ans. No donation has been received during last two years.

6.5.3 Is there adequate budget to cover the day-to-day expenses? If no, how is the deficit met?

Ans. We have enough budgetary provision to meet the day to day expenses. If there is any deficit it is borne by Charutar Vidya Mandal.

6.5.4 What are the budgetary resources to fulfill the institution's mission and offer quality programmes? (Budget allocations over the past two years, provide income expenditure statements)

Ans. Budget of last two years is enclosed herewith which is self explanatory as to fulfill the institutional mission and to offer quality programmes. Details are with answer of Criterion no. VI (6.3.3).

6.5.5 Are the accounts audited regularly? If yes, give the details of internal and external audit procedures and the audit reports for last two years.

Ans. Yes, the accounts of the college are audited regularly. There is a provision for internal and external audit. The internal audit is done by the Trust and the external audit is done by the Chartered Accountant, Apaji Amin & Co., Ahmedabad. The audit report of last two years is shown below.

NALINI-ARVIND AND T.V.PATEL ARTS COLLEGE, VALLABH VIDYANGAR
BALANCE SHEET AS ON 31ST MARCH 2006 (2005-2006)

LIABILITIES	RS.	RS	ASSETS	RS	RS
C.V.M.FURNITURE & DEAD STOCK (fund)		326549-45	C.V.M.FURNITURE & DEAD STOCK (at cost)		326549-45
PSYCHOLOGY EQUIPMENT (fund)		21340-65	PSYCHOLOGY EQUIPMENT (at cost)		21340-65
UGC EQUIPMENT (fund)		943216-67	UGC EQUIPMENT (at cost)		943216-67
UGC LIBRARY BOOK (fund)			UGC LIBRARY BOOK (at cost)		
Last Year Balance	915647-38		Last Year Balance	915647-38	
Add. During the Year (10 Plan)	39013-00	954660-38	Add. During the Year (10 Plan)	39013-00	954660-38
COLLEGE LIBRARY BOOK (FUND)			COLLEGE LIBRARY BOOK (at cost)		
Last Year Balance	1029724-45		Last Year Balance	1029724-45	
Add. During the Year	77060-00	1106784-45	Add. During the Year	77060-00	1106784-45
COLLEGE DEPOSIT		1138000-00	CVM COLLEGE DEPOSIT		1138000-00
TOTAL C/F		4490551-00	TOTAL C/F		4490551-00

NALINI-ARVIND AND T.V.PATEL ARTS COLLEGE, VALLABH VIDYANGAR



LIABILITIES	RS.	RS ASSETS	RS
TOTAL B/F		TOTAL B/F	
ADVANCES		ADVANCES	
Poor Boys Aid Fund	111467-00	CVM College Test Fees	410987-00
Govt BC Scholarship	51403-00	CVM College Application Fees	62930-00
Govt BX Scholarship	6530-00	College I Card Fees	29831-00
EBC Freeship	48600-00	College Record Fees	9004-00
S.P. University	4725-00	College T.C. Fees	47370-00
Shreshth College Award	26604-25	CVM Miscoe Fees	4118-00
Staff LIC Premi. Claim (Shri N.H. Joshi)	7905-54	MA Philosophy S.P. Uni.	564236-00
Unpaid Salary Shri V.R. Kalasva	20431-00	CVM Advance A/C	38593-00
Shri M.R. Darbar Adv.	450-00		181313-47
Dr. N.R. Parmar Adv.	10089-00		
Shri V.R. Kalasva	1363-00	CASH ON HAND & BANK	
UGC GRANT		Bank of Baroda V.V. Nagar A/C, No.177	153377-83
Grant (10 th Plan) Balance	585412-00	KIDDC Bank V.V. Nagar A/C No.11	8937-18
Remedial Staff Advances for 10 th Plan	53700-00	SBI Bank Anand: 0000050179	16070-86
UGC Remedial Grant		Cash on Hand	3151-45
GRAND TOTAL		GRAND TOTAL	
		5456231=39	5456231=39

AUDITOR'S REPORT:- We have examined the above Balance Sheet as on 31st March 2006 and the Annexure Income & Expenditure Accounts for the year ending on 31st March 2006 of Nalin-Arvind and T.V. Patel Arts College, Vallabh Vidyanagar with Books of Accounts & Vouchers relating thereto and report that we have obtained all the information and explanation by us. In our opinion the said balance sheet exhibit true and correct State of affairs of the Institution according to the best of our information and explanations given to us.



18 APR 2006

N.A. & T.V. PATEL ARTS COLLEGE
VALLABH VIDYANAGAR

[Signature]
N.A. & T.V. PATEL ARTS COLLEGE
VALLABH VIDYANAGAR
CHARTERED ACCOUNTANTS
AHMEDABAD

NALINI-ARVIND AND T.V.PATEL ARTS COLLEGE, VALLABH VIDYANGAR
BALANCE SHEET AS ON 31ST MARCH 2007 (2006-2007)

LIABILITIES	RS.	ASSETS	RS	RS
C.V.M.FURNITURE & DEAD STOCK (fund)		C.V.M.FURNITURE & DEAD STOCK (at cost)	326549.45	326549.45
PSYCHOLOGY EQUIPMENT (fund)		PSYCHOLOGY EQUIPMENT (at cost)	21340.65	21340.65
UGC EQUIPMENT (fund)		UGC EQUIPMENT (at cost)		
Last Year Balance	943216.67	Last Year Balance		943216.67
Add. During the Year (10 Plan)	50100.00	Add. During the Year (10 Plan)		50100.00
Add. During the Year (10 Plan)	208080.00	Add. During the Year (10 Plan)		208080.00
UGC LIBRARY BOOK (fund)		UGC LIBRARY BOOK (at cost)		1201396.67
Last Year Balance	954660.38	Last Year Balance		954660.38
Add. During the Year (10 Plan)	299785.00	Add. During the Year (10 Plan)		299785.00
COLLEGE LIBRARY BOOK (FUND)		COLLEGE LIBRARY BOOK (at cost)		1254445.38
Last Year Balance	1106784.45	Last Year Balance		1106784.45
Add. During the Year	62962.00	Add. During the Year		62962.00
COLLEGE DEPOSIT		CVM COLLEGE DEPOSIT		1214500.00
Last Year Balance	1138000.00			
Add. During the Year	76500.00			
TOTAL CF		TOTAL CF	5187978.60	5187978.60

NAME OF SIGNATORY AND SIGNATURE



NALINI-ARVIND AND T.V.PATEL ARTS COLLEGE, VALLABH VIDYANGAR
BALANCE SHEET AS ON 31ST MARCH 2007 (2006-2007)

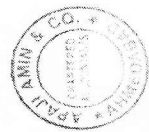
LIABILITIES	RS.	RS	ASSETS	RS	RS
TOTAL B/F		5187978.60	TOTAL B/F		5187978.60
ADVANCES			ADVANCES		
Poor Boys Aid Fund	115405.00		CVM College Test Fees	410987.00	
Govt.BC Scholarship	76318.00		CVM College Application Fees	62930.00	
Govt.BX Scholarship	29565.00		College I Card Fees	29831.00	
S.P.University	6360.00		College Record Fees	9000.00	
Shreshth College Award	25047.25		College T.C.Fees	47370.00	
M.A.Philosophy (S.P.U.)	10850.00		CVM Misce Fees	4118.00	564236.00
Staff Adv. (Shri V.R.Kalasva)	1363.00		M.G.V.C.L.Deposit		37725.00
Unpaid Salary Shri V.R.Kalasva	20431.00	285339.25	CASH ON HAND & BANK		
UGC GRANT			Bank of Baroda V.V.Nagar A/C. No:177	194454.89	
Grant (10 th Plan) Balance	29364.00		KDIDC Bank V.V.Nagar A/C No:11	8937.18	
Grant (10 th Plan) Balance (Spe Comp.)	4900.00		SBI Bank Anand: 10348451400	15620.86	
UGC Remedial Grant Balance	37000.00	71264.00	Cash on Hand	7317.00	226329.93
CVM Advance A/C		471687.68			
GRAND TOTAL		6016269.53	GRAND TOTAL		6016269.53

AUDITOR'S REPORT:- We have examined the above Balance Sheet as on 31st March 2007 and the Annexure Income & Expenditure Accounts for the year ending on 31st March 2007 of Nalini-Arvind and T.V.Patel Arts College, Vallabh Vidyanagar with Books of Accounts & Vouchers relating thereto and report that we have obtained all the information and explanation by us. In our opinion, the said balance sheet exhibit True and Correct State of affairs of the Institution according to the best of our information and explanations given to us.

25 APR 2007

DATE:

PRINCIPAL
N.A. & T.V.PATEL ARTS COLLEGE
VALLABH VIDYANAGAR



(Signature)
ABAHAMIN & CO.,
CHARTERED ACCOUNTANTS
AHMEDABAD

6.5.6 Has the institution computerized its finance management systems? If yes, give details.

Ans. No, the college has not fully computerized finance management systems. It is semi computerized, limited up to preparing salary slips, audit statements etc.

6.6 Best Practices in Governance and Leadership

6.6.1 What are the significant best practices in Governance and Leadership carried out by the institution?

Ans. The Principal of the college is the key person, in decisions making. He takes the decision in consultation with Office Superintendent and Heads of the Departments. The decision-making process is democratically dealt with continuous dialogue with faculties and administrative staff by respecting their relevant opinion.

The institution always motivate the faculties for

(1) Participating in seminars and workshops.

(2) Publishing research papers

(3) Doing doctoral research

These are the healthy practices that the institute ensures for the betterment of knowledge.

The C.V.M. in its every meeting either with students or with the faculties asserts in inspirational tone to boost the spirit of knowledge, and also assert the credibility of the vision and mission of the institution. Hence the overall atmosphere of the institution is conducive to academic growth. The principal amicably and cohesively runs the institution. He keeps in touch with the higher officers of the trust and University for smooth functioning of the institution.

The overall atmosphere of the college is conducive to academic growth.

CRITERION: VII

Innovative Practice

7.1 Internal Quality Assurance System:

7.1.1 What mechanisms have been developed by the institution for quality assurance within the existing academic and administrative systems?

Ans. For quality assurance following mechanism has been adopted by the institution

- (i) The syllabus was updated (Last syllabus was updated in the year 2003-04, 2004-05, 2005-06). In English Department the course was also revised in the year 2006-07
- (ii) By planning, implementing and evaluating various co-curricular activities, special attention was given to guest lectures and arranging State level and National Level Seminar in the institution.
- (iii) The faculties are instructed to maintain higher standards of teaching-learning process.
- (iv) Faculties are motivated to present research papers in the seminar.
- (v) Faculties are expected to write good article in the referred journals or magazines.
- (vi) The faculties are motivated by the Principal to organize Departmental Seminars and Inter-college Seminars.

- (vii) The faculties are motivated to publish research papers and articles in the journals.
- (viii) Faculties are motivated to write and to publish books to add something in the discipline.
- (ix) The administration of the college is made transparent and student oriented.
- (x) The students were always motivated to take part in extra-curricular activities and to show their talent and skills in various activities.

7.1.2 What are the functions carried out by the above mechanisms in the quality enhancement of the institution?

Ans. The functions carried out by the above mechanism in the quality enhancement of the institution are as follows:

- (i) By arranging debates, essay writing competition.
- (ii) Counseling for students(ongoing process)
- (iii) Talk by experts in various departments (at least one lecture in each department)

(iv) Talk by experts under the auspices of “ Ishwar Petlikar lecture series

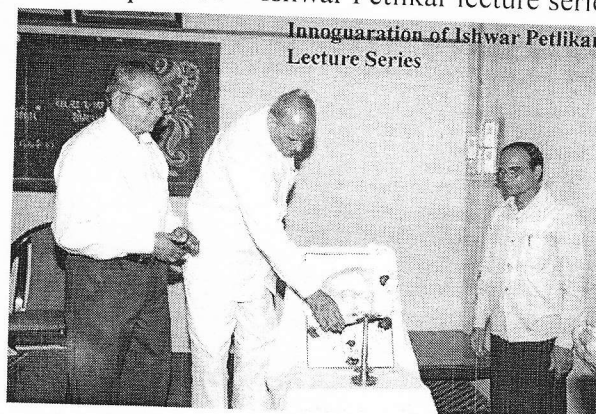
and Babu

Dawolpura lecture

series”

Talk by various

speakers



Ishwar Petlikar Lecture Series:

1. Dr. Jayant Pathak	<i>Sahityakar Petlikar</i>	2002-03
2. Dr. Pravin Vyas	<i>Petlikarno Shabda</i>	2003-04
3. Dr. Praful Raval	<i>Petlikarna Rekhachitro</i>	2004-05
4. Prof. Satish Danak	<i>Petlikarni Vartama</i>	2006-07
	<i>Samajdarshan</i>	
5. Dr. Yogendra Vyas	<i>Petlikarni Vartakala</i>	2007-08

Babu Dawolpura Lecture Series:

1. Dr. Kanubhai Jani	<i>Sarjan Prakriya</i>	2002-03
2. Dr. Manilal H. Patel	<i>Sarjan Prakriya</i>	2003-04
3. Dr. Pravin Darji	<i>Sarjan Prakriya</i>	2004-05
4. Dr. Ushaben Upadhyay	<i>Sarjan Prakriya</i>	2006-07

(v) The faculties were encouraged to attend refresher courses, seminars etc.

- 02 Faculties have attended two refresher course
 - 18 Faculties have attended three refresher courses.
 - 01 Faculty has attended four refresher courses.
 - Details regarding seminars are given in criteria no.II.
- (vi) Arrangement has been done for F.Y.B.A. students who are interested in internet learning.
- (vii) State level and National Level seminars arranged in the institution.
- (a) With help of faculties the college has organized one State Level Seminar entitled "Rights & Obligations of Consumers in 21st Century", on 24-25 September, 2006, sponsored by the Indian Institute of Public Administration (IIPA), New Delhi.
- (b) National Seminar has been organized by the college entitled "Life & Work of Mahadevi Verma- Her Literary Contribution" on 25-26 March, 2007, sponsored by Sahitya Academy, New Delhi.
- (c) The college has organized a national seminar entitled "Contemporary Hindi Literature: Different Perspective" on 24-25 November, 2007 sponsored by the U.G.C.
- (viii) Personality Development Programme has been arranged for the overall development of the students.

7.1.3 What role is played by students in assuring quality of education imparted by the institution?

Year	Class	Total Enrolment	First Class with Distinction	First Class	Second Class	Pass Class	A.T. K.T.	Result of college
2002-03	SY	842	--	272	385	125	20	95.24%
	TY	631	41	230	224	76	--	90.49%
2003-04	SY	820	--	283	357	114	27	91.95%
	TY	788	76	287	274	71	--	89.84%
2004-05	SY	645	--	323	236	44	15	93.48%
	TY	767	101	231	230	105	--	86.96%
2005-06	SY	677	--	411	199	47	11	97.23%
	TY	626	122	224	181	62	--	89.49%
2006-07	SY	581	--	333	182	44	11	96.32%
	TY	643	158	250	192	28	--	97.70%

Ans. Regarding the quality of education their participation in educational activity is positive. This positive role is authenticated by the university results.

7.1.4 What initiatives have been taken up by the institution to promote best practices in the institution? How does the institution ensure that the Best Practices have been internalized?

Ans. (i) Personality Development Programme has been implemented in the college for F.Y.B.A., S.Y.B.A., & T.Y.B.A. students.

(ii) Internet learning is made available to F.Y.B.A. students during teaching hours,

(iii) Students are motivated to write articles in "Nalini", a college magazine. They have shown their interest and number of articles and

poems are written by the students and are published in the college magazine.

(iv) Students are also making use of wall magazine by writing good articles and poems.

(vi) Faculties are publishing their research papers/articles in college magazine as well as in research journals.(List of publication is shown in criteria no. III)

(vii) Faculties have also published books during last three years (list is shown on criteria no. III)

The activities including publications is self explanatory to indicate the fact that the best practices have been internalized by both , the students as well as the faculties.

7.1.5 In which way has the institution added value to the quality enhancement of students?

Ans. The very purpose of liberal education is to enhance the human values in the students. To achieve this goal the institution has deployed teaching methods to help students in their self-learning process. Such a healthy practice would help capacity-building among the students. Such a self-learning process in the institution is facilitated by the well-stocked and well-equipped library. It provides healthy atmosphere for self-learning. The best practices of academic institution are class-room teaching, guidance, participation in the

class room, continuous evaluation and it's reporting to the students about their performance. All these endeavors strengthen the efforts of the academic activities of the institution. The value-enhancement of students is further supported by the extension activities undertaken by the institution and further added by undertaking extra-curricular activities such as cultural activities, sports and games etc. All these jointly contribute in the strengthen and enrich the quality of the students. In liberal education this quality enhancement is done in a subtle way through their academic learning but in an indirect way. Value of equality, justice, sympathy and integration is imparted to the student through their academic learning in a more intense and a sincere way. The spirit of reason generated by the academic enterprise generates discriminatory power – '**VIVEK**' in the student.

7.2 Inclusive practices:

7.2.1 What practices have been taken up by the institution to provide access to students from the following sections of the society:

- a) Socially-backward
- b) Economically-weaker and
- c) Differently-abled

Ans. (i) The government has declared special quota for the categories such as, SC/ST and OBC socially and economically backward class, and physically

handicapped students. These students are given priority during the admission process of the college.

(ii) Economically weaker students are given scholarship on merit bases.
(only for the children of employees)

(iii) Differently abled students are given special treatments and provided help in the college for making use of library, language laboratory and computer lab.

(iv) The college has setup a special cell to look after the interest of S.C./S.T. students. The special cell Provide guidance to the students in the matters related to their admission, scholarship and their rights and obligations.

7.2.2 What efforts have been made by the institution to recruit Staff from the disadvantaged communities? Specify?

- a) teaching
- b) non-teaching

Ans. N. A. & T. V. Patel Arts College is run by Charutar Vidya Mandal. All appointments, teaching and non-teaching are made by the college, when the need arises. For teaching staff, the college follows the guide-lines of U.G.C. and state government. The Government has fixed up special quota for disadvantaged communities that should be followed by the college and the university. We are following the same rules and the regulations for both teaching and non-teaching staff.

Category wise specification of the recruitment.

(A) Teaching Staff

	Category	Teaching Staff	%
a	SC	03	10.71
b	ST	04	14.28
c	OBC	07	25
E	General Category	14	50
f	Any other (specify)	28	

(B) Non-Teaching Staff

	Category	Non-teaching Staff	%
a	SC	03	21.43
b	ST	01	7.14
c	OBC	03	21.43
d	General Category	07	50.00
	Total	14	-

7.2.3 What special efforts are made to achieve gender balance amongst students and staff?

Ans. In Arts College, a good number of girls are enrolled for their study, so there is no need to maintain gender balance. The government has fixed up the norms to recruit staff and these norms are strictly followed by the institution.

7.2.4 Has the institution done a gender audit and/or any gender-related sensitizing courses for the staff/ students? Give details.

Ans. The institution has not undertaken gender-audit for the welfare of girl-students. The women's cell is formed. The department of philosophy has chartered a course in 'Feminist Philosophy'. The course is run by the department since 2000. In Sociology department, position, role and problems of women are imparted to students as a part of their curricula. syllabuses of Philosophy and Sociology is as under:

Philosophy: T. Y. B. A.- Paper No. X- Feminist Philosophy

1. Man and woman: Textual study of "Woman and Man" by Tarabai Shinde.
Oxford 2000. Equity- deference- and "Identity Politics"
2. Feminist Philosophy: As a deferent perspective- feminist epistemology.
3. Defining Feminism: on Definition demanding Feminism- A Feminist Stand Point.
4. Ideology: Justifying Domination
5. Patriarchal Culture and the Status of Woman.
6. Feminisms: Critique of Traditional Social and Political Thoughts:-
Feminism and Critique of Misogyny- Challenging Subordination-
Feminist Criticism of Claims of Universality.
7. Feminism's difference from Traditional Social and Political Thoughts.
8. Debates 'Within' Feminism about Feminism.
9. Feminist thoughts: Liberal, Radical, Marxist, Cultural Feminism.

10. Feminism and Psychoanalysis, post modernism/ post structuralism influences.
11. Can there be a Science of Feminism Possible.
12. Challenges to Feminist Philosophy (1) Post Modernism (2) The Legal.

Sociology: F. Y. B. A. - Paper No.: II

Unit: V Position of Women in India

- A. Historical Background of Position of women in India.
- B. Change in the position of women in India- causes of it
- C. Real position of women in India today

S. Y. B. A. Paper No. V:

Unit: V Problem of Prostitution in India

- A. Meaning of Prostitution
- B. Spread of Prostitution
- C. Causes of Prostitution
- D. Bad impacts of Prostitution
- E. Suggestions and Remedies

Unit: VI Problems of Violence Against Women

- A. Meaning of Violence against women
- B. Kinds of violence against women
- C. Impacts of violence against women
- D. Suggestions and remedies

7.2.5 What intervention strategies have been adopted by the institution to promote the overall development of students from rural/ tribal backgrounds?

Ans. We have chartered Personality Development Programme to promote overall development, in which along with urban as well as rural students do participate extensively. In hostel students are admitted irrespective of urban-rural bios and they live together. This provides an opportunity for their (rural) overall development. This experience brings developmental insight in their living.

7.2.6 Does the institution have a mechanism to record the incremental academic growth of the students admitted from the disadvantaged sections?

Ans. The incremental academic growth of the disadvantaged students is shown in Part- I; the institutional data vide Criterion No. VII (5).

7.2.7 What initiatives have been taken by the institution to promote social-justice and good citizenship amongst its students and staff? How have such initiatives reached out to the community?

Ans. As a part of social dynamics, the topic- 'Social Justice' is imparted to students as a part of their curricula of Sociology.

Institution admits students in the hostel irrespective of caste, creed and culture. This provides a communitarian living exercise. It is a vibrant action in the direction of social- living, social understanding and social justice.

Thus, hostel provides a sharable social life- world. For the shaping of good citizen- Personality Development Programme is chartered by the institution. By educating students for social justice and making them a better citizen in the community by implication of the same.

7.3 Stakeholder relationships:

7.3.1 How does the institution involve all its stakeholders in planning, implementation and evaluation of the academic programmes?

Ans. Our stakeholders are primarily the students. Our other stakeholders are teaching faculties, management, University and the Government.

For planning, implementation and evaluation of the academic programmes institution stakeholders are involved by their active participation.

STUDENTS: For academic planning, the help of Students Central Committee is obtained. And they along with the faculty and the Principal charter the programme for their academic, co-curricular and extra-curricular activities.

For the implementation of the academic programmes through Students Central Committee, active participation of the students is elicited. For the evaluation of academic programmes, students' feedback is obtained. Hence students' participation in planning, implementation and evaluation boosts the strength and quality of the academy.

FACULTY: The faculty is directly involved in planning and implementation of the academic programme. For the evaluation of the curricula, they carry the suggestions to the board of studies. Hence they continuously assists academic programme.

MANAGEMENT: Management by their financial support in the academic activities is a helping hand to the academic nurturing of the institution. The lecture series are organized in the name of Ishwar Petlikar and Babu Dawolpura by the management for the upliftment of the academy.

UNIVERSITY: University being an academic institution for planning, implementation and evaluation is directly involved in the running of academic programmes. Academic planner is chartered in consultation with the Senate by the University. For admission and examination, University determines the process. Various faculty members are nominated for the board of studies. Quite a good number of faculties of this college are nominated in the board of studies. Hence, institution is largely involved in academic planning.

THE GOVERNMENT: Being a grant-in-aid institution, the institution is directly involved with the Government. The institution becomes vehicle for the implementation of the education policy of the state. Hence the institution is directly involved in expanding and experimenting in the academic enterprise of the state.

7.3.2 How does the institution develop new programmes to create an overall climate conducive to learning?

Ans. To create overall climate conducive to learning, institution has chartered some new programmes for the academic developments, they are as under:

- Computer laboratory with internet service
- Computerized library
- Use of the learning tools by the students which includes
 - ❖ Computer learning
 - ❖ Language lab
 - ❖ C.D.
 - ❖ Modules
 - ❖ -Charts
 - ❖ O.H.P.
 - ❖ L.C.D.
 - ❖ Academic visits
 - ❖ Lectures by eminent academicians

7.3.3 What are the key factors that attract students and stakeholders, to the institution and result in stakeholder satisfaction?

Ans. The institution has nurtured the society since last 49 years and has established its own legacy and fervor in the society. This provides a key factor for the attraction of the students. Students are counseled and cared

regularly by the institution. The institution has established a counseling centre.

This is the only college in the Sardar Patel University which provides along with other subjects geography, Political Science and Philosophy at U.G. level. The college runs P.G. centre in Philosophy.

For the institutional choice, this becomes a unique source of attraction. Along with this certain courses adopted by the institution, like Computer Application, Office Management and Secretarial Practices as an optional subjects. It is also a source of attraction for the students. For another unique reason, for the overall personality development of the students; the institution runs Personality Development Programme since last two years.

7.3.4 How does the institution elicit the cooperation from all stakeholders to ensure overall development of the students, considering the curricular and co-curricular activities, research, community orientation and the personal/spiritual development of the students?

Ans. To ensure the overall development of the students, all stakeholders are invited to render their help in curricular, co curricular, research, community orientation and personal-spiritual development of the students.

Students' feedback is taken for the curricular assessment and through teachers it is communicated to the board of studies. Teachers also actively voice their opinion in the board of studies.

Students and teachers actively engrossed in the co-curricular activities and also in state and national level seminars and workshops.

As stated earlier in criteria no. 7.1.2 (vi) the college has organized state level seminar entitled “Rights and Obligations of the Consumers in 21st Century”, and Second National seminar entitled “Life & Work of Mahadevi Verma- Her Literary Contribution”. Third seminar was organized entitled “Contemporary Hindi Literature: Different Perspective” in November, 2007.

Research:

The Department of Sociology took on hand demographic and survey of villages, like Boriya (Agas) that is how the cooperation of students and teachers are obtained by the institution.

The N.S.S. unit of the college through its various activities provides community orientation. One day and Ten days- annual programmes were organized as below:

Activity	2003-04	2004-05	2005-06	2006-07	2007-08
One Day Camp	VVNagar	VVNagar	VVNagar	VVNagar	VVNagar
Ten Day Camp	Ratanpura	Bhaskad	---	Gana	Sandeshar

For personal-spiritual developments of the students, counseling is done by the counselor who is also a stakeholder. For spiritual upliftment, prayer is a

permanent feature of the institution since its inception. The college also arranges "Bhajan Sandhya" to implant devotional practice in students. There is a weekly spiritual meet is a permanent feature of the college hostel. Students as a stakeholder willingly participate in the activity.

7.3.5 How do you anticipate public concerns in your current and future programme offerings and operations?

Ans. For current and future programme offering and operation help is anticipated from

1. Charutar Vidya Mandal (Trust) by way of donations for the institutional upliftment.
2. Alumni Association being active participatory agent has become a helping hand for the current and future programme of the institution. Alumni association has chartered its news letter and established his deep concern to promote the institution. News letter has become a good stable media for the past students to association themselves with the institution. It has become a source of vital linkage.

As a future programme Alumni Association will prepare a directory of the Alumni members, and has a future perspective planning to help the institute.

7.3.6 How does the institution promote social responsibilities and citizenship roles among the students? Does it have any exclusive programme for the same?

Ans. To promote social responsibilities and citizenship roles among the students, the institution has chartered certain specific programmes for the awareness building of social responsibility and citizenship roles. It is as under:

1. One day workshop on "Problems in conducting Free and Fair Election was held on 2nd October, 2004.
2. Two day training camp of Political Leadership from 23-24 March, 2003
3. Three day training camp of Political Leadership during, first, second and third January, 2004
4. A seminar was arranged on Domestic Violence.
5. A talk on AIDS awareness was also arranged.
6. Celebration of World Population Day.
7. Institution has chartered a talk on Youth and Its Problems.

The institute has arranged a Personality Development Programme with a view to implant good social relation and to promote good civic society.

7.3.7 What are the institutional efforts to bring in community-orientation in its activities?

Ans. NSS camps were arranged with a view to assist and orient community through its various activities like village cleanliness, maintenance of health and hygiene, awareness regarding nutritive food and its recipe competition.

The same is mentioned year-wise in criteria no. 7.3.4.

Lectures are arranged for community orientation. Through these activities, village community is oriented for a cohesive living, which establishes at grass root level communal harmony and integration.

7.3.8 How does your institution actively support and strengthened the neighborhood communities? How do you identify community needs and determine areas of emphasis for organizational involvement and support?

Ans. Neighborhood communities are supported and strengthen by the N.S.S. programme. N.S.S. officers identify the needs of the community in their pilot survey and fix up the areas for organizational involvement and support.

The areas identified are as under:

1. Health hygiene
2. Community awareness building
3. Gender awareness building
4. Social justice
5. Equality
6. Fraternity
7. Community living
8. Eradication of superstition

The entire college staff is involved in such communitarian enterprises.

Students effectively participate in N.S.S. programmes.

7.3.9 How do the faculty and students contribute in these activities?

Ans. The faculty members and students actively participate to fulfill the above mentioned responsibility.

7.3.10 Describe how your institution determines student satisfaction, relative to academic benchmarks? Do you update the approach in view of the current and future educational needs and challenges?

Ans. Through feedback, institution determines students' satisfaction regarding academic benchmark.

In view of the current needs and challenges, there is a shift from chalk and talk approach to participatory, critical and communicative approach through audio-visual aids, group discussion, class room seminar and through academic visit to concretize learning experience

7.3.11. 1 How do you build relationships?

- to attract and retain students
- to enhance students performance and
- to meet their expectations of learning

Ans.

(A) Through sincere academic efforts.

(B) By students active participation in learning.

(C) By active participation of teaching community.

7.3.12 What is your complaint management process? How do you ensure that these complaints are resolved promptly and effectively? How are complaints aggregated and analyzed for use in the improvement of the organization, and for better stakeholder-relationship and satisfaction?

Ans. Complaint management process is democratic way.

- (1) Complaints are managed through personal negotiation.
- (2) Largely complaints are resolve by the counseling authority.
- (3) The Principal, The committee and teacher assess the rightfulness of the complaint.
- (4) Authority along with the committee takes the decision.

The above procedure ensures its promptness and effectiveness to resolve the complaints.

For the improvements of the organization and for the betterment of the stakeholders' relations, redressal committee has been organized, which aggregates and analyze the complaints and settle the same amicably.

Let this be a journey from darkness to light, from ignorance to enlightenment. let us salute the rising sun of knowledge.

Declaration by the Head of the Institution

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussion, and no part thereof has been outsourced.

I am aware that the Peer Team will validate the information provided in this SSR during the peer team visit.



Signature of the Head of the Institution
With seal:

Place: Vallabh Vidyanagar

Date: 04-01-2007